



BOARD OF ADMINISTRATION

Meeting Agenda - Final-revised Police & Fire Department Retirement Plan and Health Care Trust

Thursday, September 9, 2021

8:30 AM

MEETING TO BE HELD BY ZOOM CONFERENCE IN LIEU OF PHYSICAL LOCATION

zoom.us

Dial In: +1 669 219 2599 US (San Jose)

Meeting ID: 944 5848 6336

Password: 705116

Drew Lanza, Chair, Public Member (Term Expires 4/30/23)
Andrew Gardanier, Vice-Chair, Fire Active Rep (Term Expires 11/30/23)
Sunita Ganapati, Trustee, Public Member (Term Expires 11/30/22)
Howard Lee, Trustee, Public Member (Term Expires 11/30/22)
Eswar Menon, Trustee, Public Member (Term Expires 11/30/22)
Richard Santos, Trustee, Fire Retiree Rep (Term Expires 11/30/22)
Franco Vado, Trustee, Police Retiree Rep (Term Expires 11/30/24)
Dave Wilson, Trustee, Police Active Rep (Term Expires 11/30/21)
Vacant, Trustee, Public Member (Term Expires 11/30/24)

Pam Foley, City Council Liaison to the Board

Harvey Leiderman, General and Fiduciary Counsel

Roberto L. Peña, CEO, Office of Retirement Services

COVID-19 NOTICE

Consistent with the California Governor's Executive Order No. N-29-20, Resolution No. 79485 from the City of San José and the Santa Clara County Health Officer's March 16, 2020 Shelter in Place Order, the Office of Retirement Services and City Hall will not be physically open to the public and the Board Members will be teleconferencing from remote locations.

How to observe the Meeting (no public comment):

- 1) Cable Channel 26,
- 2) <https://www.sanjoseca.gov/news-stories/watch-a-meeting>, or
- 3) <https://www.youtube.com/CityofSanJoseCalifornia>

How to submit written Public Comment:

- 1) By email to retirement.department@sanjoseca.gov by 5:00 p.m. the day before the meeting.
- 2) By phone +1 669 219 2599 . Meeting ID: 944 5848 6336. The Chair will recognize public comment after each item and will be notified to speak.
- 3) By online <https://sanjoseca.zoom.us>
 - a. Use a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer. Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
 - b. When the Chair calls for the item on which you wish to speak, click on "Raise Hand." Speakers will be notified shortly before they are called to speak.
 - c. When called, please limit your remarks.

AGENDA

CALL TO ORDER AND ROLL CALL

Ceremonial Item

Presentation of a commendation to Vince Sunzeri for his service as Trustee to the Police & Fire Retirement Plan's Board of Administration.

CLOSED SESSION

CLOSED SESSION AGENDA ITEMS WILL BE HEARD AT 8:30 A.M.

I. CLOSED SESSION INVESTMENTS

- A. CLOSED SESSION:** PURSUANT TO GOVERNMENT CODE SECTION 54956.81, TO CONSIDER PURCHASE OR SALE OF PARTICULAR, SPECIFIC PENSION FUND INVESTMENTS (ONE INVESTMENT).

OPEN SESSION - will reconvene following Closed Session, estimated to be 9:30 a.m.

To request an accommodation or alternative format under the Americans with Disabilities Act for Board meetings, events or printed materials, please call Marti Zarate (408) 794-1112 as soon as possible, but at least three business days before the meeting.

• ORDERS OF THE DAY

1. CONSENT CALENDAR

1.1 Approval Of Minutes

- a. Approval of the Revised Board Minutes of June 3, 2021.

Attachments: [1.1a - PF Minu 6.3.21 Final- rev](#)

- b. Approval of the Board Minutes of August 5, 2021.

Attachments: [1.1b - PF Minu 8.5.21](#)

1.2 Approval Of Travel for Conferences and Due Diligence

- a. Prabhu Palani, CIO
- Trusted Insight Platform LP Ecosystem Day - July 22, 2021
 - BNY Mellon Wealth Management Pitch Day - September 14, 2021

1.3 Return of Contributions

- a. Voluntary / Involuntary.

Attachments: [1.3a - ROC - SEPT2021](#)

1.4 Communication/Information

- a. Police and Fire Retirement System Dashboard.

