



Memorandum

TO: RULES AND OPEN
GOVERNMENT
COMMITTEE

FROM: Mayor Sam Liccardo

SUBJECT: REQUEST FOR TRAVEL
AUTHORIZATION FOR
MAYOR SAM LICCARDO

DATE: December 21, 2021

Approved:

Date: 12/21/21

Recommendation: Authorize travel for Mayor Liccardo to Washington, DC from January 18 – 21, 2022 to attend the United States Conference of Mayors (USCM) Winter Meeting.

Location: Washington, DC

Meeting Dates: January 19 – 21, 2022

Source of Funds: Mayor/Council Travel Budget

Anticipated Cost: \$3620.00

Purpose: The U.S. Conference of Mayors holds its Winter Meeting each January in Washington, D.C., bringing together mayors from around the country to convene on a range of policy issues including, but not limited to housing and homelessness, transportation, and public safety and gun harm reduction.

Through these convenings, mayors contribute to the development of national urban policy by serving on one or more of the conference's standing committees. Conference policies, programs, and opportunities for shared advocacy in the advancement of the needs of cities in the U.S. are developed and guided by an Executive Committee and Advisory Board, which Mayor Liccardo serves on, as well as on standing committees and task forces. Additionally, the trip will provide opportunities to lobby in Washington D.C. for priority issues for San Jose, including transportation funding.

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Pursuant to Council Policy 9-5, Travel by Elected and Appointed City Officials, this travel falls as an allowable use under the Mayor/Council Travel Budget under F.4.d, Trips to represent the City at the U.S. Conference of Mayors when appointed by the Council or otherwise officially appointed to serve on such boards or committees.