



Memorandum

TO: CITY COUNCIL

FROM: Toni Taber, CMC
City Clerk

**SUBJECT: MAYOR/COUNCIL TRAVEL
BUDGET**

DATE: December 21, 2021

Per Council Travel Policy 9-5, “For proposals requesting funding from the Mayor/Council Travel Budget, the City Clerk’s Office will submit a statement with the travel request showing how much uncommitted funds remain in the Mayor/Council Travel Budget and how much year-to-date each trip has cost.”

Description	Balance
Mayor Council Travel Budget (FY 2021-22)	\$10,000.00
Mayor Liccardo travel to US Conference of Mayors (Annual Meeting, September 30 – October 2, 2021)	(\$1,224.70)
Mayor Liccardo travel to United States Conference of Mayors (Annual Winter Meeting January 18 – January 21, 2022)	(\$3,620.00)
Remaining Balance for FY 2021-22	\$5,155.30