



# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Jacky Morales-Ferrand

**SUBJECT:** SEE BELOW

**DATE:** September 19, 2022

Approved

Date

9/20/2022

## SUPPLEMENTAL

**SUBJECT: FISCAL YEAR 2021-2022 CONSOLIDATED ANNUAL PERFORMANCE  
AND EVALUATION REPORT**

## REASON FOR SUPPLEMENTAL

This supplemental memorandum summarizes comments received at the September 8, 2022, public hearing at the Housing and Community Development Commission (Commission) on the draft fiscal year 2021-2022 Consolidated Annual Performance and Evaluation Report (CAPER). The supplemental updates the data provided in the program Tables B - G to include outcomes and actual expenditures as requested by the Commission.

## COMMISSION RECOMMENDATION/INPUT

The Commission heard this item at its virtual meeting on September 8, 2022, at 5:45p.m. The Commission passed the following motion:

Commissioner Wheeler made the motion to recommend to the City Council that Housing staff amend, if needed, the Council memorandum for the Fiscal Year 2021-2022 CAPER to add for each line item the amount allocated and spent, rename outcomes to outputs, add progress towards five-year goals, add outcomes, and add evaluation of each program, with a second by Commissioner Moore. The motion passed 7-2-2.

Yes	O'Connell, Jasinsky, Shoor, Vong, Wheeler, Tran, Moore (7)
No	Dawson, Del Buono (2)
Absent	Partida, Navarro (2)

In addition to discussion of this motion, the following input was given at this meeting.

Public Comments:

There were no public comments.

Commissioner Comments:

<b>Commissioner</b>	<b>Comments</b>
Commissioner Wheeler	Commended the clarity of the report and requested Housing staff to provide more information in the tables. She requested that staff add information so that readers could better assess progress towards the City's five-year goals, outcomes, and the cost of each activity. [Staff will be providing the information requested by Commission Wheeler. The progress toward the five-year goal is already included in the memorandum.]
Commissioner Del Buono	Asked whether there had been an increase in services over the previous year. [Staff noted that HUD's COVID waivers in FY 2020-2021 had allowed a greater proportion of the City's CDBG allocation to be used for services.]
Commissioner Tran	Requested more information on the City's funding of Childcare Services. [Staff clarified that the program provided scholarships to low-income families for childcare services.]
Commissioner Vong	Agreed with Commissioner Wheeler's recommendation for Housing staff to provide actual activity expenditures.
Commissioner Dawson	Voiced her strong support for the City's funding of legal services programs.
Commissioner Moore	Agreed with Commissioner Wheeler's recommendations on cost and focusing on the number of people assisted. Noted that cost per unit should not be the only consideration to assess the value of important services.
Commissioner Partida	Appreciated that the programs successfully served extremely low-income residents.
Commissioner Dawson	Recommended that the Annual Homeless Report be presented at the same time as the CAPER to provide context.
Commissioner O'Connell	Noted that a mobile home park resident had applied for rental repair, but the application was still being processed. [Staff requested that the resident be referred to the Housing Department, and staff would follow up on the status of the application.]
Chair Shoor	Agreed that the report should focus on outcomes, and asked staff to consider which programs perform the best. Asked for clarification on units for training. Appreciated the use of video building inspections during the COVID-19 shutdown and recommended that the City consider continuing these efficient services. [Staff clarified the units for training were classes taught.]

Tables B - G have been updated to include expenditures and appropriations as requested by the Commission. Funds that were not spent will be recaptured and reprogrammed in a future Annual Action Plan.

One of the major challenges for our agency partners continues to be staff recruitment and retention. This often affected completing programmatic goals, financials, and reporting.

<b>Table B: Responding to Homelessness and its Impacts on the Community</b>				
<b>Project</b>	<b>Agency</b>	<b>Unduplicated Individuals/ Households Served</b>	<b>Outputs/Outcome</b>	<b>Expenditure/ Allocation</b>
Motel Voucher Program – (COVID-19)	<i>LifeMoves</i>	427 Individuals (189 Households)	Provided temporary motel stays and support. The 189 households served consisted of 107 female heads of household and 180 children under the age of 18. Of the 286 individuals who exited, 222 individuals, or 78%, exited to temporary or permanent housing opportunities. Temporary housing were provided to 118 individuals.	\$3,649,801/ \$5,287,573 ESG-CV
Emergency Interim Housing Operations (COVID 19)	<i>HomeFirst</i>	148 Individuals (Monterey/Bernal)  166 Individuals (Rue Ferrari)	Provided temporary housing and support services.  Rue Ferrari had 49 female heads of household and Monterey/Bernal had 56 female heads of household. Of the 189 individuals who exited the programs, 129, or 68%, exited to temporary or permanent housing opportunities.	\$5,010,146/ \$7,242,154 ESG-CV
Bridge Housing Community	<i>HomeFirst</i>	90 Individuals (Mabury)  128 Individuals (Felipe)	Provided temporary housing and support. The communities served 218 individuals, including 57 female heads of households. Of the 177 individuals who exited the programs, 105, or 59%, exited to temporary or permanent housing opportunities.	\$1,896,801/ \$1,900,000 ESG-CV
Emergency Interim Housing - Operations – Family (COVID-19)	<i>PATH</i>	210 Individuals (Evans Lane)	Provided case management and support services. Of the total served, 47 were female heads of households. Of the 210 individuals served, 129 were children under the age of 18. Of the 74 individuals who exited the	\$2,917,304/ \$3,600,000 ESG-CV

