



City of San José Civil Service Commission

Sharon Hightower - Chair
Joan P. Smith - Vice Chair
Vacancy – Commissioner
Samuel Swift – Commissioner
Tom Cochran – Commissioner

STAFF:
Colleen Winchester, Sr. Deputy City Attorney
Toni J. Taber, City Clerk
Ruth Krantz, Deputy City Clerk
Yasmin Johnson, Deputy City Clerk
Megan Roche, Deputy City Clerk

MEETING AGENDA September 1, 2022 4:00 p.m.

COVID-19 NOTICE

Consistent with AB 361 and City of San Jose Resolution Number 80628, this meeting will not be physically open to the public and the Civil Service Commissioners will be teleconferencing from remote locations.

Join Zoom Meeting

<https://sanjoseca.zoom.us/j/81787570459>

Meeting ID: 817 8757 0459

Passcode: None

One tap mobile

+14086380968,,81787570459# (US)

+12133388477,,81787570459# (US)

Dial by your location

+1 408 638 0968 (US)

+1 213 338 8477 (US)

888 475 4499 (Toll Free)

877 853 5257 (Toll Free)

Meeting ID: 817 8757 0459

International numbers available: <https://sanjoseca.zoom.us/u/kwzFaDIc2>

Find your local number: <https://zoom.us/u/aIJxZcS00>

I. Call to Order & Roll Call

II. Adoption of Orders of the Day

ONCE ADOPTED, A VARIATION IN ORDER MUST BE APPROVED. IF YOU WISH AN ITEM TAKEN IN A DIFFERENT ORDER OR ADDED TO THE AGENDA, YOUR REQUEST SHOULD BE MADE AT THIS TIME.

III. Public Comments

IV. Consent Calendar

THE CONSENT CALENDAR, CONSISTING OF TWO ITEMS, IS ACTED ON IN ONE MOTION, AS THE ITEMS ARE GENERALLY ROUTINE. IF YOU WISH TO SPEAK

ON A CONSENT CALENDAR ITEM OR WISH ACTION TAKEN OTHER THAN THAT INDICATED, MAKE YOUR REQUEST AT THIS TIME.

1. Information Only

- a. [Memorandum from Human Resources](#) dated August 23, 2022, providing Amendments to the Classification Plan:

1. Revisions of Class Specifications

- a. [Program Manager \(8073\)](#)
b. [Arson Investigator \(2328\)](#)
- b. [Memorandum from Human Resources](#) dated August 23, 2022, providing a probationary period extension for Debt Administrator, Investment Officer, Risk Manager, and Principal Accountant classifications.

2. Minutes for approval

[Regular Meeting Minutes](#) – August 4, 2022

END OF CONSENT CALENDAR

V. City Attorney/Clerk's Office

- A. Update regarding authority for remote meetings.

VI. Hearings and Hearings to be Scheduled (Open Session)

- Hearing and Action on Appellants' Request for Consolidation Keys (No. 22-70 and Albin (No. 22-71) below.
- Schedule Hearing re: Suspension of Joanna Keys, Public Safety Radio Dispatcher, SJPd, Case No. 22-70. No Waiver filed. (City/Appellant)
- Schedule Hearing re: Suspension of Julie Albin, Senior Public Safety Radio Dispatcher, SJPd, Case No. 22-71. No Waiver filed. (City/Appellant)

VII. Adjourn to Closed Session.

VIII. Hearings and Motions to be Scheduled (Closed Session)

- Public Employee Discipline: Police Officer, Case No. 22-06; Gov. Code §54957; SJMC §3.04.1410(D). Waiver Filed. (Van Roo/Murphy) (Closed Session)
- Public Employee Discipline: Police Officer, Case No. 22-85; Gov. Code §54957; SJMC §3.04.1410(D). Waiver Filed. (City/Peterson) (Closed Session)
- Public Employee Discipline: Police Officer, Case No. 22-86; Gov. Code §54957; SJMC §3.04.1410(D). Waiver Filed. (City/Peterson) (Closed Session)

IX. Adjourn to Open Session

Report out of Closed Session (not Applicable)

X. Future Agenda Items

XI. Adjournment

Adjourn to Closed Session Hearing, September 19 and 20, 2022, Police Officer, Case No. 20-04.

AVAILABLE HEARING DATES

September 26.

October 3, 4, 6, 11, 18, 20, 24, 25.

November 1, 7, 14, 15, 28.

The [Code of Conduct](#) is intended to promote open meetings that welcome debate of public policy issues being discussed by the City Council, their Committees, and City Boards and Commissions in an atmosphere of fairness, courtesy, and respect for differing points of view.

The City San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public. The City Code of Ethics may be viewed on-line at http://www.sanjoseca.gov/clerk/cp_manuel/CPM_0_15.pdf

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall, 200 E. Santa Clara Street, Office of the City Clerk 14th Floor, Tower, San José, Ca 95113 at the same time that the public records are distributed or made available to the legislative body.

To request an accommodation or alternative format for City-sponsored meetings, events or printed materials, please call the Office of the City Clerk 408-535-1252 or 408-294-9337 (TTY) as soon as possible, but at least three business days before the meeting/event.