



COUNCIL AGENDA: 5/17/2022

ITEM: 2.22

FILE NO: 22-781

# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Toni J. Taber, CMC  
City Clerk

**SUBJECT:** SEE BELOW

**DATE:** May 17, 2022

**SUBJECT: Retroactive Approval of Senior Zumba and Cafecito Sponsored by Council District 5 as a City Council Sponsored Special Event to Expend City Funds and Accept Donations of Materials and Services for the Event**

## **Recommendation**

As recommended by the Rules and Open Government Committee on May 11, 2022:

- (a) Retroactively approve the Senior Zumba and Cafecito series scheduled on March 3, March 11, March 17, and April 7, 2022 as a City Council sponsored Special Event and approve the expenditure of funds; and
- (b) Approve and accept donations from various individuals, businesses, or community groups to support the event.

CEQA: Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment. (Carrasco)

[Rules Committee referral 5/11/2022 - Item B.6]



## Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Councilmember Magdalena  
Carrasco - District 5

**SUBJECT:** SEE BELOW

**DATE:** April 28<sup>th</sup>, 2021

APPROVED:

**SUBJECT: RETROACTIVE APPROVAL OF SENIOR ZUMBA AND CAFECITO  
SPONSORED BY COUNCIL DISTRICT 5 AS A CITY COUNCIL  
SPONSORED SPECIAL EVENT TO EXPEND CITY FUNDS AND ACCEPT  
DONATIONS OF MATERIALS AND SERVICES FOR THE EVENT**

### **RECOMMENDATION**

1. Retroactively Approve the Senior Zumba and Cafecito series hosted on March 3<sup>rd</sup>, March 11<sup>th</sup> and March 17<sup>th</sup> and April 7<sup>th</sup>, 2022, as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve and accept donations from various individuals, businesses or community groups to support the event.
3. Place the item on the May 17, 2022 Council Agenda for action.

### **BACKGROUND**

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

Senior Zumba and Cafecito series were hosted on March 3<sup>rd</sup>, 11<sup>th</sup>, 17<sup>th</sup> and April 7<sup>th</sup> and sponsored by Councilmember Magdalena Carrasco. This special event allowed for senior residents engage with one another and participate in senior Zumba. The event was free and open to the public.

## **ANALYSIS**

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Magdalena Carrasco will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 5, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

## **PUBLIC OUTREACH/INTEREST**

The Office of the City Clerk will post the item on the City's Website for the May 11<sup>th</sup> 2022, Rules Committee Agenda and the May 17<sup>th</sup>, 2022, City Council Agenda.

## **CEQA**

- ☐ Not a Project, File No. PP10-069(c), City Administrative Activities.
- ☐ Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- ☐ Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- ☐ Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:

TONI J. TABER, CMC  
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.