



Agenda

Charter Review Commission

Monday, July 26, 2021

5:30 PM

Virtual Meeting -
<https://sanjoseca.zoom.us/j/94141759036>

*** COVID-19 NOTICE ***

Consistent with the California Governor's Executive Order No. N-29-20, Resolution No. 79485 from the City of San José and the Santa Clara County Health Officer's March 16, 2020 Shelter in Place Order, the City Council Committee meeting will not be physically open to the public and the Committee Members will be teleconferencing from remote locations.

How to observe the Meeting (no public comment):

- 1) Cable Channel 26,
- 2) <https://www.sanjoseca.gov/news-stories/watch-a-meeting>, or
- 3) <https://www.youtube.com/CityofSanJoseCalifornia>

How to submit written Public Comment: 1) By email to CharterReview@sanjoseca.gov by 9:00 a.m. the day of the meeting.

How to provide spoken Public Comment during the City Council Meeting:

- 1) By phone 888 475 4499. Webinar ID: 94141759036 Click *9 to raise a hand to speak. Press *6 to unmute.
- 2) By online <https://sanjoseca.zoom.us/j/94141759036>
 - a. Use a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer. Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
 - b. Enter an email address and name. The name will be visible online and will be used to notify you that it is your turn to speak.
 - c. When the Committee Chair calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak.
 - d. When called, please limit your remarks to the time limit allotted.

Interpretation is available in Spanish and Vietnamese. In your webinar controls, select “Interpretation.” Click the language you would like to hear.

Thông dịch có sẵn bằng tiếng Tây Ban Nha và tiếng Việt. Trong các điều khiển hội thảo trên web của bạn, hãy chọn “Interpretation” (Phiên dịch).

Se dispone de interpretación en español y vietnamita. En los controles de su seminario web, seleccione "Interpretation" (Interpretación).

I. Call to Order & Orders of the Day

II. Public Record

III. Consent Calendar

- a. [21-1653](#) Approve Charter Review Commission Minutes.

Recommendation: Approve the minutes of June 28, 2021.

Attachments [Minutes 28June2021](#)
[Process Notes 28June2021](#)

- b. [21-1657](#) Receive and File Letters from the Public.

Recommendation: Receive and file letters from the public.

Attachments [Letters from the Public](#)

Notice to the public: There will be no separate discussion of Consent Calendar as they are considered to be routine and will be adopted by one motion. If a member of the Board or Commission, staff, or public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.

IV. Reports & Information - N/A

V. Public Hearing - N/A

VI. Old Business

1. [21-1656](#) Discussion and Possible Action on Charter Review Commission Work Plan.

Recommendation: Discussion and possible action on Charter Review Commission Work Plan.

Attachments [Work Plan - revised 14July2021](#)
[Supplemental Outreach Engagement Memorandum](#)

a. Report from Chair

b. Report from Clerk

c. Report from Consultant

VII. New Business

- a. [21-1655](#) Voting and Elections Subcommittee Recommendations.

Recommendation: Discussion and possible action on recommendations from the Voting and Elections Subcommittee.

Attachments [Memorandum 1 from Voting and Elections](#)
[Supplemental Memorandum 2 from Voting and Elections](#)
[Supplemental Memorandum 2 Video](#)
[Supplemental Memorandum 2 Presentation](#)
[Supplemental Memorandum 3 from Voting and Elections](#)
[Supplemental Memorandum 4 from Voting and Elections](#)

- b. [21-1658](#) Subcommittee Reports.

Recommendation: Discussion and possible action on subcommittee reports.

Attachments [Supplemental Report from Governance Structure Subcommittee](#)

- c. [21-1659](#) Discussion on Final Recommendations Format.

Recommendation: Discussion and possible action on formatting for final recommendations.

Attachments [Supplemental Presentation](#)

- d. [21-1660](#) Discussion on Bylaws.

Recommendation: Discussion and possible action on Charter Review Commission bylaws.

VIII. Public Comment/Open Forum

Members of the Public are invited to speak on any item that does not appear on today's Agenda and that is within the subject matter jurisdiction of the City Council.

IX. Meeting Schedule and Agenda Items

X. Adjournment

The City of San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent services, in a positive and timely manner, and in the full view of the public. The City Code of Ethics may be viewed online.

You may speak to the Commission about any discussion item that is on the agenda, and you may also speak during Public Comments on items that are not on the agenda and are within the subject matter jurisdiction of the Commission. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during Public Comments. Pursuant to Government Code Section 54954.2, no matter shall be acted upon by the Commission unless listed on the agenda, which has been posted not less than 72 hours prior to meeting.

Agendas, Staff Reports and some associated documents for the Commission items may be viewed on the Internet at <https://sanjose.legistar.com/Calendar.aspx>.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of the City Clerk, 200 East Santa Clara Street, 14th Floor, San José, California 95113, at the same time that the public records are distributed or made available to the legislative body. Any draft resolutions or other items posted on the Internet site or distributed in advance of the commission meeting may not be the final documents approved by the commission. Contact the Office of the City Clerk for the final document.

To request an accommodation or alternative format under the Americans with Disabilities Act for City-sponsored meetings, events or printed materials, please call (408) 535-1260 as soon as possible, but at least three business days before the meeting. Please direct correspondence and questions to: