



# Memorandum

**TO:** RULES AND OPEN  
GOVERNMENT COMMITTEE

**FROM:** Jacky Morales-Ferrand

**SUBJECT:** SEE BELOW

**DATE:** June 7, 2022

Approved

Date

06/09/22

**SUBJECT: UPDATE TO THE JANUARY - JUNE 2022 COMMUNITY AND  
ECONOMIC DEVELOPMENT COMMITTEE WORK PLAN**

## **RECOMMENDATION**

Approve an amendment to the January – June 2022 Community and Economic Development Committee Work Plan to drop the following item from the June 27, 2022 meeting.

**Rent Burden and Demographics of Affordable Housing Residents Report.** (Housing)

**Purpose:** Provide a report on the rent burden and demographics of residents living in affordable housing developments and an analysis of how much money is required to alleviate the rent burden for households above 50% rent burden in the City's affordable housing portfolio.

## **BACKGROUND**

The Housing Department has recently experienced unexpected staffing loss, which resulted in a re-prioritization of departmental work plan items. The Asset Management team, who is responsible for completing the rent burden report, is focused on collecting and ensuring compliance for Housing's loan portfolio. Due to the current staffing shortage and significant staff resources required for these critical components of operations, staff requests to drop the Rent Burden and Demographics of Affordable Housing Residents Report from the June 27, 2022 Community and Economic Development Committee meeting with the expectation of adding it to the Committee work plan for spring 2023.

/s/

JACKY MORALES-FERRAND  
Director of Housing

For questions, please contact Rachel VanderVeen, Deputy Director of Housing, at [rachel.vanderveen@sanjoseca.gov](mailto:rachel.vanderveen@sanjoseca.gov).