



Memorandum

TO: CITY COUNCIL

FROM: Councilmember Raul Perez

SUBJECT: SEE BELOW

DATE: November 15, 2022

Approved by:

Date: 11.15.22

**SUBJECT: APPROVAL OF THE END OF TERM CELEBRATION EVENT
SPONSORED BY COUNCIL DISTRICT 3 AS A CITY COUNCIL SPONSORED
SPECIAL EVENT TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF
MATERIALS AND SERVICES FOR THE EVENT**

RECOMMENDATION

1. Approve the End of Term Celebration event scheduled on Thursday, December 15, 2022 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve and accept donations from various individuals, businesses, or community groups to support the event.
3. Place the item on the December 6, 2022 Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution No. 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The End of Term Celebration will be held on Thursday, December 15, 2022 at SP2 Communal Bar + Restaurant and is sponsored by Councilmember Raul Perez. This special event will bring together the District 3 team and community members to celebrate and recognize the 8 years of dedication and commitment to representing and supporting the neighborhoods surrounding and located throughout the District 3 boundaries.

ANALYSIS

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Raul Peralez will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 3, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the November 30, 2022 Rules Committee Agenda and the December 6, 2022 City Council Agenda.

CEQA

Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.

Reviewed by:
TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.