


CITY COUNCIL ACTION REQUEST

Department(s): Airport	CEQA: Not a Project, File No. PP17-002, Consultant services for design, study, inspection, or other professional services with no commitment to future action	Coordination: CAO and CMO - Budget Office	Dept. Approval: /s/ John Aitken, A.A.E.
Council District(s): Citywide			CMO Approval:  5/12/2022

SUBJECT: FIRST AMENDMENT TO MASTER CONSULTANT SERVICES AGREEMENT WITH HNTB CORPORATION.

RECOMMENDATION:

Approve a First Amendment to the Master Consultant Services Agreement (Agreement) with HNTB Corporation for professional consulting services, extending the term from June 5, 2022 to December 31, 2023, increasing the maximum compensation by \$500,000.

BASIS FOR RECOMMENDATION:

In June 2017, City Council approved a Master Consultant Services Agreement with planning firm HNTB to provide on-call professional consulting services for planning services for the Norman Y. Mineta San José International Airport (Airport). HNTB is currently the firm preparing a National Environmental Policy Act Environmental Assessment document which is required by the Federal Aviation Administration (FAA) for the Airport's future passenger terminal expansion. The document is expected to be completed mid-2023.

An extension of HTNB's Agreement and increase in maximum compensation is requested to enable HNTB to address additional FAA comments and complete the environmental analysis required to be approved by the FAA prior to the start of any terminal design or construction.

San José Municipal Code Section 4.12.210 requires that the City engage in a competitive procurement on all professional services contracts including consultant agreements with a payment amount exceeding \$10,000. City Council may make a determination that an unusual or unique situation exists that makes the application of the requirements for competitive procurement for services included in the consultant agreement amendment contrary to the public interest. Staff recommends City Council determine it not practicable to engage in a new competitive procurement because a continuation of HNTB's services is crucial to completing the existing critical environmental document. During this extension period HTNB shall not be authorized to perform any new services under this Agreement.

Climate Smart San José: The recommendation in this memo has no effect on Climate Smart San José energy, water, or mobility goals.

Commission Recommendation/Input: No commission recommendation or input is associated with this action.

COST AND FUNDING SOURCE:

Fund #	Appn #	Appn Name	Total Appn.	Amt. for Contract	2021-2022 Adopted Capital Budget Page	Last Budget Action (Date, Ord. No.)
527	4007	Advanced Planning	\$1,169,000	\$500,000	795	2/8/2022, Ord. No. 30717

FOR QUESTIONS CONTACT: Mathew Kazmierczak, Manager of Strategy and Policy, Airport Department at 408-392-3640