



BOARD OF ADMINISTRATION

Meeting Agenda - Final

Police & Fire Department Retirement Plan and Health Care Trust

Thursday, February 3, 2022

8:30 AM

MEETING TO BE HELD BY ZOOM CONFERENCE IN LIEU OF PHYSICAL LOCATION

zoom.us

Dial In: +1 669 219 2599 US (San Jose)

Meeting ID: 940 2020 6661

Password: 137986

Drew Lanza, Chair, Public Member (Term Expires 4/30/23)
Andrew Gardanier, Vice-Chair, Fire Active Rep (Term Expires 11/30/23)
Sunita Ganapati, Trustee, Public Member (Term Expires 11/30/22)
Howard Lee, Trustee, Public Member (Term Expires 11/30/22)
Eswar Menon, Trustee, Public Member (Term Expires 11/30/22)
Richard Santos, Trustee, Fire Retiree Rep (Term Expires 11/30/22)
Franco Vado, Trustee, Police Retiree Rep (Term Expires 11/30/24)
Dave Wilson, Trustee, Acting Police Active Rep (Term Expires 11/30/21)
Vacant, Trustee, Public Member (Term Expires 11/30/24)

Pam Foley, City Council Liaison to the Board

Harvey Leiderman & Maytak Chin, General and Fiduciary Counsel

Roberto L. Peña, CEO, Office of Retirement Services

*** COVID-19 NOTICE ***

Consistent with AB 361 and City of San Jose Resolution Nos. 79485, 80237, 80266, 80290, 80323 and 80343, this meeting will not be physically open to the public and the Board Members will be teleconferencing from remote locations.

How to observe the Meeting (no public comment):

- 1) Cable Channel 26,
- 2) <https://www.sanjoseca.gov/news-stories/watch-a-meeting>, or
- 3) <https://www.youtube.com/CityofSanJoseCalifornia>

How to submit written Public Comment:

- 1) By email to retirement.department@sanjoseca.gov by 5:00 p.m. the day before the meeting.
- 2) By phone +1 669 219 2599 . Meeting ID 940 2020 6661. The Chair will recognize public comment after each item and will be notified to speak.
- 3) By online <https://sanjoseca.zoom.us>

- a. Use a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer. Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
- b. When the Chair calls for the item on which you wish to speak, click on "Raise Hand." Speakers will be notified shortly before they are called to speak.
- c. When called, please limit your remarks.

AGENDA

CALL TO ORDER AND ROLL CALL

CLOSED SESSION

CLOSED SESSION AGENDA ITEMS WILL BE HEARD AT 8:30 A.M.

I. CLOSED SESSION INVESTMENTS

- A. CLOSED SESSION:** PURSUANT TO GOVERNMENT CODE SECTION 54956.81, TO CONSIDER PURCHASE OR SALE OF PARTICULAR, SPECIFIC PENSION FUND INVESTMENTS (ONE INVESTMENT).

OPEN SESSION - will reconvene following Closed Session, estimated to be 9:00 a.m.

To request an accommodation or alternative format under the Americans with Disabilities Act for Board meetings, events or printed materials, please call Marti Zarate (408) 794-1112 as soon as possible, but at least three business days before the meeting.

• ORDERS OF THE DAY

1. CONSENT CALENDAR

1.1 Approval for a Change in Status to Service-Connected Disability Retirement

- a. Daniel Addiego**, Fire Captain, Fire Department, Request for a Change of Status to Service-Connected Disability Retirement, effective October 23, 2011; 25.06* years of service.
(Disability Committee Recommendation: Approval)
- b. Angelika Castanon**, Police Officer, Police Department, Request for a Change of Status to a Service-Connected Disability Retirement, effective September 3, 2020; 22.98* years of service.
(Disability Committee Recommendation: Approval)
- c. Matthew Hayward**, Police Officer, Police Department, Request for a Change of Status to Service-Connected Disability Retirement, effective November 1, 2018; 20.06* years of service.
(Disability Committee Recommendation: Approval)

1.2 Approval Of Minutes

- a.** Approval of the Board Minutes of January 6, 2022.

Attachments: [1.2a - PF Minutes 1.6.22-Final](#)

1.3 Approval Of Travel for Conferences and Due Diligence

- a. Roberto Peña, CEO
 - CalAPRS Virtual Administrators' Round Table, February 10, 2022.

1.4 Return of Contributions

- a. Voluntary/Involuntary. - None.

1.5 Communication/Information

- a. Police and Fire Retirement System Dashboard.

Attachments: [1.5a - P&F Dashboard for 2.3.22](#)

- b. Report of the Plan Expenses for December 2021. Receive and file.

