



## City of San José Civil Service Commission

Bill Brill - Chair  
Sharon Hightower - Vice Chair  
Joan P. Smith – Board Member  
Samuel Swift – Board Member  
Tom Cochran – Board Member

STAFF:  
Colleen Winchester, Sr. Deputy City Attorney  
Toni J. Taber, City Clerk  
Ruth Krantz, Deputy City Clerk  
Yasmin Johnson, Deputy City Clerk

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### MEETING AGENDA

May 5, 2022

4:00 p.m.

#### **COVID-19 NOTICE**

*Consistent with AB 361 and City of San Jose Resolution Nos. 79485, 80237, 80266, 80290, 80323, 80343, 80363, 80400 and 80445, this meeting will not be physically open to the public and the Civil Service Commission Members will be teleconferencing from remote locations.*

Time: May 5, 2022 04:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/98254971287?pwd=M09IMDE3d2tlUEsyS3ZhVVd4dEgzQT09>

**Meeting ID: 982 5497 1287**

**Passcode: 277349**

One tap mobile

+16692192599,,98254971287# US (San Jose)

+16699009128,,98254971287# US (San Jose)

Dial by your location

+1 669 219 2599 US (San Jose)

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Meeting ID: 982 5497 1287

Find your local number: <https://zoom.us/u/acwkApUCh>

### **I. Call to Order & Roll Call**

### **II. Adoption of Orders of the Day**

ONCE ADOPTED, A VARIATION IN ORDER MUST BE APPROVED. IF YOU WISH AN ITEM TAKEN IN A DIFFERENT ORDER OR ADDED TO THE AGENDA, YOUR REQUEST SHOULD BE MADE AT THIS TIME.

### **III. Public Comments**

## IV. Consent Calendar

THE CONSENT CALENDAR, CONSISTING OF TWO ITEMS, IS ACTED ON IN ONE MOTION, AS THE ITEMS ARE GENERALLY ROUTINE. IF YOU WISH TO SPEAK ON A CONSENT CALENDAR ITEM OR WISH ACTION TAKEN OTHER THAN THAT INDICATED, MAKE YOUR REQUEST AT THIS TIME.

### 1. Information Only

- a. [Memorandum from Human Resources](#) dated April 26, 2022, providing Amendments to the Classification Plan:

#### 1. New Class Specifications

- a) [Police Communications Specialist FT/PT \(8515/8535\)](#)
- b) [Police Radio Dispatcher FT/PT \(8574/8575\)](#)
- c) [Police Radio Dispatcher Trainee FT \(8571\)](#)
- d) [Senior Police Dispatcher FT/PT \(8576/8577\)](#)
- e) [Supervising Police Dispatcher \(8578\)](#)

#### 2. Revisions of Class Specifications

- a) [Airport Operations Supervisor I/II/III \(3524/3527/3528\)](#)
- b) [Airport Operations Superintendent I/II \(3525/3532\)](#)
- c) [Senior Airport Operations Specialist I FT/PT \(3514/3515\) II/III FT \(3516/3518\)](#)
- d) [Airport Operations Manager \(3526/3534\)](#)
- e) [School Crossing Guard \(2441\)](#)
- f) [Rides and Attractions Safety Coordinator \(6175\)](#)
- g) [Public Safety Radio Dispatcher Trainee FT \(8532\)](#)
- h) [Supervising Public Safety Dispatcher \(8512\)](#)
- i) [Senior Public Safety Dispatcher FT/PT \(8513/8533\)](#)
- j) [Public Safety Radio Dispatcher FT/PT \(8514/8534\)](#)

### 2. Minutes for approval

None

**END OF CONSENT CALENDAR**

## V. City Attorney/Clerk's Office

- A. Update regarding authority for remote meetings.
- B. Action related to July Meeting: Consideration and action on cancellation of July 7, 2022 Regular Civil Service Commission Meeting.

## **VI. Adjourn to Closed Session.**

## **VII. Hearings to be Scheduled (Closed Session)**

Police Officer Applicant, Case No. 22-06A, Gov. Code §54957. (Human Resources/Applicant) (Closed Session).

## **VIII. Adjourn to Open Session**

## **IX. Future Agenda Items**

June 6, 2022 – Tentative Fire Engineer Promotional Exam Appeal (if needed)

## **X. Adjournment**

### **AVAILABLE HEARING DATES**

May: 5, 10, 12, 17, 19, 24, 25.

The [Code of Conduct](#) is intended to promote open meetings that welcome debate of public policy issues being discussed by the City Council, their Committees, and City Boards and Commissions in an atmosphere of fairness, courtesy, and respect for differing points of view.

The City San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public. The City Code of Ethics may be viewed on-line at [http://www.sanjoseca.gov/clerk/cp\\_manuel/CPM\\_0\\_15.pdf](http://www.sanjoseca.gov/clerk/cp_manuel/CPM_0_15.pdf)

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall, 200 E. Santa Clara Street, Office of the City Clerk 14<sup>th</sup> Floor, Tower, San José, Ca 95113 at the same time that the public records are distributed or made available to the legislative body.

To request an accommodation or alternative format for City-sponsored meetings, events or printed materials, please call the Office of the City Clerk 408-535-1252 or 408-294-9337 (TTY) as soon as possible, but at least three business days before the meeting/event.