


CITY COUNCIL ACTION REQUEST

Department(s): Transportation	CEQA: Not a Project, File No. PP17-003, Agreements/ Contracts (New or Amended) resulting in no physical changes to the environment	Coordination: CAO and CMO - Budget Office	Dept. Approval: /s/ John Ristow
Council District(s): Citywide			CMO Approval:  5/27/2022

SUBJECT: AMENDMENT TO CONSULTANT AGREEMENT WITH ARUP NORTH AMERICA LIMITED FOR DEVELOPMENT OF A CITYWIDE ACCESS AND MOBILITY PLAN

RECOMMENDATION:

Approve the retroactive Second Amendment to the Consultant Agreement with Arup North America Limited (ARUP) for development of a citywide Move San José Plan (formerly Access and Mobility Plan); increase the compensation amounts for the completion of certain tasks; and increase the maximum total compensation by \$104,091 from \$1,684,000 to \$1,788,097.

BASIS FOR RECOMMENDATION:

In December 2019, City Council authorized the City Manager to negotiate and execute an agreement with ARUP to develop a citywide Access and Mobility Plan that provides the comprehensive framework, strategies, departmental organizational analysis, and technical tools to implement the City of San José's (City) General Plan and Climate Smart San José transportation goals. To provide for hand off of the Decision Support System (DSS), including training and needed technical development, final staff and stakeholder workshops including for the organizational change management work, and an amended final document, the agreement needs to be amended. The proposed amendments include:

- Subsection 10.2 Maximum Total Compensation: Increase by \$104,091 from \$1,684,000 to \$1,788,097
- Exhibit A Scope of Basic Services revises the following tasks:
 - Task No. 1.8 - "Project Management Phase 8", Task 4 - "Outreach Phase 2" to extend project management meetings and outreach efforts through July 31, 2022;
 - Task No. 6 - "Framing Workshops", to conduct four additional agency stakeholder workshops;
 - Task No. 12 - "Conceptual Design, Implementation", to deliver an Implementation chapter for the plan;
 - Task No. 13 - "Organizational Change Management, Phase 1 Internal Alignment", to conduct up to four staff meetings on organizational change;
 - Task No. 17 - entitled "Decision Support System Completion", finalize first phase of development of the DSS; and
 - Task No. 19 - entitled "Final Report, Decision Support System Handover", DSS training and website posting.
- Exhibit B Compensation: Increase the compensation amounts for completion of
 - Task 1.8 by \$5,157 from \$13,634 to \$18,791;
 - Task 4 by \$14,587 from \$121,514 to \$136,101;
 - Task 6 by \$7,314 from \$26,270 to \$33,584;
 - Task 12 by \$6,669 from \$22,129 to \$28,798;
 - Task 13 by \$22,108 from \$22,129 to \$44,237;
 - Task 17 by \$21,399 from \$94,975 to \$116,374; and
 - Task 19 by \$26,857 from \$92,249 to \$119,106.

This contract is funded by the Access and Mobility Plan project in the Building and Structure Tax Fund (Fund 429).

Climate Smart San José: The recommendation in this memorandum aligns with one or more Climate Smart San José energy, water, or mobility goals.

Commission Recommendation/Input: No commission input is associated with this action.

COST AND FUNDING SOURCE:

Fund #	Appn #	Appropriation Name	Total Appn	Amt for Contract	2021-2022 Adopted Capital Budget Page	Last Budget Action (Date, Ord. No.)
429	411S	Access and Mobility Plan	\$125,000	\$104,091	853	6/22/2021, 30621

FOR QUESTIONS CONTACT: Ramses Madou, Division Manager, (408) 975-3283.