Attachments: [1.4a - P&F Dashboard for 9.9.21](#)

- b. The Institutional Investor article: San Jose's Pension Funds Post Record-Breaking Returns, by Alicia McElhaney, August 4, 2021.

Attachments: [1.4b - Institutional Investor](#)

1.5 Education and Training

- a. The Cortex Report - September 2021, Conferences, Seminars and Educational Programs.

Attachments: [1.5a - Cortex Report - Sept21](#)

- b. CalAPRS Virtual Principles of Pension Governance for Trustees, September 28 - 30, 2021.

Attachments: [1.5b - CALAPRS Principles](#)

- c. CalAPRS Virtual Intermediate Courses in Retirement Plan Administration, November 3-5, 2021.

Attachments: [1.5c - CALAPRS Intern](#)

- d. CalAPRS Virtual Advanced Courses in Retirement Plan Administration, December 8 - 10, 2021.

Attachments: [1.5d - calaprs_advanced202](#)

2. INVESTMENTS

- a. Oral Update by CIO, Prabhu Palani.

- b. Presentation of Calendar 1st Quarter 2021 Private Equity Report by Neuberger Berman.

Attachments: [2b -Q1 Report - NB](#)

- c. Presentation of Calendar 1st Quarter 2021 Private Markets Report by Meketa Investment Group.

Attachments: [2c - Q121 PM Report SJ PF](#)

- d. Presentation of Calendar 2nd Quarter 2021 Performance Report for Pension Plan by Meketa Investment Group.

Attachments: [2d - 2Q21_Perf ReportSJ PFv3](#)

- e. Presentation of Calendar 2nd Quarter 2021 Performance Report for Health Care Trust by Meketa Investment Group.

Attachments: [2e - 2Q21_Perf SJ PF HCT v2](#)

3. OLD BUSINESS CONTINUED-DEFERRED ITEMS

- a. Discussion and action on Ordinance changes to clarify definition of FLSA Premium Pay. (*Deferred from the August 5, 2021 Board meeting.*)

Attachments: [3a\(1\) - Memo - FLSA OrdinFinal](#)
 [3a\(2\) - FLSA Ordinance](#)

4. NEW BUSINESS

- a. Oral update from the CEO of Retirement Services. Roberto L. Peña.
- b. Oral update from the City Council Liaison to the Board.
- c. Presentation by Bill Hallmark from Cheiron on amortization policy.

Attachments: [4c - SJPF Amortization Policy](#)

- d. Discussion of City staff's objectives and approach to potential issuance of Pension Obligation Bonds (POBs). (**TIME CERTAIN 11:30 A.M.**)

Attachments: [4d - SJPF Board Pres FINAL](#)

- e. Presentation by Fiduciary Counsel regarding Pension Obligation Bonds (POB's).
- f. Chairman's thoughts on Pension Obligation Bonds (POB's).

Attachments: [4f - SJ POB #2](#)

- g. Discussion and action on CIO's compensation.

Attachments: [4g - FY20-21\(MPP\)Guidelines](#)

- h. Discussion and action on CEO's compensation.

Attachments: [4h - FY20-21\(MPP\)Guidelines](#)

- i. Discussion and action on Board Committee Assignments.

Attachments: [4i - Partic-PF - Updated 8.10.21](#)

- j. Presentation on Post-Traumatic Stress Disorder (PTSD) in retired police and fire members by the Association of Retired Police Officers & Firefighters President, Ray Storms.

Attachments: [4j - EAP for Ret Board Final](#)

- k. Discussion and action on consideration to refer disability application of former Board member James R. Mason to neutral retirement system for recommendation to the Board.

Attachments: [4k - MemoRe Mason SCD](#)

5. RETIREMENTS

5.1 Service Retirements

- a. **Russell V. Davis**, Fire Engineer, Fire Department, effective September 18, 2021; 25.18* years of service.
- b. **Edward A. Dorsey**, Police Officer, Police Department, effective September 17, 2021; 25.03* years of service.
- c. **David Ennes**, Battalion Chief, Fire Department, effective October 3, 2021; 31.71* years of service. *(With Reciprocity CSJ YOS 20.04 + SJCERA YOS 6.84 + 4.81 PERS YOS)*
- d. **James R. Mason**, Police Sergeant, Police Department, effective October 2, 2021; 29.43* years of service. *(With Reciprocity CSJ YOS 19.49 + PERS YOS 9.93)*
- e. **Derek Parmer**, Fire Captain, Fire Department, effective October 3, 2021; 31.26* years of service. *(With Reciprocity CSJ YOS 20.01 + PERS YOS 11.54*)*

5.2 Deferred Vested

- a. **Richard J. Benetiz, Jr.**, Police Sergeant, Police Department, effective September 6, 2021; 20.07* years of service.

