



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Councilmember Magdalena
Carrasco - District 5

SUBJECT: SEE BELOW

DATE: November 4th, 2022

APPROVED:

**SUBJECT: RETROACTIVE APPROVAL OF VARIOUS EVENTS SPONSORED BY
COUNCIL DISTRICT 5 AS CITY COUNCIL SPONSORED SPECIAL EVENTS
TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS
AND SERVICES FOR THE EVENTS.**

RECOMMENDATION

1. Retroactively approve the Autumn Litter Harvest event scheduled on October 1st, 2022, as a City Council sponsored Special Event and approve the expenditure of funds.
2. Retroactively approve the Autumn Fun Fest event scheduled on October 29th, 2022, as a City Council sponsored Special Event and approve the expenditure of funds.
3. Retroactively approve the Cimarron Park Dumpster Day event scheduled on October 29th, 2022, as a City Council sponsored Special Event and approve the expenditure of funds.
4. Retroactively approve the Warmsprings Dumpster Day event scheduled on November 5th, 2022, as a City Council sponsored Special Event and approve the expenditure of funds.
5. Retroactively approve the Delano Manongs Park Ribbon Cutting event scheduled on November 5th, 2022, as a City Council sponsored Special Event and approve the expenditure of funds.
6. Retroactively approve the Pet Vaccination and Wellness event scheduled on November 13th, 2022, as a City Council sponsored Special Event and approve the expenditure of funds.
7. Retroactively approve the Councilmember Magdalena Carrasco Farewell Address event scheduled on November 12th, 2022, as a City Council sponsored Special Event and approve the expenditure of funds.

8. Retroactively approve the Arbuckle Dumpster Day event scheduled on November 19th, 2022, as a City Council sponsored Special Event and approve the expenditure of funds.
9. Approve the Dorsa Miller Dumpster Day event scheduled on December 10th, 2022, as a City Council sponsored Special Event and approve the expenditure of funds.
10. Approve the *Fiesta Navideña* event scheduled on December 3rd 2022, as a City Council sponsored Special Event and approve the expenditure of funds.
11. Approve the Emma Prusch All Inclusive Playground Groundbreaking event scheduled on December 8th, 2022, as a City Council sponsored Special Event and approve the expenditure of funds.
12. Approve and accept donations from various individuals, businesses or community groups to support the event.
13. Place the item on the November 29th, 2022, Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The Autumn Litter Harvest event was hosted on October 1st, 2022, at different locations in District 5. This special event invited community members to earn service hours, meet neighbors, and help beautify San José streets. The Autumn Fun Fest event was hosted on October 29th, 2022, at Mayfair Park. The special event invited community members to help unveil the new playground, present and honor the Keyla Salazar memorial mural, and partake in a movie night. The Cimarron Park Dumpster Day event was hosted on October 29th, 2022, at Cimarron Park. The special event allowed residents to discard unwanted items/garbage, thus keeping it off our city streets. The Warmsprings Dumpster Day event was hosted on November 5th, 2022, on Minidoka Avenue. The special event allowed residents to discard unwanted items/garbage, thus keeping it off our city streets. The Delano Manongs Park Ribbon Cutting event was hosted on November 5th, 2022, at Delano Manongs Park. The special event paid homage to the contributions of our Filipino American community and invited residents to unveil the park and learn about their historic role in San José and beyond. The Pet Vaccination and Wellness event was held on November 13th, 2022, at Capitol Park. The special event allowed residents to vaccinate and check in on the health of their pets. The Councilmember Magdalena Carrasco Farewell Address was held on November 12th, 2022, at the Mexican Heritage Plaza. The special event allowed community members to learn about the accomplishments of Councilmember Carrasco's tenure and learn about how to stay civically engaged and connected. The Arbuckle Dumpster Day event was hosted on October 29th, 2022, at Adelante II Elementary school. The special event allowed residents to discard unwanted items/garbage, thus keeping it off our city streets. The Dorsa Miller Dumpster Day event was held on December 10th, 2022, on Decatur Drive. The special event allowed residents to discard unwanted items/garbage, thus keeping it off our city streets. The *Fiesta Navideña* event will be held on December 3rd, 2022, at Emma Prusch Farm Park. The special event will connect low-income families with various resources so that they can enjoy the holiday season. The Emma Prusch All Inclusive Playground Groundbreaking

event will be held on December 8th, 2022, at Emma Prusch Farm Park. The special will break ground on the first all-inclusive playground in East San José and present the vision to the community.

The 11 events were/will be free, open to the public, and sponsored by Councilmember Magdalena Carrasco.

ANALYSIS

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Magdalena Carrasco will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 5, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the November 16th, 2022, Rules Committee Agenda and the November 29th, 2022, City Council Agenda.

CEQA

- ☐ Not a Project, File No. PP10-069(c), City Administrative Activities.
- ☐ Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- ☐ Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- ☐ Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:

TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.