Attachments: [1.5b - PF Dec21 Monthly Expense Report](#)

- c. Report of the Budget vs. Actual Expenses for 2nd Quarter FY 21-22. Receive and file.

Attachments: [1.5c - Q2 FY21-22 PF Budget Report](#)

- d. Notification of commencement of validation action regarding the issuance of Pension Obligation Bonds (POBs) by the City of San Jose.

Attachments: [1.5d - Notification of action POBs](#)

1.6 Rescission Of Retirement Application

- a. Approval of request to rescind the Service Retirement application of **Bryan J. Wong**, approved at the January 6, 2022 Board meeting for the effective date of January 22, 2022.

Attachments: [1.6a - Rescission - Wong](#)

1.7 Change of Retirement Application

- a. Approval for a change in effective date for **Kelvin Pham** from January 22, 2022 to January 29, 2022 for a Service Retirement, approved at the January 6, 2022 Board meeting.

Attachments: [1.7a - Memo RE COD - Pham](#)

- b. Approval for a change in effective date for **Kevin Baughn** from January 22, 2022 to April 30, 2022 for a Deferred Vested Retirement, approved at the January 6, 2022 Board meeting.

Attachments: [1.7b - Memo RE COD - BAUGHN](#)

- c. Approval for a change in effective date for **Jose Martinez** from January 22, 2022 to May 14, 2022 for a Service Retirement, approved at the January 6, 2022 Board meeting.

Attachments: [1.7c - Memo RE COD - Martinez](#)

1.8 Education and Training

- a. The Cortex Report - January 2022, Conferences, Seminars and Educational Programs.

Attachments: [1.8a - Cortex Report - Jan2022](#)

- b. CalAPRS General Assembly, San Diego Mission Bay Resort, San Diego, CA - March 5-8, 2021.

Attachments: [1.8b - CALAPRS_GA_2022_Program](#)

- c. CalAPRS Advanced Principles of Pension Governance for Trustees, UCLA Luskin Conference Center, Los Angeles, CA - March 30 - April 1, 2022.

Attachments: [1.8c - calaprs ucla2022 application](#)

2. INVESTMENTS

- a. Oral update by CIO, Prabhu Palani.

3. OLD BUSINESS CONTINUED-DEFERRED ITEMS

- a. Discussion and action on Other Post Employment Benefits (OPEB) Valuation Results as of June 30, 2021 presented by Cheiron, Inc.

Attachments: [3a\(1\)-SJPF Final21OPEBActuarialValResults](#)
 [3a\(2\)-SJPF2021OPEBFundingAVR](#)

4. NEW BUSINESS

- a. Oral update from the CEO of Retirement Services, Roberto L. Peña.

- b. Oral update from the City Council Liaison to the Board.

- c. Discussion on Cheiron's 5-Year City Contribution Projections for the Police & Fire Board.

Attachments: [4c - 5-Year SJPF 2022 Projections](#)

- d. Discussion and potential action on Segal presentation of actuarial audit for the Pension Valuation as of June 30, 2021 prepared by Cheiron, Inc.

Attachments: [4d - SJPFAuditof6.30.21Pension Val](#)

- e. Discussion and action on authorizing the CEO to execute the 2nd Amendment to the Agreement with Cortex Applied Research, Inc. for an additional \$30,000 for calendar year 2022, for a total NTE amount of \$100,000.

Attachments: [4e - PF 2nd AmendmentCortex](#)

- f. Discussion and action on factual findings for use of California Assembly Bill 361's abbreviated

teleconferencing procedures.

Attachments: [4f - AB361 Memo](#)

5. RETIREMENTS

5.1 Service Retirements

- a. **Adolph Carranza**, Fire Captain, Fire Department, effective January 24, 2022; 26.72* years of service.
- b. **Saul Flores**, Firefighter, Fire Department, effective January 28, 2022; 21.98* years of service.
- c. **James T. Le**, Police Officer, Police Department, effective January 22, 2022; 26.30* years of service.
- d. **Norene Marinelli**, Police Officer, Police Department, effective January 22, 2022; 22.69* years of service.
- e. **Paul Marshall**, Fire Engineer, Fire Department, effective January 22, 2022; 25.50* years of service.
- f. **Tak M. Odama**, Police Officer, Police Department, effective December 11, 2021; 27.26* years of service.
- g. **Jason A. Suarez**, Fire Captain, Fire Department, effective January 26, 2022; 27.59* years of service.

5.2 Deferred Vested

- a. **Gregory S. Wilkes**, Police Officer, Police Department, effective February 13, 2022; 10.76* years of service.

