



# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Councilmember Arjun Batra  
District 10

**SUBJECT:** SEE BELOW

**DATE:** February 2, 2023

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APPROVED:

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**SUBJECT: APPROVAL OF THE WINTER WALK AND SENIOR RESOURCE FAIR  
SPONSORED BY COUNCIL DISTRICTS 10, 9, AND 2 AS A CITY  
COUNCIL-SPONSORED SPECIAL EVENT TO EXPEND CITY FUNDS  
AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE  
EVENT**

## **RECOMMENDATION**

1. Approve the 15<sup>th</sup> Annual Winter Walk and Senior Resource Fair scheduled on Friday, February 24, 2023, as a City Council-sponsored Special Event and approve the expenditure of funds.
2. Approve and accept donations from various individuals, businesses, or community groups to support the event.
3. Place the item on the February 14, 2023, Council Agenda for action.

## **BACKGROUND**

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council-sponsored Special Events and the proposed use of any funds.

The 15<sup>th</sup> Annual Winter Walk and Senior Resource Fair will be held on February 24, 2023. Information bags will be distributed during the registration at the event. The event is sponsored by Councilmembers Batra, Jimenez, and Foley. This special event is a wellness and resource filled event for the senior (50+) population and is free and open to the public.

## **ANALYSIS**

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmembers Batra, Foley, and Jimenez will report any cash or in-kind

donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council Districts 10, 9, and 2, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

### **PUBLIC OUTREACH/INTEREST**

The Office of the City Clerk will post the item on the City's Website for the February 8, 2023 Rules Committee Agenda and the February 14, 2023, City Council Agenda.

### **CEQA**

- ☒ Not a Project, File No. PP15-077, Temporary Special Events.
- ☐ Not a Project, File No. PP10-069(c), City Administrative Activities.
- ☐ Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- ☐ Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- ☐ Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:

TONI J. TABER, CMC  
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.