

## PLAN AND SPEC REVIEW COMMENT FORM ROADS AND BRIDGES SECTION

Review of: Review of Measure T Cost Matrix

Version: #1  
Date Submitted for Review: 12/9/2020 at 5pm  
Date Due: 12/14/2020 at 5pm

Response Codes  
A agree  
D disagree  
E elevate  
I info only

Status Codes  
P pending  
W withdrawn  
X closed

Reviewer Comments				Chair's Response			City's Response
Item #	Item Name	Reviewer	comment	resp	response	status	Comments
1.5	Admin Reserve - Traffic	Aziza Amiri	Add N/A since there wasn't any expenses in FY19/20. Applicable for all items with no expenses	A	agree	X	Updated and Closed
1.2	Pavement Maintenance	Rich Giammona	How was the funding used to prepare projects for construction? \$1,481,453 was spent. Need more details	A	Need corrected matrix entry	P	Updated and Closed
1.3 & 4.1	LED Lights	Rich Giammona	Provide specific details on scope of why are they separated. Especially with proposed use of \$7,941,000	A	1.3 and 4.1 are listed in accordance with how they are stated in the Auditor's Report under Traffic and Municipal improvements. There need to be clarification of the items as to why they are in two categories. PWD Input	P	Streetlights are within the Public Right-of-Way which lands under the Traffic Improvement Capital Program and City Facilities falls under the Municipal Improvement Capital Program. Budget Office wanted to keep the two projects within their respective programs which is why they are separated.
3.2					N/A no comment provided	X	Closed
2.1	Fire Station 37	Nick Cochran	Only the word "phase" shows up on my spread sheet; the cell probably needs to be reformatted	A	This item needs to be clarified. PWD input	P	Updated and Closed
Column titles	Results of Expenditure	Arjun Batra	Please Change to "Status/Results of Expenditure"	A	Draft Report para 8.d updated. Matrix needs to be updated	X	Updated and Closed
Project Descripti	Project Titles	Arjun Batra	One Line Titles are great in this matrix. It should have attachment where short description each line item is provided.	A	Project titles are presented as they are identified in the Auditor's Report and PWD Measure T project documentation. The COC report will expand the description as needed.	X	Closed
ults of Expend	Descriptions	Arjun Batra	Please make the format consistent for bulleted items	A	agree	X	Closed
Last section	Total expenditure	Arjun Batra	This line appears twice - once blank; once with numbers.	A	Total Expenditures and Ending Fund Balance entries need to be clarified	P	Updated and Closed
	General	Shruti Chandrasekhar	Add line item for 'Beginning Fund Balance' to be consistent with the Auditor's report --> Line item 'Ending fund balance' appears twice in the table. I guess the top one should be labeled as 'Beginning fund balance'	?	Need more information for this comment from reviewer.	P	Updated the row title to "Fund balance, end of period" which matches the Auditor's Report
2.13	Public Art-Public Safety	G. Cunningham	The 2019-2020 Audited Use of Funds column lists 50,860. The Auditor's report did not have an entry for that item. The column entry for that item should be zero. (Possible mix-up with item 5.2?)	D	Typo by Auditor: The Public Art expenses were actually incurred in the Public Safety program, not Parks program. Need corrected matrix entry.	P	Finance Department will be providing a statement regarding the misclassification
2.14	Admin-Public Safety	G. Cunningham	The 2019-2020 Audited Use of Funds column lists 307,365. The Auditor's report did not have an entry for that item. The column entry for that item should be zero. Also the 2019-2020 Planned Use of Funds column entry should be verified.	D	Typo by Auditor: The expense was incurred in the Admin appropriation, not Admin Reserve appropriation, of the Public Safety program. Need corrected matrix entry	P	Finance Department will be providing a statement regarding the misclassification
2.15	Admin Reserve-Public Safety	G. Cunningham	The 2019-2020 Audited Use of Funds column lists zero. The Auditor's report entry for that item lists 307,365. The column entry for that item should be 307,365. Also the 2019-2020 Planned Use of Funds column entry should be verified.	D	Please see item 2.14 response. Need corrected matrix entry	P	Finance Department will be providing a statement regarding the misclassification

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5.2	Public Art-Parks	G. Cunningham	Item 5.2 Public Art-Parks. The 2019-2020 Audited Use of Funds column lists zero. The Auditor's report entry for that item lists 50,860. The Audited Use of Funds column entry for that item should be 50,860. The 2019-2020 Planned Use of Funds column entry lists zero and should be verified. Also, the Public Art-Parks Audited Use of Funds amount of 50,860 spending allocation needs to be reported on.	D	Please see item 2.13 response. Need corrected matrix entry	P	Finance Department will be providing a statement regarding the misclassification