



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Councilmember Jimenez
District 2

SUBJECT: SEE BELOW

DATE: January 6, 2022

APPROVED:

SUBJECT: RETROACTIVE APPROVAL OF DISTRICT 2 EVENTS AS CITY COUNCIL SPONSORED SPECIAL EVENTS TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENTS

RECOMMENDATION

1. Retroactive Approval the Walnut Mobile Home Park Toy Drive held on December 22, 2021; and
2. Retroactive Approval of the Southside Community Center Rotary Senior Luncheon held on December 3, 2021; and
3. Retroactive Approval of the Cottle to Lean Neighborhood Dumpster Day held on November 13, 2021.
4. Approve the expenditure of District 2 office budget funds to purchase gift cards, toys and other materials for the events;
5. Approve and accept donations from various individuals, businesses and/or community groups to support the events.
6. Place the items on the January 25, 2022 Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The Walnut Mobile Home Park toy drive was held on December 22, 2021 at 4320 Monterey Rd, San Jose CA. The Walnut Mobile Park is a community of 40 manufactured homes located on Monterey Rd next to Fire Station 18 and the Department of Transportation South Yard. This community is made up of low-income seniors and families with young children. Over the years park residents have faced many challenges such as rat infestations, blight, graffiti and homelessness along the Monterey Rd rail-corridor. In spite of these challenges the residents and

park manager have worked closely with District 2 to create solutions and uplift their neighbors. A toy drive for the children of Walnut Mobile Park is an opportunity to give back and acknowledge their hard work and commitment to a safer community.

The Rotary Senior Luncheon was held on December 3, 2021 at Southside Community Center. This event was organized in partnership with Southside Community Center. At the event seniors received a free or low cost lunch as well as a winter hat from the District 2 Council Office. The purpose of the event was to engage seniors and provide information and resources. Many seniors have struggled throughout the pandemic with isolation and access to food. Through this event we were able to help seniors access resources and information to stay healthy during the holidays.

The Cottle to Lean Dumpster Day was held on November 13, 2021 at Calpine Drive in front of Anderson Elementary in San Jose's District 2. This special event allowed residents to discard unwanted items legally and safely while helping keep illegal dumping off our City streets.

All of the mentioned events were held outdoors, free and open to the public and followed all appropriate Covid-19 local public health rules, including requiring masks and social distancing.

ANALYSIS

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Jimenez will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 2, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the January 12, 2021 Rules Committee Agenda and the January 25, 2022 City Council Agenda.

CEQA

- Not a Project, File No. PP17-010, City Organization & Administrative Activities resulting in no changes to the physical environment.
- Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.
- Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- Exempt, File No. PP11-046, Graffiti removal services.

HONORABLE MAYOR AND CITY COUNCIL

January 6, 2022

Subject: D2 Special Events

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Reviewed by:

TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.