



# Memorandum

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**TO:** City Council

**SUBJECT:** SEE BELOW

**FROM:** Mayor Matt Mahan

**DATE:** January 26, 2023

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**APPROVED:**

01/26/2023

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**SUBJECT: APPROVAL OF THE UKRAINE FLAG RAISING CEREMONY ON FEBRUARY 24, 2023 AND ROTUNDA AND TOWER LIGHTING ON FEBRUARY 24-26, 2023, SPONSORED BY THE MAYOR'S OFFICE AS A CITY COUNCIL SPONSORED SPECIAL EVENT, TO EXPEND CITY FUNDS AND AUTHORIZATION TO ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENT**

**RECOMMENDATION:**

1. Approve the Ukraine Flag Raising Ceremony scheduled on February 24, 2023 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve the Ukrainian flag colors Tower and Rotunda Lighting on February 24-26, 2023.
3. Approve and accept donations from various individuals, businesses, or community groups to support the event.
4. Place the item on Tuesday, February 14, 2023 Council Agenda for action.

**BACKGROUND:**

On February 1, 2005, the City Council adopted Resolution No. 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds in Special Events Accounts.

The Ukraine Flag Raising will be held on February 24, 2022, at City Hall and sponsored by Mayor Matt Mahan. The Tower and Rotunda will be lit blue and yellow from February 24 – 26, 2023 in solidarity with Ukraine and for the one-year anniversary of the Russian invasion of Ukraine, which will be on February 24<sup>th</sup>. The City has flown the Ukrainian flag, a simple blue and yellow flag, last year in solidarity with Ukrainians, although it is not the official government flag. The flag raising honors the Ukrainian American community residing in the San José metropolitan area, and the event has no relationship to a specific political party or government in Ukraine.

**ANALYSIS:**

City Council Policy 7-14, City Hall Event Lighting Policy, Sections B.1 and C.1 allows Tower lighting in conjunction with proclamations for official actions or ceremonial items as approved by City Council. It also allows for extended lighting beyond one cycle between sundown and sunrise.

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. Approval of this memorandum will enable Council Mayor's Office, City departments, and the Office of the City Clerk to proceed with the event.

**PUBLIC OUTREACH/INTEREST**

The Office of the City Clerk will post the item on the City's Website for the February 08, 2023, Rules Committee Agenda and the February 14, 2023, City Council Agenda.

**CEQA**

- ☐ Not a Project, File No. PPI 7-010, City Organization & Administrative Activities resulting in no changes to the physical environment.
- ☐ Not a Project, File No. PPI 7-011, Temporary Special Events resulting in no changes to the physical environment.
- ☐ Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- ☐ Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- ☐ Exempt, File No. PP 11-046, Graffiti removal services.

Reviewed by:

TONI J. TABER, CMC  
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.