

Regular Meeting of the Board of Directors Zoom Virtual Meeting Link: https://zoom.us/j/94932186570 September 23, 2020 4:00 pm

Meeting Agenda

Expected Board Attendees

Matthew Bright Leslee Hamilton Scott Bruner Carl Honaker David Buchholz John Kennett Jonathan Clough Steve O'Brien

Jonathan Clough Steve O'Brien Eileen Consiglio Colleen Reilly Dev Davis Kathy Sutherla

Dev Davis Kathy Sutherland Bill Ekern Vinnie Walia Maya Esparza Rusty Weekes <u>Staff</u>

Chris Morrisey (Executive Director) Shelly Wang (Administrative Assistant) Ed Moran (City Attorney's Office)

<u>Guests</u>

Jon Gustafson (Sharks Sports & Entertainment)
James Hamnett (Sharks Sports & Entertainment)

1. Call to Order/Roll Call/Introductions

2. General Business

- a. Review and Approve August 26, 2020 Regular Board Meeting Minutes
- b. Accept Verbal Report on SAP Center at San Jose Vicinity Projects (Ekern)

3. Executive Director and Staff Reports

- 3.1. Executive Director (Morrisey)
 - a. Accept Verbal Reports on Arena Authority Oversight
 - SAP Center at San Jose
 - Solar4America Ice at San Jose
 - Excite Ballpark Home of the San Jose Giants
 - b. Accept Verbal Reports on Arena Authority Administrative Items
 - VTA/BART Downtown/Diridon Community Working Group
 - Emergency Resources Network
 - South Campus Operations Team
 - City of San Jose Emergency Resources Council
- 3.2. Administrative Assistant (Wang)
 - a. Accept Verbal Report on Status of Activities at SAP Center at San Jose
 - b. Accept Verbal Report on Status of Activities at Solar4America Ice at San Jose

San Jose Arena Authority Regular Meeting of the Board of Directors September 23, 2020 Page 2

4. Committee Reports

- 4.1. Standing Executive Committee (Chair: Buchholz)
 - a. Accept Verbal Report on the Remaining Board Meetings for 2020
- 4.2. Standing Finance Committee (Chair: Bright)
 - a. Review and Approve January to June 2020 Financial Statements
 - b. Accept Verbal Report on City Funding for Fiscal Year 2020-21
 - c. Review and Approve Arena Authority Operating Budget for Fiscal Year 2020-21
- 4.3. Standing San Jose Sports Hall of Fame Committee
 - a. Accept Verbal Report on the 2020 San Jose Sports Hall of Fame Program Activity
- 4.4. Standing Facilities Committee (Co-Chairs: Buchholz, Clough)
 - a. Accept Verbal Report on Activities at Solar4America Ice at San Jose (Expansion Project)
- 4.5. Standing Stadium Committee (Co-Chairs: Honaker, Kennett)
 - a. Accept Verbal Report on Recent Activities at Excite Ballpark Home of the San Jose Giants
- 4.6. Ad Hoc Board Recruitment Committee (Chair: Sutherland)
 - a. Accept Report on Board Member Reappointments: Scott Bruner, John Kennett and Vinni Walia
 - b. Update on Resignation of Board Member Eva Terrazas
 - c. Accept Verbal Report on Current Board Member Vacancies
- 4.7. Standing Community Programs Committee (Chair: Bright)
 - a. Accept Verbal Report on City and Community Events Program Applicants:
 - San Jose Sports Hall of Fame
 - San Jose Police Foundation

5. Open Forum/Public Comments

You may speak to the Board about any discussion item that is on the agenda. You my also speak during Public Comments on items that are not on the agenda and <u>are within the subject matter jurisdiction</u> of the Board. Please be advised that, by law, the Board is unable to discuss or take action on issues presented during Public Comments.

