



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Councilmember Esparza
District 7

SUBJECT: SEE BELOW

DATE: 12/2/2021

APPROVED: *Maya Esparza*

DATE: *12/2/2021*

**SUBJECT: RETROACTIVE APPROVAL OF MULTIPLE SPECIAL EVENTS
SPONSORED BY COUNCIL DISTRICT 7 AS CITY COUNCIL
SPONSORED SPECIAL EVENTS TO EXPEND CITY FUNDS AND
ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE
EVENT**

RECOMMENDATION

1. Retroactively approve the Dumpster Day held on Clemence Avenue scheduled on September 11, 2021 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Retroactively approve the Dumpster Day held on Lone Bluff Way scheduled on September 18, 2021 as a City Council sponsored Special Event and approve the expenditure of funds.
3. Retroactively approve the Franklin Family Movie Night held at Franklin Elementary School on September 24, 2021 as a City Council sponsored Special Event and approve expenditure of funds.
4. Retroactively approve the Moon Festival at the Vietnamese American Cultural Center held on September 25, 2021 as a City Council sponsored Special Event and approve the expenditure of funds.
5. Retroactively approve the Dumpster Day held at Meadows Elementary School scheduled on September 25, 2021 as a City Council sponsored Special Event and approve the expenditure of funds.
6. Retroactively approve the Dumpster Day held at Yerba Buena High School scheduled on October 16, 2021 as a City Council sponsored Special Event and approve the expenditure of funds.
7. Retroactively approve the Lone Bluff Senter Family Movie Night held at Lone Bluff Park on October 16, 2021 as a City Council sponsored Special Event and approve the expenditure of funds.
8. Retroactively approve the Dumpster Day held in the Seventrees Neighborhood scheduled on October 23, 2021 as a City Council sponsored Special Event and approve the expenditure of funds.

9. Retroactively approve the Seventrees Halloween Trunk-or-Treat held at the Seventrees Community Center on October 29, 2021 as a City Council sponsored Special Event and approve the expenditure of funds.
10. Retroactively approve the Lairoon Halloween Trunk-or-Treat held at Lairoon Family Resource Center on October 29, 2021 as a City Council sponsored Special Event and approve the expenditure of funds.
11. Approve and accept donations from various individuals, businesses or community groups to support the events.
12. Place the item on the December 14, 2021 Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The Dumpster Day on Clemence Avenue was held on September 11, 2021 on Clemence Avenue. This special event was an opportunity for residents to dispose of unwanted junk. The event was free and open to the public, and followed all appropriate public health rules.

The Dumpster Day on Lone Bluff Way was held on September 18, 2021 on Lone Bluff Way. This special event was an opportunity for residents to dispose of unwanted junk. The event was free and open to the public, and followed all appropriate public health rules.

The Franklin Family Movie Night was held on September 24, 2021 at Franklin Elementary School. This special event was an opportunity for residents to enjoy a family friendly movie. The event was free and open to the public, and followed all appropriate public health rules.

The Moon Festival at the Vietnamese American Cultural Center was held on September 25, 2021. This special event was an opportunity for residents to celebrate the Moon Festival. The event was free and open to the public, and followed all appropriate public health rules.

The Dumpster Day at Meadows Elementary School was held on September 25, 2021 at 1250 Taper Lane. This special event was an opportunity for residents to dispose of unwanted junk. The event was free and open to the public, and followed all appropriate public health rules.

The Dumpster Day at Yerba Buena High School was held on October 16, 2021 on Granada Way. This special event was an opportunity for residents to dispose of unwanted junk. The event was free and open to the public, and followed all appropriate public health rules.

The Lone Bluff Senter Family Movie Night was held on October 16, 2021 at Lone Bluff Park. This special event was an opportunity for residents to enjoy a family friendly movie. The event was free and open to the public, and followed all appropriate public health rules.

The Dumpster Day in the Seventrees Neighborhood was held on October 23, 2021 at 403 Capricorn Court. This special event was an opportunity for residents to dispose of unwanted junk. The event was free and open to the public, and followed all appropriate public health rules.

The Seventrees Halloween Trunk-or-Treat was held on October 29, 2021 at the Seventrees Community Center. This special event was an opportunity for children and families to receive Halloween candy. The event was free and open to the public, and followed all appropriate public health rules.

The Lairon Halloween Trunk-or-Treat was held on October 29, 2021 at the Lairon Family Resource Center Community Center. This special event was an opportunity for children and families to receive Halloween candy. The event was free and open to the public, and followed all appropriate public health rules.

ANALYSIS

Approval by the City Council of the events will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Esparza will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 7, City departments and the Office of the City Clerk to proceed with the events. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the December 8, 2021 Rules Committee Agenda and the December 14, 2021 City Council Agenda.

CEQA

- ☐ Not a Project, File No. PP17-010, City Organization & Administrative Activities resulting in no changes to the physical environment.
- ☐ Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.
- ☐ Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- ☐ Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- ☐ Exempt, File No. PP11-046, Graffiti removal services.

HONORABLE MAYOR AND CITY COUNCIL
12/2/2021
Subject: Multiple Special Events District 7
Page 4

Reviewed by:

TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.