



# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Councilmember Dev Davis  
District 6

**SUBJECT:** SEE BELOW

**DATE:** 01/25/2023

APPROVED:

**SUBJECT: RETROACTIVE APPROVAL OF U.S. FIGURE SKATING DINNER  
SPONSORED BY COUNCIL DISTRICT 6 AS CITY COUNCIL  
SPONSORED SPECIAL EVENTS TO EXPEND CITY FUNDS AND  
ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE  
EVENT**

## RECOMMENDATION

1. Retroactively approve U.S. Figure Skating Dinner that was held on January 23 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Retroactively approve and accept donations from various individuals, businesses or community groups that supported the events.
3. Place the item on the February 7, 2023, Council Agenda for action.

## BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The U.S. Figure Skating Dinner was held on January 23 held in the City Hall Rotunda. The purpose of the dinner was to welcome the 2023 U.S. Figure Skating Championships to San Jose as the Championships were taking place at the SAP Center. Members of the U.S. Figure Skating Association Board, the San Jose Sports Authority Board, and elected officials were also invited. The goal of the dinner was to commemorate the special sporting event and increase visibility for the City of San Jose. The event was sponsored by Councilmember Dev Davis and was free and open to the public.

## **ANALYSIS**

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Dev Davis will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 6, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

## **PUBLIC OUTREACH/INTEREST**

The Office of the City Clerk will post the item on the City's Website for the February 1, 2023, Rules Committee Agenda and the February 7, 2023, City Council Agenda.

## **CEQA**

- Not a Project, File No. PP17-010, City Organization & Administrative Activities resulting in no changes to the physical environment.
- Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.
- Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:

TONI J. TABER, CMC  
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.