6. Adjournment

All public records relating to an open session on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the office of the San Jose Arena Authority, SAP Center at San Jose, 525 W. Santa Clara Street, San Jose CA 95113 at the same time that the public records are distributed or made available to the legislative body. To request an accommodation or alternative format for City-sponsored meetings, events or printed materials, please contact the San Jose Arena Authority at 408-977-4780 or 408-977-4779 (TTY) or contact wang@sjaa.com as soon as possible but least three business days before the meeting/event.

* COVID-19 NOTICE *

Consistent with the California Governor's Executive Order No. N-29-20 the San Jose Arena Authority Board of Directors meeting will not be physically open to the public and the Board members will be teleconferencing from remote locations.

Members of the public may view, participate, and listen to the meeting by following the instructions listed below.

How to attend the Arena Authority Board of Directors Meeting:

ELECTRONIC DEVICE INSTRUCTIONS:

For participants who would like to join electronically from a PC, Mac, ipad, iPhone or Android device, please click this URL: https://zoom.us/j/94932186570. Please ensure your device has audio input and output capabilities. During the session, if you would like to comment, please use the 'raise hand' feature in Zoom conference call. (1) Use a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer. Mute all other audio before speaking. Using multiple devices can cause an audio feedback. (2) Enter an email address and name. The name will be visible online and will be used to notify you that it is your turn to speak. (3) When the Chair calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak.

TELEPHONE DEVICE INSTRUCTIONS:

For participants who would like to join by phone, please dial +1-669-900 6833. When prompted, enter meeting ID: 949 3218 6570. Click *9 to raise a hand to speak.

All public records relating to an open session on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the office of the San Jose Arena Authority, SAP Center at San Jose, 525 W. Santa Clara Street, San Jose CA 95113 at the same time that the public records are distributed or made available to the legislative body. To request an accommodation or alternative format for City-sponsored meetings, events or printed materials, please contact the San Jose Arena Authority at 408-977-4780 or 408-977-4779 (TTY) or contact wang@sjaa.com as soon as possible but least three business days before the meeting/event.

September 15, 2020



Regular Meeting of the Board of Directors ZOOM Virtual Meeting

Link: https://zoom.us/j/97522641295

Phone: (669) 900-6833 Meeting ID: 975 2264 1295 August 26, 2020 4:00 pm

Meeting Minutes

Board Members in Attendance

Matthew Bright Carl Honaker
Scott Bruner John Kennett
David Buchholz Steve O'Brien
Jonathan Clough Colleen Reilly
Eileen Consiglio Kathy Sutherland
Bill Ekern Vinnie Walia
Maya Esparza Rusty Weekes

<u>Staff Members in Attendance</u> Chris Morrisey (Executive Director)

Shelly Wang (Administrative Assistant)
Ed Moran (City Attorney's Office)

Guests in Attendance

Jon Gustafson (Sharks Sports & Entertainment) James Hamnett (Sharks Sports & Entertainment)

Nick Kaspar (Council District 7) Louansee Moua (Council District 6)

Board Members Not in Attendance

Dev Davis Eva Terrazas

1. <u>Call to Order/Roll Call/Introductions</u>. The Arena Authority convened the Regular Meeting of the Board of Directors at 4:06 pm.

2. General Business

Leslee Hamilton

- a. Review and Approve January 2020 Regular Board Meeting Minutes. Approved with 7 approvals. 1: Buchholz, 2: Clough, Abstentions: Bright, Bruner, Consiglio, Kennett, Reilly, Walia.
- b. <u>Accept Verbal Report on the San Jose Diridon Station Area Plan (Ekern)</u>. Bill Ekern provided the Board with an update on the San Jose Diridon Station Area Plan. An amendment for the Station Area Plan will be released in the fall. The next SAAG meeting will be on September 16.

