

**GOVERNING BOARD
SAN JOSE - SANTA CLARA
CLEAN WATER FINANCING AUTHORITY**

**Special Rescheduled Quarterly Meeting Minutes
February 13, 2020**

1. Roll Call

Members of the San José-Santa Clara Clean Water Financing Authority Board convened on this date at 3:42 p.m. in Room T-1352 at San José City Hall.

Present:

Board Members: Charles “Chappie” Jones (San José)
Lan Diep (San José)
Kathy Watanabe (Santa Clara)
Debi Davis (Santa Clara)
Sergio Jimenez (San José)

All Others:

Julia H. Cooper (Director of Finance, San José)
Lisa C. Taitano (Assistant Director of Finance, San José)
Joe Gray (Debt Administrator, San José)
Danielle Kenealey (Chief Deputy City Attorney, San José)
Laura Burke (Fiscal Officer of Environmental Services, San José)
Gary Welling (Director of Water and Sewer Utilities, Santa Clara)
Napp Fukuda (Assistant Director of Environmental Services, San José)
Helen Chapman (Council Policy & Legislative Advisor, San José)
Soumya Panday (Financial Analyst, San José)

Absent: None

A quorum was present.

2. Approval of Minutes

Documents Filed: February 13, 2020 Meeting Minutes

Action: Upon motion by Board Member Watanabe, seconded by Board Member Diep and carried unanimously, the February 13, 2020 Meeting Minutes as revised were accepted.
(3-0. Absent: None)

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3. Election of Chair and Vice-Chair

Action: Board Member Jones made a motion to accept the election of chair and vice chair. Board member Jimenez moved to accept the election of chair and vice chair.
(3-0. Absent: None)

4. Review and Consideration of Audited Financial Statements, Compliance Letters from Auditors

Documents Filed: (A) Audited Financial Statements for June 30, 2019, by Macias Gini & O'Connell LLP; (B) Compliance Letter of the City of San José for the year ended June 30, 2019 by Macias Gini & O'Connell LLP; and (C) Compliance Letter of the City of Santa Clara for year ended June 30, 2019, by Maze & Associates.

Action: Upon motion by Board Member Watanabe, seconded by Board Member Jimenez and carried unanimously, the Audited Financial Statements, Compliance Letter of the City of San José, and Compliance Letter of the City of Santa Clara were accepted.
(3-0. Absent: None)

5. Other Items

Next quarterly meeting tentatively scheduled for May 14, 2020.
Treasurer will cancel the meeting if no business is scheduled.

6. Public Comment

None.

7. Adjournment

The quarterly meeting was adjourned at 3:47 p.m.

Action: Upon motion by Board Member Watanabe, seconded by Board Member Diep and carried unanimously, meeting was adjourned.
(3-0. Absent: None)

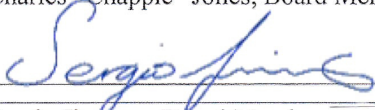
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Acceptance of February 13, 2020 Minutes:



Charles "Chappie" Jones, Board Member

Lan Diep, Board Member



Sergio Jimenez, Board Member



Kathy Watanabe, Board Member



Debi Davis, Board Member