

Auditor’s Report and COC Report to Council – Preliminary Schedule for FY 24-25

Draft Version 1 – May 9, 2024

Date*	Event	Plan
Mid-September	Measure T Update to City Council	<ul style="list-style-type: none"> DPW to present to City Council on the update of Measure T
Friday, October 18	Receive and email Auditor’s Report and DPW September Status Report	
Wednesday, October 23	Email Matrix to Committee Members	<ul style="list-style-type: none"> DPW Staff to populate the matrix* DPW Staff to send the matrix and Auditor’s Report <p>*Item #7 of the matrix will be based on initial estimates as of October 2. New estimates will be provided before finalization of the COC Report.</p>
Thursday, November 7	<u>COC Meeting (Date 1)</u>	<ul style="list-style-type: none"> COC to ask questions about Auditor’s Report and Matrix Finalize this schedule Draft of the Matrix to be sent for Review
Thursday, November 14*	<u>COC Meeting (Date 2 – in case delay)</u>	OPTIONAL if we can’t meet November 7
Wednesday, November 27	DPW and COC to finalize comments on the Matrix	<ul style="list-style-type: none"> Committee to provide final comments to DPW and DPW to send to Ad Hoc Committee
Wednesday, December 18	Ad Hoc Submit the COC Report for Review to the	<ul style="list-style-type: none"> Ad Hoc Committee to send Report and Matrix to DPW Staff for distribution to COC

	committee members	
Tuesday, January 7, 2025	Receive Comments from COC	<ul style="list-style-type: none"> DPW Staff to compile comments from COC and submit to Ad Hoc Committee
Thursday, January 9, 2025	<u>COC Meeting (Date 1)</u> Complete the COC Report and Present to COC in a Formal Meeting and hold	<ul style="list-style-type: none"> AD Hoc Committee to complete the report and present to COC DPW Staff to provide updates on the Estimates in matrix in COC Meeting
Thursday, January 16, 2025	<u>COC Meeting (Date 2 – if needed)</u> OPTIONAL if we can't meet January 9	<ul style="list-style-type: none">
Friday, January 24, 2025	Submit the COC Report to Public Works	Submit to Public Works with Final Report
Tuesday, February 25, 2025	Council on Feb	COC Report Council Agenda Date

*Any deviation from the dates identified above will jeopardize the February 25th report date to council.

Note: City Hall will be closed, and staff will not be available on the following dates: 11/28 & 11/29 (Thanksgiving) and 12/23/2024 - 1/01/2025 (Holiday Closure - return 1/02)