



# Memorandum

**TO:** HONORABLE MAYOR AND CITY COUNCIL      **FROM:** Councilmember Matt Mahan  
District 10

**SUBJECT:** SEE BELOW      **DATE:** March 3, 2022

APPROVED: *Matt Mahan*

**SUBJECT: APPROVAL OF ASSYRIAN NEW YEAR FLAG RAISING SPONSORED BY COUNCIL DISTRICT 10 AS A CITY COUNCIL SPONSORED SPECIAL EVENT TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENT**

## **RECOMMENDATION**

1. Approve the Assyrian Flag Raising scheduled on April 1, 2022 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve and accept donations from various individuals, businesses, or community groups to support the event.
3. Place the item on the March 15, 2022 Council Agenda for action.

## **BACKGROUND**

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

Assyrian New Year flag raising event will be held on April 1, 2022 from 4:00 PM to 6:00 PM sponsored by Councilmember Matt Mahan in cooperation with the Assyrian American Association of San Jose. This special event celebrates the contributions of Assyrian-Americans to the culture of San José and the United States of America. The Assyrian ceremonial flag will be raised over San Jose City Hall Plaza in recognition of the local Assyrian-American community.

The display of the Assyrian Flag on April 1st is permitted under Council Policy 2-1, Section C.2 – Flags Displayed in Conjunction with Official Ceremonial Items: “Other flags may be displayed in conjunction with official actions, ceremonial items, or proclamations of the City Council.”

**ANALYSIS**

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Matt Mahan will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 10, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

**PUBLIC OUTREACH/INTEREST**

The Office of the City Clerk will post the item on the City's Website for the March 9, 2022 Rules Committee Agenda and the March 15, 2022 City Council Agenda.

**CEQA**

- Not a Project, File No. PP17-010, City Organization & Administrative Activities resulting in no changes to the physical environment.
- ✓ Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.
- Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:

TONI J. TABER, CMC

City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.