


CITY COUNCIL ACTION REQUEST

Department(s): Finance	CEQA: Not a Project, File No. PP17-003, Agreements/Contracts (New or Amended) resulting in no physical changes to the environment	Coordination: PRNS, CAO, CMO – Budget Office	Dept. Approval: /s/ Jon Cicirelli
Council District(s): Citywide			CMO Approval:  3/3/2022

SUBJECT: ACTIONS RELATED TO THE AUTHORIZATION TO NEGOTIATE AND EXECUTE AMENDMENT FOR FOOD DISTRIBUTION

RECOMMENDATION:

Adopt a resolution authorizing City Manager to negotiate and execute amendments and extensions for food and necessities services with Off the Grid, LLC to increase maximum compensation by \$1,746,000 from April 1, 2022, through June 30, 2022, for aggregate compensation of \$21,956,716.

Desired Outcome: To ensure meal service delivery continuation for vulnerable and at-risk residents as the COVID-19 pandemic continues impacting the food insecurity of our communities.

BASIS FOR RECOMMENDATION:

On November 3, 2020, the City, based on the previously issued Meal and Grocery Delivery Request for Proposals, awarded an agreement for meal and grocery delivery to Off the Grid, LLC (Off the Grid). Off the Grid has established partnerships with Veggielution and local restaurants to create a prepared meal and boxed grocery delivery system for San José residents that are at high risk for severe illness from COVID-19, or have suffered from employment or business interruptions due to COVID-19 related business closures, and do not currently have other assistance purchasing food or cooking meals on a consistent basis. In 2021, Off the Grid delivered over 195,967 boxes of groceries and over 219,622 meals to the most vulnerable residents of San José.

On December 7, 2021, City Council directed the Administration to increase funding for Off the Grid to continue services past March 31, 2022 through June 30, 2022. On February 8, 2022, City Council increased the Food and Necessities Distribution appropriation in the Coronavirus Relief Fund by \$725,000 to reclassify eligible expenses incurred in the American Rescue Plan Fund prior to December 31, 2021. This enables the continuation of food and necessities services to be provided by Off the Grid through June 30, 2022. The amendment, if approved, would increase the maximum compensation by \$1,746,000, for a total of \$21,956,716. Like other partners in the Food Distribution workstream, Off the Grid will have clear metrics for signing up participants into long-term sustainable food resources such as CalFresh and WIC.

Providing the City Manager authorization to negotiate and amend agreements and extensions related to food and necessities distribution will ensure meal service delivery continuation for vulnerable and at-risk residents, as the COVID-19 pandemic continues to affect the food insecurity of City of San José communities. Parks, Recreation, and Neighborhood Services continues to participate in the regional food network planning that the County of Santa Clara coordinates to address the long-term nature of food insecurity in San José community.

Climate Smart San José: The recommendation in this memorandum does not affect Climate Smart San José energy, water, or mobility goals.

Commission Recommendation/Input: There is no commission recommendation or input associated with this action.

COST AND FUNDING SOURCE:

Fund #	Appn #	Appn. Name	Total APPN	Amt. for Contract	2021-2022 Adopted Operating Budget Page	Last Budget Action (Date, Ord. No.)
402	217W	Food and Necessities Distribution – Food Services	\$14,812,771	\$1,746,000	931	11/30/2021, 30693

FOR QUESTIONS CONTACT: CJ Ryan, Interim Administrative Officer, (408) 793-4175