			program, 67, or 91%, exited to temporary or permanent housing opportunities.	
Targeted Outreach for Unsheltered Populations	<i>PATH</i>	366 Individuals	Provided outreach engagement, case management and rapid response assistance. Of the total individuals served, 126 were female heads of household. Of the 166 individuals who exited, 45, or 27%, exited to temporary or permanent housing opportunities.	\$727,593/ \$1,111,646 ESG/Housing Trust Fund
Citywide Outreach for Unsheltered Populations	<i>HomeFirst</i>	885 Individuals	Provided outreach engagement, case management and rapid response assistance. There were 349 female heads of household. Of the 788 individuals who exited the program, 118, or 15%, exited to temporary or permanent housing opportunities.	\$727,092/ \$900,000 CDBG /Housing Trust Fund
Overnight Warming Locations	<i>HomeFirst</i>	122 Individuals (Leininger)  120 Individuals (Evergreen)	Provided shelter and basic needs. The program resulted in 92% of basic needs met with a 100% satisfaction rating in the participant survey. Of the total individuals served, 69 were female heads of household. Of the 242 individuals who exited the programs, 56, or 23%, exited to temporary or permanent housing opportunities. .	\$499,225/ \$915,000 ESG-CV
Homelessness Prevention	<i>Bill Wilson Center</i>	41 Individuals	Provided rental assistance and intensive case management. Served 28 families with children. The program resulted in 100% Of families supported with this program were stably housed while receiving prevention assistance.	\$130,000/ \$130,000 ESG
WISH Program	<i>YWCA</i>	124 Households	Provided services and support to survivors of gender-based violence and their families by moving them into safe, affordable housing options. Of the households served, 71 were female heads of household. Of the 73 households that exited, 24, or 33%, exited to temporary or permanent housing.	\$65,987/ \$137,063 CDBG
Services Outreach Assistance	<i>PATH</i>	138 Individuals	Provided supportive services, resources, and financial assistance designed to meet the unique needs of	\$846,288/ \$1,033,094 ESG-CV

and Resources			people experiencing homelessness in downtown San José, the Coyote Creek project areas, and other area hotspots identified by City staff. There were 127 appointments with case managers. Of the 95 individuals who exited the program, 37 individuals, or 39%, successfully exited to temporary or permanent housing opportunities.	
Services Outreach Assistance and Resources	<i>HomeFirst</i>	802 Individuals	Provided outreach and street-based case management, and resources, including 295 female heads of household. Of the 647 individuals who exited the program, 214 individuals, or 33%, successfully exited to temporary or permanent housing opportunities.	\$1,043,858/ \$1,441,400 ESG-CV

**Table C: Create and Preserve Affordable Housing**

Projects	Agency	Unduplicated Households Served	Outputs/Outcomes	Expenditure/ Allocation
Rental Assistance for Youth & Families (COVID-19)	<i>Bill Wilson Center</i>	57 Households	Assisted households with rental subsidy, deposit, and utility disbursements. Of those served, 18 were female heads of households. The program resulted in 100% of participants placed in permanent housing destinations within 60 days of enrollment.	\$1,027,434/ \$2,000,000 CDBG/HOME
HOME TBRA (COVID-19)	<i>Sacred Heart</i>	279 Households	Assisted households with rental subsidy, deposit, and utility disbursements. Of the household served, 156 were female heads of households. The program resulted in 71% of participants were able to sustain their own rent and remain in their current housing.	\$2,115,889/ \$3,000,000 HOME
Housing for Health	<i>The Health Trust</i>	74 Households	Assisted household beneficiaries with HIV and provided rental assistance and clinical services. Of those serviced, 20 were female head of household, and 6, or 8%, exited to permanent housing.	\$602,470/ \$1,436,803 HOPWA

Housing for Health-Permanent Supportive Housing	<i>The Health Trust</i>	20 Households	Assisted household beneficiaries with HIV and provided rental assistance and clinical services. The program resulted in 20 households maintained stable permanent housing.	\$185,178/ \$200,886 HOPWA-PSH
Housing for Health	<i>San Benito County</i>	10 Households	Still reporting outcomes*	\$781* \$50,000 HOPWA

\*Due to staffing challenges, performance outcomes and invoices have not yet been received.

