

STAFF:

Vacant

Sharon Hightower -Vice Chair

Joan P. Smith – Board Member

Michael Wilcoxon – Board Member

Roy Truitt – Board Member

Colleen Winchester, Sr. Deputy City Attorney

Toni J. Taber, City Clerk

Ruth Krantz, Deputy City Clerk

Yasmin Johnson, Clerk's Office

MEETING AGENDA

December 2, 2021

4:00 p.m.

*** COVID-19 NOTICE ***

Consistent with Assembly Bill 361 and the City of San Jose's Resolution Numbers 79485, 80237, 80266, and 80920, the Civil Service Commission meeting will not be physically open to the public and the Commissioners will be teleconferencing from remote locations.

How to observe the Meeting (no public comment)

Join Zoom Meeting

<https://zoom.us/j/91943844888?pwd=NW1wbEdOR3VGOGxFMzIGc2VFTjNhdz09>

Meeting ID: 919 4384 4888

Passcode: 028336

One tap mobile

+12133388477,,91943844888# US (Los Angeles)

+16692192599,,91943844888# US (San Jose)

How to submit written Public Comment:

- 1) By email to city.clerk@sanjoseca.gov by 9:00 a.m. the day of the meeting.

How to provide Spoken Public Comment during the Civil Service Commission Meeting:

- 1) By phone 888 475 4499. Webinar ID: 919 4384 4888 Click *9 to raise a hand to speak.
- 2) By online <https://sanjoseca.zoom.us/j/91943844888>
 - a. Use a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer. Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
 - b. Enter an email address and name. The name will be visible online and will be used to notify you that it is your turn to speak.
 - c. When the Chair calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak.
 - d. When called, please limit your remarks to the time limit allotted.

I. Call to Order & Roll Call

II. Adoption of Orders of the Day

ONCE ADOPTED, A VARIATION IN ORDER MUST BE APPROVED. IF YOU WISH AN ITEM TAKEN IN A DIFFERENT ORDER OR ADDED TO THE AGENDA, YOUR REQUEST SHOULD BE MADE AT THIS TIME.

III. Public Comments

IV. Consent Calendar

THE CONSENT CALENDAR, CONSISTING OF TWO ITEMS, IS ACTED ON IN ONE MOTION, AS THE ITEMS ARE GENERALLY ROUTINE. IF YOU WISH TO SPEAK ON A CONSENT CALENDAR ITEM OR WISH ACTION TAKEN OTHER THAN THAT INDICATED, MAKE YOUR REQUEST AT THIS TIME

1. Information Only

a. Amendments to the Classification Plan:

Revision of Class Specifications, [memorandum](#) from Director of Employee Relations/Human Resources, Jennifer Schembri, dated November 24.

- a. [Community Coordinator \(6124\)](#)**
- b. [Parks Manager \(3443\)](#)**
- c. [Police Officer \(2215\)](#)**
- d. [Police Recruit \(2214\)](#)**

2. Minutes for approval

None provided.

END OF CONSENT CALENDAR

V. Hearings to be Scheduled

Schedule hearing for appeal of suspension of Eran Amir, Department of Information Technology Manager, Office of Retirement Services, Case No. 21-20. No Waiver filed. (City/Appellant) (Available Hearing Date 12/7/21)

VI. Future Agenda Items

VII. Adjournment

Regularly scheduled January 6 meeting rescheduled to Thursday January 13, 2022.

AVAILABLE HEARING DATES

December: 7

The City San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public. The City Code of Ethics may be viewed on-line at http://www.sanjoseca.gov/clerk/cp_manuel/CPM_0_15.pdf

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall, 200 E. Santa Clara Street, Office of the City Clerk 14th Floor, Tower, San José, Ca 95113 at the same time that the public records are distributed or made available to the legislative body.

To request an accommodation or alternative format for City-sponsored meetings, events or printed materials, please call the Office of the City Clerk 408-535-1252 or 408-294-9337 (TTY) as soon as possible, but at least three business days before the meeting/event