

City of San Jose Board of Fair Campaign and Political Practices
Annual Report for FY 2019-20

Objective for FY 2019-20	Timeframe	Status & Accomplishments	Future Target/Goals
1. Monitor compliance with all campaign and ethics ordinances in Title 12 of the Municipal Code [Ref: SJMC 12.04.070(A)]	July 2019 - June 2020	<ul style="list-style-type: none"> Periodically reviewed compliance data obtained from the city clerk's prima facie review of disclosures and reports (Ongoing). 	<ul style="list-style-type: none"> Continue to periodically review and assess impact of compliance data obtained from the city clerk's prima facie review of disclosures and reports.
2. Review and investigate allegations of violations of Title 12 and take enforcement action where appropriate [Ref: SJMC 12.04.070(B)]	July 2019 - June 2020	<ul style="list-style-type: none"> No investigations took place during FY 2019-20. 	<ul style="list-style-type: none"> Continue to review, investigate and take appropriate enforcement action for each allegation per Resolution 78390, with the objective of having the independent evaluator's report and recommendations available within 30 calendar days after receipt of a complaint. Evaluate cumulative results of investigations and identify possible areas of concern with regard to campaign and ethics regulations.

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<p>3. Make recommendations to the city council with regard to campaign and ethics regulations and policies [Ref: SJMC 12.04.070(C)]</p>	<p>July 2019 - June 2020</p>	<ul style="list-style-type: none"> • In August 2019, the Board voted to submit its biennial ethics review to the City Council, as well as recommendations to adjust the surplus campaign fund ordinance. • In September 2019, the Board voted to submit its analysis of alternative complaint intake processes. 	<ul style="list-style-type: none"> • Continue to provide recommendation(s) for each campaign or ethics issue referred by the City Council, with the objective of providing a response within 120 calendar days. • Continue to periodically review and assess impact of applicable legislative (and judicial) activity. • Evaluate cumulative results of legislative review and identify possible areas of concern with regard to campaign and ethics regulations. • Prioritize areas of concern identified from compliance monitoring, investigations and legislative review, and develop recommendations for amending regulations, procedures and/or forms for the next biennial ethics review.

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4. Settle challenges to commission decisions in accordance with Section 4.24.050 of Title 4 [Ref: SJMC 12.04.070(D)]	July 2019 - June 2020	<ul style="list-style-type: none"> No challenges were received (Ongoing). 	<ul style="list-style-type: none"> Settle challenges to commission decisions as required.
5. Respond to complaints alleging that records or some part of records are being withheld improperly under the Public Records Act [Ref: SJMC 12.21.430(C)]	July 2019 - June 2020	<ul style="list-style-type: none"> No complaints were received (Ongoing). 	<ul style="list-style-type: none"> Review and evaluate each public records complaint as required, and respond within 30 calendar days.
6. Provide to the council each fiscal year an annual work plan of activities to be undertaken and a subsequent report of accomplishments [Ref: SJMC 2.08.030(C)]	July 2019 - June 2020	<ul style="list-style-type: none"> Developed the draft FY 2020-21 work plan and FY 2019-20 annual report by October 2020 due to delays from the COVID-19 pandemic. 	<ul style="list-style-type: none"> Continue issuing work plans and annual reports as required.