



City of San José Civil Service Commission

Vacant - Chair
Sharon Hightower - Vice Chair
Joan P. Smith – Board Member
Samuel Swift – Board Member
Tom Cochran – Board Member

STAFF:
Colleen Winchester, Sr. Deputy City Attorney
Toni J. Taber, City Clerk
Ruth Krantz, Deputy City Clerk
Yasmin Johnson, Deputy City Clerk

MEETING AGENDA

June 2, 2022

4:00 p.m.

COVID-19 NOTICE

Consistent with AB 361 and City of San Jose Resolutions, including Nos. 79485, 80237, 80266, 80290, 80323, 80343, 80363, 80400, 80445, 80481, and 80507, this meeting will not be physically open to the public and the Civil Service Commission Members will be teleconferencing from remote locations.

Time: Jun 2, 2022 04:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/91237911050?pwd=c2ZMdWlCRm9DS29jZDhKRHg3UXdYUT09>

Meeting ID: 912 3791 1050

Passcode: 787043

One tap mobile

+16692192599,,91237911050# US (San Jose)

+16699009128,,91237911050# US (San Jose)

Dial by your location

+1 669 219 2599 US (San Jose)

+1 669 900 9128 US (San Jose)

+1 213 338 8477 US (Los Angeles)

Meeting ID: 912 3791 1050

Find your local number: <https://zoom.us/u/adRU3weGYN>

I. Call to Order & Roll Call

II. Nomination and Election of Commission Officers

Nomination and election of Commission Officers, Chair and Vice Chair for remainder of Calendar Year.

III. Adoption of Orders of the Day

ONCE ADOPTED, A VARIATION IN ORDER MUST BE APPROVED. IF YOU WISH AN ITEM TAKEN IN A DIFFERENT ORDER OR ADDED TO THE AGENDA, YOUR REQUEST SHOULD BE MADE AT THIS TIME.

IV. Public Comments

V. Consent Calendar

THE CONSENT CALENDAR, CONSISTING OF TWO ITEMS, IS ACTED ON IN ONE MOTION, AS THE ITEMS ARE GENERALLY ROUTINE. IF YOU WISH TO SPEAK ON A CONSENT CALENDAR ITEM OR WISH ACTION TAKEN OTHER THAN THAT INDICATED, MAKE YOUR REQUEST AT THIS TIME.

1. Information Only

- a. [Memorandum from Human Resources](#) dated May 24, 2022, providing Amendments to the Classification Plan:

1. Revisions of Class Specifications

- a. [Animal Care Attendant I/II FT/PT \(3254/3257\) \(3261/3262\)](#)
- b. [Code Enforcement Inspector I/II \(3938/3939\)](#)
- c. [Senior Investigator Collector \(1274\)](#)

2. Minutes for approval

None

END OF CONSENT CALENDAR

VI. City Attorney/Clerk's Office

- A. Update regarding authority for remote meetings.
- B. Updates on employee-elected vacant position on the Civil Service Commission.

VII. Hearings to be Scheduled (Open Session)

- Reschedule Hearing re: suspension of Jason Schaefer, Fire Captain, Fire Department, previously scheduled for August 4. Consideration of rescheduling for August 22, 2022. Case No. 22-03. Waiver filed. (Rodriguez/Street)

VIII. Adjourn to Closed Session.

IX. Hearings to be Scheduled (Closed Session)

- Public Employee Discipline: Dismissal. Police Officer, Case No. 22-06; Gov. Code §54957; SJMC §3.04.1410(D). Waiver Filed. (Van Roo/Murphy) (Closed Session)

VIII. Adjourn to Open Session

IX. Future Agenda Items

- June 6, 2022 – Tentative Fire Engineer Promotional Exam Appeal (if needed)
- August 4, 2022 Meeting: Schedule hearing re: Public Employee Discipline: Police Officer, Case #20-04; Gov. Code §54957; SJMC §3.04.1410(D). Waiver Filed. (McGee-Davies/Miller) (Closed Session)
- August 11, 2022 Hearing: Timothy Mauntz, Fire Department, Case No. 22-04. (Rodriguez/Street)

X. Adjournment

This meeting will be adjourned in honor of William “Bill” Brill, who had served on the Civil Service Commission since 2001, acting as Chair of the Commission for many years.

AVAILABLE HEARING DATES

August 15, 16, 18, 23, 25, 29, 30.

September 1, 2, 6, 8, 12, 13, 15, 19, 20, 22, 26, 27.

The [Code of Conduct](#) is intended to promote open meetings that welcome debate of public policy issues being discussed by the City Council, their Committees, and City Boards and Commissions in an atmosphere of fairness, courtesy, and respect for differing points of view.

The City San José is committed to open and honest government and strives to consistently meet the community’s expectations by providing excellent service, in a positive and timely manner, and in the full view of the public. The City Code of Ethics may be viewed on-line at http://www.sanjoseca.gov/clerk/cp_manuel/CPM_0_15.pdf

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall, 200 E. Santa Clara Street, Office of the City Clerk 14th Floor, Tower, San José, Ca 95113 at the same time that the public records are distributed or made available to the legislative body.

To request an accommodation or alternative format for City-sponsored meetings, events or printed materials, please call the Office of the City Clerk 408-535-1252 or 408-294-9337 (TTY) as soon as possible, but at least three business days before the meeting/event.