3. Executive Director and Staff Reports

3.1. <u>Executive Director (Morrisey)</u>

a. Accept Reports on Arena Authority Oversight

• SAP Center at San Jose. Two letters have been sent to the California High Speed Rail Authority in response to their Environmental Impact Reports for the San Jose to Merced portion and the San Francisco to San Jose portion (Agenda Item 3.1.a.) The operation of the new dynamic message signs should begin in October. The NCAA Men's Western Regional Basketball Tournament is scheduled for March 2021.

San Jose Arena Authority Regular Meeting of the Board of Directors August 26, 2020 Page 2

The NHL is currently looking at December to begin play for the 2020-21 regular season. For patrons attending future events at SAP Center at San Jose, only small clutch bags will be allowed into the building. With the stoppage of events at SAP Center at San Jose, management is currently demolishing the concrete floor pad and removing the original hot and cold water line system, installing new lines and pouring a new concrete floor pad. SAP Center Management is funding the project. Rich Sotelo, the long-time SAP Center Management Vice President of Building Operations has retired. Jon Gustafson and James Hamnett are the new representatives. The Arena Authority is moving offices to the Center's concourse. A command/operations center will be built out of the old Arena Authority offices.

• <u>Solar4America Ice at San Jose</u>. Demolition of the parking lot adjacent to the ice facility has begun as the first project for facility expansion. The annual summaries of activities are included in the Board meeting materials (Agenda Item 3.1.a.).

• Excite Ballpark Home of the San Jose Giants (Verbal). With the 2020 California League regular season cancelled, the San Jose Giants have come to an agreement with the Oakland A's to provide access to the stadium for training purposes.

b. Accept Reports on Arena Authority Administrative Items

• <u>VTA/BART Downtown/Diridon Community Working Group (Verbal)</u>. The Community Working Group continues to address the line and station concepts.

• <u>Emergency Resources Network</u>. Team San Jose continues to provide shelter for those needing a place to stay and receive care. There is a parallel dialogue occurring about shelter for those impacted by wildfires.

• <u>South Campus Operations Ťeam</u>. The work on the SJSU parking garage is heading towards completion. When operations begin, there will be 1,500 parking spaces in the garage. See Agenda Item 3.1.b.

• <u>City of San Jose Emergency Resources Council (Verbal)</u>. No report.

3.2. <u>Administrative Assistant (Wang)</u>

a. Accept Verbal Report on Status of Activities at SAP Center at San Jose. No report.

b. <u>Accept Arena Ticket Distribution Report for FY 2019-2020</u>. See Agenda Item 3.2.a.

c. Accept Verbal Report on Status of Activities at Solar4America Ice at San Jose. Solar4America Ice at San Jose plans to host the following major events: March 2021 USA Hockey National Championships; March 2022 Pacific District Championships; September 2022 AHL Rookie Tournament; and October 2022 beginning of Barracuda season.

4. <u>Committee Reports</u>

- 4.1. <u>Standing Executive Committee (Chair: Hamilton)</u>
 - a. Accept Report on the Executive Summary for Fiscal Year 2019-20. See agenda item 4.1.a.
- 4.2. <u>Standing Finance Committee (Chair: Bright)</u>

a. <u>Accept Verbal Report on Monthly Financial Statements</u>. FY 2019-20 financial statements are in process and will be provided at the next Arena Authority Board meeting.

b. <u>Accept Verbal Report on City Funding for Fiscal Year 2020-21</u>. No major changes to the City's funding of the Arena Authority for FY 2020-21.

c. <u>Review and Approve Arena Authority Operating Budget for Fiscal Year 2020-21</u>. Tabled for the September 2020 Arena Authority Board meeting.

San Jose Arena Authority Regular Meeting of the Board of Directors August 26, 2020 Page 3

4.3. <u>Standing San Jose Sports Hall of Fame Committee (Chair: Reilly)</u>

a. Accept Verbal Report on the 2020 San Jose Sports Hall of Fame Program Activity. No report.