5.3 Early Retirement

- a. **Cassidy D. Elischer**, Police Officer, Police Department, effective October 2, 2021; 24.33* years of service. *(With Reciprocity CSJ YOS 19.87 + PERS YOS 4.45*)*

6. DEATH AND SURVIVORSHIP NOTIFICATIONS (Moment of Silence)

- a. Notification of the death of **Steven F. Alvarado**, Division Chief, retired September 13, 2014, died July 2, 2021. Survivorship benefits to Terri Alvarado, Spouse.
- b. Notification of the death of **Fred J. Esparza**, Police Officer, retired January 15, 1994, died January 7, 2021. No survivorship benefits.
- c. Notification of the death of **James Hart**, Police Officer, retired December 3, 1969, died June 22, 2021. No survivorship benefits.
- d. Notification of the death of **Danny R. Holmes**, Fire Engineer, retired May 14, 1978, died July 5, 2021. Survivorship benefits to Kathy Holmes, Spouse.
- e. Notification of the death of **John Trussler**, Police Sergeant, retired January 16, 1993, died July 1, 2021. Survivorship benefits to Christine Trussler, Spouse.

7. COMMITTEE MINUTES, REPORTS and RECOMMENDATIONS

7.1 Investment Committee (Menon - CH/Gardanier/Lanza/Lee)

Last Meeting: August 26, 2021 **Next Meeting: October 26, 2021**

- a. Oral update from the Chair of the Investment Committee.
- b. Minutes of the June 22, 2021 Police and Fire Investment Committee meeting. Receive and file.

Attachments: [7.1b - PFIC Mins 6.22.21](#)

- c. Minutes of the June 29, 2021 Joint Investment Committee meeting. Receive and file.

Attachments: [7.1c - Joint IC Mins 6.29.21](#)

7.2 Audit/Risk Committee (Lee - CH/Ganapati/Vacant)

Last Meeting: August 19, 2021 **Next Meeting: October 21, 2021**

- a. Oral update from the Chair of the Audit/Risk Committee.
- b. Minutes of the May 20, 2021 Joint Audit Committee meeting for the Federated City Employee's Retirement System and the Police and Fire Retirement Plan. Receive and file.

Attachments: [7.2b - 5-20-21 MinJoint AC Final](#)

- c. 4/1/21 - 6/30/21 Quarterly Travel and attendance for Police & Fire. Receive and file.

Attachments: [7.2c - Travel Analysis -PF](#)

- d. Update on the City Auditor's Recommendation to the Office of Retirement Services. Receive and file.

Attachments: [7.2d - CA Recommendation 8.3.21](#)

7.3 Governance Committee (Vacant - CH/ Santos/ Lee)

Last Meeting: June 17, 2021 **Next Meeting: September 9, 2021**

- a. Oral update from the Chair of the Governance Committee.

7.4 Disability Committee (Santos - CH/Lanza - Alts: Vacant/Vacant)

Last Meeting: September 7, 2021 **Next Meeting: October 12, 2021**

- a. Oral update from the Chair of the Disability Committee.

7.5 Joint Personnel Committee (Vacant - CH/Lanza/Menon)

Last Meeting: April 30, 2021 **Next Meeting: TBD**

- a. Oral update from the Chair of the Joint Personnel Committee.

• PROPOSED AGENDA ITEMS

• PUBLIC COMMENTS

• ADJOURNMENT

Next Meeting: October 7, 2021

*Estimated

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of Retirement Services, 1737 N. First Street, Suite 600, San José CA 95112 at the same time that the public records are distributed or made available to the legislative body.

Access the video or audio, the agenda and related reports for this meeting by visiting the Retirement Services website at <http://sjrs.legistar.com/calendar.aspx>. If you have any questions, please contact the Office of Retirement Services at (408) 794 - 1000.