**Table D: Strengthen and Stabilize Communities – Public Services**

<b>Projects</b>	<b>Agency</b>	<b>Unduplicated Individuals/ Households Served</b>	<b>Outputs/Outcomes</b>	<b>Expenditures/ Allocation</b>
Homegrown Talent	<i>SOMOS Mayfair</i>	304 Individuals	The agency provided safety net services to 132 people; 79 sessions of leadership development training; 23 sessions of nonprofit/community leaders training; 28 sessions of training for childcare owners and providers; and 26 sessions of urban agriculture entrepreneurs training. The program survey reported a 90% success rate in helping individuals seeking assistance to receive basic needs. The program survey also showed 100% of participants reported gaining the skills necessary to successfully run a business caring for children.	\$106,506/ \$150,000 CDBG
Community Leadership Program	<i>SJSU Research Foundation</i>	70 Individuals	Hosted 27 outreach events, 241 training sessions for resident community leaders, and 68 community conversations. The program resulted in 75% of event attendees reported an increased interest in becoming more involved in their community.	\$40,448/ \$50,000 CDBG
Meals on Wheels	<i>The Health Trust</i>	100 Individuals	Delivered 20,000 home meals and conducted 2,905 social visits together with wellness checks to 100 unduplicated low-income seniors. The program resulted in 99% of participants stated that Meals On Wheels was important to their daily well-being.	\$124,395/ \$125,000 CDBG

Senior Access and Health Support	<i>POSSO Portuguese Community Center</i>	105 Individuals	Provided 465 transportation trips and delivered 4,657 meals. The program resulted in 92% of senior participants receiving home delivered meals reported improved health because of improved nutrition and nutrition knowledge; and 93% of participant stated that the phone calls, driver visits, and other staff visits are helpful in making them feel socially connected.	\$57,901 \$75,000 CDBG
Child Care (COVID-19 Response)	<i>First Five</i>	35 individuals	Provided childcare scholarships to 35 unduplicated children in low-income families. The program resulted in 100% of children attended high quality and qualified childcare programs for 15 months.	\$657,203/ \$1,000,000 CDBG
Legal Services for Low-income households	<i>Law Foundation</i>	202 Individuals	Provided 21 educational workshops, 153 legal consultations, 31 legal representations for eviction proceedings, and one legal representation for enforcement. The program resulted in 100% of eligible clients represented by attorneys were able to stay in their housing or had additional time to bridge them into housing.	\$293,367/ \$475,000 CDBG

**Table E: Strengthen and Stabilize Communities – CDI - Non-Construction Projects**

<b>Projects</b>	<b>Agency</b>	<b>Unduplicated Individuals/ Households Served</b>	<b>Outputs/Outcomes</b>	<b>Expenditures/ Allocation</b>
Rebuilding Minor and Limited Repairs Program	<i>Rebuilding Together Silicon Valley</i>	183 Households	Provided 981 units of minor repairs, and 101 units of limited repairs. Of these households, 119 had female heads of household. The program resulted in 100% of households have improved safety conditions in their home.	\$998,331/ \$1,100,000 CDBG

Emergency Minor and Limited Repairs Program	<i>Habitat for Humanity</i>	39 Households	The project provided 72 units of minor repairs and provided 53 units of limited repairs. Of these households, 24 had female heads of household. The program resulted in 100% of households have improved safety conditions in their home; and 100% of the target response time from initial inquiry to initial intake phone call for non-emergencies was one week.	\$301,082/ \$550,000 CDBG
Enhanced Code Enforcement	<i>PBCE</i>	344 Inspections	Resulted in 250 code violations corrected.	\$448,477/ \$1,100,000 CDBG

<b>Table F: CDI Projects</b>		
<b>Project</b>	<b>Description</b>	<b>Project Completion</b>
Community Wireless Infrastructure (COVID-19 response)	Development of community wireless network infrastructure for two low-income neighborhoods to provide internet access and services to underserved students at Independence and Oak Grove High Schools in the East Side Union High School district.	\$2,285,157 expended CDBG



<b>Table G: Fair Housing Choices</b>				
<b>Projects</b>	<b>Agency</b>	<b>Unduplicated Individuals/ Households Served</b>	<b>Outputs/Outcomes</b>	<b>Expenditures/ Allocation</b>
Fair Housing Consortium	<i>Law Foundation of Silicon Valley</i>	393 Individuals	All complainants received legal services to improve access or availability of housing for their protected category. The program resulted in 100% of complainants received legal services to improve access or availability of housing for their protected category; and 100% of attendees at fair housing presentations are more educated and familiar with the laws governing housing.	\$241,588/ \$400,000 CDBG/HOME

/s/

JACKY MORALES-FERRAND

Director of Housing

The principal author of this memorandum is Stephanie Gutowski, Senior Development Officer. For questions, please contact her at [stephanie.gutowski@sanjoseca.gov](mailto:stephanie.gutowski@sanjoseca.gov), (408) 535-3860.