



Memorandum

TO: HONORABLE MAYOR
AND CITY COUNCIL

FROM: Jon Cicirelli

SUBJECT: SEE BELOW

DATE: December 3, 2021

Approved

Date

12/06/21

SUPPLEMENTAL

SUBJECT: ACTIONS RELATED TO FOOD DISTRIBUTION AGREEMENTS

REASON FOR SUPPLEMENTAL

The purpose for this supplemental memorandum is to increase the contract authority of the City Manager in accordance with Council direction regarding the additional American Recovery Plan funds allocated to the Food Services and Food Distribution Resilience Corps workstreams and the extension of the terms of the agreements through June 30, 2022.

RECOMMENDATION

Adopt a resolution authorizing the City Manager to negotiate and execute:

- (a) Amendment to an agreement with Bateman Community Living, LLC for supplemental Senior Nutrition Program services at San José community centers to increase maximum compensation by \$643,500 from January 1, 2022, through June 30, 2022, for an aggregate compensation of \$1,423,500;
- (b) Amendment to an agreement for food and necessities services with Catholic Charities of Santa Clara County, to increase maximum compensation by \$576,000 from January 1, 2022, through June 30, 2022, for an aggregate compensation of \$2,586,169;
- (c) Amendment to an agreement for food and necessities services with Loaves and Fishes to increase maximum compensation by \$1,125,129 from January 1, 2022, through June 30, 2022, for an aggregate compensation of \$3,639,908;
- (d) Amendment to an agreement for food and necessities services with San José Conservation Corps to increase maximum compensation by \$4,500,000 from January 1, 2022, through June 30, 2022, for an aggregate compensation of \$10,900,000;

- (e) Amendment to an agreement with the Silicon Valley Center for Nonprofits for volunteer services to extend the term from January 1, 2022, through June 30, 2022, with no change in compensation;
- (f) Amendment to an agreement for meal preparation and delivery services to temporary shelters with Team San José to increase maximum compensation by \$1,440,000 from January 1, 2022, through June 30, 2022, for an aggregate compensation of \$4,204,000;
- (g) Amendment to an agreement for meal and grocery delivery services to individual homes with The Health Trust to increase maximum compensation by \$693,000 from January 1, 2022, through June 30, 2022, for an aggregate compensation of \$2,541,000.

ANALYSIS

On November 30, 2021, City Council approved the joint memo from Mayor Liccardo, Vice Mayor Jones, Councilmember Carrasco, and Councilmember Mahan recommending additional American Recovery Plan funding of \$1.8 million to the Food Distribution Resilience Corps workstream and \$2.025 million to the Food Services workstream. These funds aim to maintain essential food programs with services that extend through June 30, 2022. Partners in Food Services workstream will integrate into their programs clear metrics for signing up participants into long term sustainable food resources such as CalFresh and WIC.

The Food and Necessities Distribution team continues to coordinate multiple partnerships and City-staffed operations to distribute meals and basic necessities to our most vulnerable populations. With the extension of the agreements through June 30, 2021, our partners will provide an additional 324,000 meals to the community and 58,000 hours of service to Second Harvest Food Bank. The food and necessities distribution services and food insecurity mitigation strategies continue to be the final backstop for our vulnerable and at-risk populations. The Department continues to participate in the regional food network planning that is being coordinated by the County of Santa Clara to address the long-term nature of food insecurity in our community.

COORDINATION

This memorandum has been coordinated with the City Attorney's Office and the City Manager's Budget Office.

BUDGET REFERENCE

The table below identifies the funds and appropriations to fund the agreements recommended as part of this memorandum.

HONORABLE MAYOR AND CITY COUNCIL

December 3, 2021

Subject: Actions Related to Food Distribution Agreements

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Fund #	Appn. #	Appn. Name	Total Appn.	Amt. for Agreements	2021-2022 Adopted Operating Budget Page	Last Budget Action (Date, Ord. No.)
402	217W	Resident Relief – Food and Necessities Distribution	\$12,037,771	\$3,577,629	Page 931	10/19/2021 30682
402	217F	Resident Relief – Re-Employment and Workforce Development	\$14,050,000	\$4,500,000	Page 931	6/22/2021 30621
406	217W	Resident Relief – Food and Necessities Distribution	\$7,051,000	\$900,000	Page 961	6/22/2021 30621

/s/

JON CICIRELLI

Director of Parks,

Recreation and Neighborhood Services

For questions, please contact CJ Ryan, Interim Administrative Officer, at cj.ryan@sanjoseca.gov or 408-838-1419.