



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Councilmember Matt Mahan
District 10

SUBJECT: SEE BELOW

DATE: March 30, 2022

APPROVED 

**SUBJECT: RETROACTIVE APPROVAL OF COMANCHE BLOSSOM VALLEY
NEIGHBORHOOD ASSOCIATION NEIGHBOR DAY EVENT
SPONSORED BY COUNCIL DISTRICT 10 AS CITY COUNCIL
SPONSORED SPECIAL EVENTS TO EXPEND CITY FUNDS AND
ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE
EVENT**

RECOMMENDATION

1. Retroactive approval of the Comanche Blossom Valley Neighborhood Association Neighbor Day dumpster event held on Saturday, March 10, 2022 as a City Council sponsored Special Event and approve the expenditure of funds.
3. Approve and accept donations from various individuals, businesses or community groups to support the event.
5. Place the item on the April 19, 2022 Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The District 10 Council office, worked with the Comanche Blossom Valley Neighborhood Association to organize a Neighbor Day dumpster event to strengthen their neighborhood association. Residents from the neighborhood volunteered as bin monitors and provided traffic control. In addition, the District 10 office provided refreshments as well as dumpsters, taking advantage of the \$18,000 budgeted in the FY 2021-2022 Operating Budget for community cleanups and dumpster days throughout District 10. This event was free and open to the public.

ANALYSIS

Approval by the City Council of these events will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Mahan will report any cash or in-kind donations received for the events on his Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 10, City departments, and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the April 13, 2022 Rules Committee Agenda and the April 19, 2022 City Council Agenda.

CEQA

- Not a Project, File No. PP15-077, Temporary Special Events.
- Not a Project, File No. PP10-069(c), City Administrative Activities.
- Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:

TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.