



*Parks, Recreation and
Neighborhood Services*

City of San José Parks and Recreation Commission

District 1 - Daphna Woolfe, Chair
District 3 - Lawrence Ames
District 5 - Daisy Barocio
District 7 - Giavanna Vega
District 9 - Janny Choy
Citywide - Jose Villarreal, Vice Chair

Andre Morrow - District 2
Kelly Snider - District 4
Art Maurice - District 6
Vacant - District 8
Vacant - District 10

MEETING AGENDA December 1, 2021

5:30 p.m.

Virtual: [Zoom Webinar](#)

* COVID-19 NOTICE *

Consistent with the California Governor's Executive Order [No. N-29-20](#) the PARKS AND RECREATION COMMISSION meeting will not be physically open to the public and the Commission members will be teleconferencing from remote locations.

How to attend the PARKS AND RECREATION COMMISSION MEETING:

- 1) By phone (877) 853-5257. Webinar ID: 921 0774 7401 Click *9 to raise a hand to speak.
- 2) By online: <https://sanjoseca.zoom.us/j/96363023495>
 - a. Use a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer. Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
 - b. Enter an email address and name. The name will be visible online and will be used to notify you that it is your turn to speak.
 - c. When the Chair calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak.
 - d. When called, please limit your remarks to the time limit allotted.

- I. **Call to Order & Orders of the Day**
- II. **Public Comment** *(Members of the Public are invited to speak on any item that does not appear on today's Agenda and that is within the subject matter jurisdiction of the Commission. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Committee, Board or Commission.)*
- III. **Announcements**
- IV. **Announcements of Conflict of Interest**
- V. **Consent Calendar**
 - A. [Approve the November 3, 2021 Minutes](#)
 - B. [Approve the November 3, 2021 Attendance Report](#)
 - C. Receive and File Correspondence to Commission
- VI. **Reports**
 - A. Chair
 - B. Jon Cicirelli, Director, Parks, Recreation and Neighborhood Services (PRNS);
Avi Yotam, Deputy Director, PRNS.
 - C. Council Liaison, Councilmember Matt Mahan
 - D. Staff and Organizations – (None)
- VII. **New & Returning Business**
 - A. [Alma Neighborhood Park Master Plan and Park Naming](#). Sara Sellers, Parks Manager, PRNS; Rebekah Ross, Planner IV, PRNS.
Recommendation:
 - a. Accept the informational report for the Draft Master Plan for park development at southwest corner of West Alma Avenue and Sanborn Avenue;
 - b. Recommend approval of the Master Plan by City Council; and
 - c. Recommend approval by City Council of the name "Elia Park" per City Council Policy 7-5 and Donation Agreement.
 - B. [2020-2021 Status Report on Parks and Community Facilities Development Capital Improvement Program](#). Nicole Burnham, Deputy Director, PRNS; Yves Zsutty, Division Manager, PRNS.
 - [Attachment D: City of San Jose Parks & Recreation Bond Projects Fund](#)**Recommendation:**
 - a. Accept Annual Report on Park Impact Ordinance and Parkland Dedication Ordinance Fees for 2020-2021;
 - b. Accept Annual Status Report on Department of Parks, Recreation and Neighborhood Services' Capital Improvement Program; and
 - c. Accept the 2020-2021 Measure P Bond Audit Report.

- C. **Municipal Golf Courses Update**. Avi Yotam, Deputy Director, PRNS; Troy Trede, Parks Manager, PRNS.
Recommendation: Accept the staff update report on the City's municipal golf courses, including plans to initiate the procurement process for future golf course operations.
- D. **2021-22 Parks and Recreation Commission Work Plan**
Recommendation: Recommend approval of the 2021-22 Parks and Recreation Work Plan.

VIII. Adjournment

The City of San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public.

You may speak to the Commission about any discussion item that is on the agenda, and you may also speak during Public Comments on items that are not on the agenda and are within the subject matter jurisdiction of the Commission. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during Public Comments. Pursuant to Government Code Section 54954.2, no matter shall be acted upon by the Commission unless listed on the agenda, which has been posted not less than 72 hours prior to meeting.

Agendas, Staff Reports and some associated documents for the Commission items may be viewed on the Internet at <http://www.sanjoseca.gov/prc>.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of the City Clerk, 200 East Santa Clara Street, 14th Floor, San José, California 95113, at the same time that the public records are distributed or made available to the legislative body. Any draft resolutions or other items posted on the Internet site or distributed in advance of the commission meeting may not be the final documents approved by the commission. Contact the Office of the City Clerk for the final document.

On occasion the Commission may consider agenda items out of order.

The Parks and Recreation Commission meets every first Wednesday of the month at 5:30 p.m. and, with special meetings as necessary. If you have any questions, please direct them to the Commission staff. Thank you for taking the time to attend today's meeting. We look forward to seeing you at future meetings.

To request an accommodation or alternative format under the Americans with Disabilities Act for City-sponsored meetings, events or printed materials, please email: brooke.bayne@sanjoseca.gov as soon as possible, but at least three business days before the meeting. Please direct correspondence and questions to:

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