6. DEATH AND SURVIVORSHIP NOTIFICATIONS (Moment of Silence)

- a. Notification of the death of **Richard R. Davis**, Police Officer, retired March 22, 1998, died December 8, 2021. No survivorship benefits.
- b. Notification of the death of **Roy Jueal**, Police Officer, retired April 19, 1997, died December 21, 2021. No survivorship benefits.
- c. Notification of the death of **Patrick A. Mc Guire**, Lietenant, retired April 6, 2000, died October 18, 2021. No survivorship benefits.

7. COMMITTEE MINUTES, REPORTS and RECOMMENDATIONS

7.1 Investment Committee (Menon - CH/Gardanier/Lanza/Lee)

Last Meeting: January 6, 2022 (Special Meeting) **Next Meeting: February 3, 2022 (Special Meeting)**
February 22, 2022 (Regular meeting)

- a. Oral update from the Chair of the Investment Committee.
- b. Minutes of the Special Investment Committee meeting from December 2, 2021. Receive and file.

Attachments: [7.1b - PFICSMM122](#)

7.2 Audit/Risk Committee (Ganapati-CH/Lee/Wilson)

Last Meeting: January 6, 2022 (Special Meeting)

Next Meeting: February 3,

2022 (Special Meeting) February 17, 2022 (Regular Meeting)

- a. Oral update from the Chair of the Audit/Risk Committee.
- b. Minutes of the Special Audit/Risk Committee meeting from December 2, 2021. Receive and file.

Attachments: [7.2b - PFACSM122](#)

- c. Minutes of the Special Audit/Risk Committee meeting from December 17, 2021. Receive and file.

Attachments: [7.2c - PFACSM12.17](#)

7.3 Governance Committee (Vado - CH/ Ganapati/Santos)

Last Meeting: January 6, 2022 (Special Meeting)
2022 (Special Meeting)

Next Meeting: February 3,

- a. Oral update from the Chair of the Governance Committee.
- b. Minutes of the Special Governance Committee meeting from December 2, 2021. Receive and file.

Attachments: [7.3b - PFGCSMM122](#)

- c. Minutes of the Special Governance Committee meeting from December 17, 2021. Receive and file.

Attachments: [7.3c - PFGCSMM12.17](#)

7.4 Disability Committee (Santos - CH/Lanza - Alts: Menon/Vado)

Last Meeting: January 10, 2022 (Regular Meeting)

Next Meeting: February 3,

2022 (Special Meeting) February 7, 2022 (Regular Meeting)

- a. Oral update from the Chair of the Disability Committee.
- b. Minutes of the Special Disability Committee meeting from December 2, 2021. Receive and file.

Attachments: [7.4b - PFDCSMM122](#)

- c. Minutes from the December 6, 2021 Police and Fire Disability Committee meeting. Receive and file.

Attachments: [7.4c - PFDC 12-6-21 Min-Final](#)

- d. Minutes of the Special Disability Committee meeting from December 17, 2021. Receive and file.

Attachments: [7.4d - PFDCSMM12.17](#)

7.5 Joint Personnel Committee (Gardanier/Lanza/Menon)

Last Meeting: January 6, 2022

Next Meeting: TBD

- a. Oral update from the Chair of the Joint Personnel Committee.
- b. Minutes of the December 7, 2021 Joint Personnel Committee meeting. Receive and file.

Attachments: [7.5b - JPC Min 12.7.21 - Final](#)

- c. Discussion on incentive compensation.
- d. Discussion on JPC action on compensation data gathering.

Attachments: [7.5d\(1\) - McLaganCompReview](#)

[7.5d\(2\) - K.A ComparisonFINAL](#)

- e. Discussion on the results of the Mock performance evaluations for feedback and potential revisions for the CEO.

Attachments: [7.5e\(1\) -Cover memo Moc Evaluation Followup](#)

[7.5e\(2\) - Procedures for Evaluating CEO 1622](#)

[7.5e\(3\) - CEO Perf Eval Policy 1622](#)

- f. Nomination and Election of Vice Chair.

Attachments: [7.5f- JPC Charter - 4.1.21](#)

• PROPOSED AGENDA ITEMS

• PUBLIC COMMENTS

• ADJOURNMENT

Next Meeting: March 3, 2022

***Estimated**

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of Retirement Services, 1737 N. First Street, Suite 600, San José CA 95112 at the same time that the public records are distributed or made available to the legislative body.

Access the video or audio, the agenda and related reports for this meeting by visiting the Retirement Services website at <http://sjrs.legistar.com/calendar.aspx>. If you have any questions, please contact the Office of Retirement Services at (408) 794 - 1000.