



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Councilmember Magdalena
Carrasco

SUBJECT: SEE BELOW

DATE: September 23th, 2022

APPROVED:

SUBJECT: APPROVAL OF THE DOMESTIC VIOLENCE AWARENESS WALK & LIGHT UP CITY HALL, AND PHILIPPINES FLAG RAISING EVENTS SPONSORED BY COUNCIL DISTRICT 5 AS A CITY COUNCIL SPONSORED SPECIAL EVENT TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENT

RECOMMENDATION

1. Approve the Domestic Violence Awareness Walk & Light Up City Hall event scheduled on October 7th, 2022, as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve the Philippines Flag Raising event scheduled on October 14th, 2022, as a City Council sponsored Special Event and approve the expenditure of funds.
3. Approve and accept donations from various individuals, businesses, or community groups to support the event.
4. Place the item on the October 4, 2022, Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The Domestic Violence Awareness Walk & Light Up City Hall event will be hosted on October 7th, 2022, at City Hall. This special event will provide an opportunity for community members to honor those we lost to Domestic Violence, create a platform of visibility, access critical resources and enjoy an evening of engaging dialogue facilitated through entertainment.

The Filipino Flag Raising event will be hosted on October 14, 2022, at City Hall. This special event will provide an opportunity for community members to connect with Filipino American culture, access critical resources and enjoy an evening of entertainment, and activities. The event is free, open to the public, and sponsored by Councilmember Magdalena Carrasco.

ANALYSIS

City Council Policy 7-14, City Hall Event Lighting Policy, Sections B.1 and C.1 allows Rotunda and Tower lighting in conjunction with proclamations for official actions or ceremonial items as approved by City Council.

The display of the flag of the Philippines on October 14, 2022, is permitted under Council Policy 2-1, Section C.1 - Flags of Governments Recognized by the United States: "Flags of the governments recognized by the United States may be displayed upon the request of the Mayor, a member of the City Council or the City Manager."

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Magdalena Carrasco will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 5, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the September 28th, 2022, Rules Committee Agenda and the October 4, 2022, City Council Agenda.

CEQA

- ☐ Not a Project, File No. PP10-069(c), City Administrative Activities.
- ☐ Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- ☐ Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- ☐ Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:

TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.

