

CITY COUNCIL ACTION REQUEST

Department(s): Transportation	CEQA: Not a Project, File No. PP17-003, Agreements/Contracts (New or Amended) resulting in no physical change to the environment.	Coordination: City Attorney’s Office, City Manager’s Budget Office, Public Works	Dept. Approval: /s/ John Ristow
Council District(s): 3 and 6			CMO Approval:  1/18/23

SUBJECT: EXTEND EXISTING AGREEMENT WITH SAN JOSE DOWNTOWN ASSOCIATION FOR DOWNTOWN PROPERTY-BASED BUSINESS IMPROVEMENT DISTRICT SERVICES

RECOMMENDATION:

Adopt a resolution to extend the existing agreement with the San José Downtown Association (SJDA) and the San José Downtown property owners for the management and delivery of services for the Downtown Property-Based Business Improvement District (PBID), retroactively from January 1, 2023 through June 30, 2023.

BASIS FOR RECOMMENDATION:

On April 19, 2022, the City Council adopted a resolution finding that SJDA remains uniquely situated to manage and oversee the delivery of services specified in the PBID Management Plan and Engineer’s Report, and to delegate authority to the City Manager, or designee, to negotiate and execute an agreement with SJDA to provide management of the expanded and renewed PBID, if approved by the property owners and formed by the City Council.

On June 14, 2022, the City Council adopted a resolution to renew the Downtown San José PBID for a new ten-year term, from January 1, 2023 through December 31, 2032. SJDA has been managing PBID service delivery since implementation of the district in January 2008. The development of a new agreement with SJDA is taking longer than anticipated. Extending the prior agreement for six months, retroactively from January 1, 2023 through June 30, 2023, provides staff additional time to ensure all new services of the expanded district are clearly identified and properly addressed in the new agreement without causing interruption of PBID services. All of the terms and conditions in the current agreement will continue during the extension period.

Climate Smart San José: The recommendation in this memorandum aligns with one or more Climate Smart San José energy, water, or mobility goals.

Commission Recommendation/Input: This item does not require any input from a board or commission.

COST AND FUNDING SOURCE:

No additional costs are associated with this action.

FOR QUESTIONS CONTACT: Eric Hon, Division Manager, (408) 794-1987.