4.4. <u>Standing Facilities Committee (Co-Chairs: Buchholz, Clough)</u>

Accept Report on Fiscal Year 2020-21 Capital Budget Submittals for SAP Center at San Jose and Solar4America Ice at San Jose. See agenda item 4.4.a.

- b. <u>Accept Verbal Report on Activities at SAP Center at San Jose and Solar4America Ice</u> <u>at San Jose (Expansion)</u>. SAP Center Management is currently working on replacing the escalators at the Center's south doors. See Agenda Item 3.1.a.
- c. <u>Accept Memorandum for Reimbursement for Capital Projects</u>. See Agenda Item 4.4.c.

4.5. <u>Standing San Jose Municipal Stadium Committee (Co-Chairs: Honaker, Kennett)</u>

a. Accept Verbal Report on Recent Activities at Excite Ballpark Home of the San Jose Giants. Portions of the parking lot have been repaved, mainly at the lot entrance. Solar4America Ice at San Jose is using a part of the stadium parking lot to stage construction for the expansion of the ice center. Additionally, the City of San Jose has acquired the Union Pacific Railroad property behind the stadium and ice center.

b. Review and Approve Changing Committee Name to Stadium Committee. Approved with

13 approvals. 1*: Kennett, 2nd: Honaker.

4.6. <u>Ad Hoc Board Recruitment Committee (Chair: Sutherland)</u>

a. Review and Approve Board Member Reappointments:

Scott Bruner, John Kennett and Vinni Walia. Reappointments for Scott Bruner, John Kennett and Vinni Walia were approved for 4-year terms starting July 1, 2020 with 12 approvals.

1*: Buchholz, 2*: Consiglio, Abstention: Kennett.

b. Review and Approve Slate of Officers for Fiscal Year 2020-21. Approved slate of officers David Buchholz (Chairperson), Eileen Consiglio (Vice-Chairperson), Matthew Bright (Treasurer), and Jonathan Clough (Secretary) with 13 approvals. 1: Sutherland, 2: Kennett.

- c. <u>Accept Verbal Report on Current Board Member Vacancy</u>. The Arena Authority Board currently has one Board vacancy with two additional upcoming vacancies due to work-related resignations. Additionally, SJAA Treasurer Matt Bright will term out in June 2021. The committee will soon be convening to discuss vacancy outreach.
- 4.7. <u>Standing Community Programs Committee (Co-Chairs: Bright, Terrazas)</u>

a. Accept Report on Approved City and Community Events Program Applicant:

• San Jose Sharks Foundation. The San Jose Sharks Foundation hosted Sampling with the Sharks on February 11, 2020 and reported a successful event.

• <u>San Jose Police Foundation</u>. The San Jose Police Foundation was unable to host their planned June 2020 Major Awards Ceremony due to the COVID-19 pandemic. A new date has not yet been identified.

b. <u>Update on City and Community Events Applicants</u>. The San Jose Sports Authority is in the process of deciding how to move forward with the Sports Hall of Fame induction ceremony and dinner. The committee is looking for additional applications to take advantage of the community events funds.

San Jose Arena Authority Regular Meeting of the Board of Directors August 26, 2020 Page 4

- **5.** Open Forum/Public Comments. Former San Jose City Attorney, Rick Doyle, passed away. A memorial service will be held virtually, details can be found in the SF Chronicle and SJ Mercury News obituaries. Thank you to Leslee Hamilton for her service as Chairperson of the Arena Authority Board of Directors.
- **6. Adjournment.** The meeting adjourned at 5:14 pm.

Submitted by:

Shelly Wang

San Jose Arena Authority

SJAA Board Meeting September 23, 2020 **Agenda Item 4.2.a.**

STATEMENT OF ACTIVITY

January - March, 2020

	TOTAL
Revenue	
Interest Earned	10
Total Revenue	\$10
GROSS PROFIT	\$10
Expenditures	
General Operations/Administrative	
Bank Charges & Fees	30
Board Expense	59
Bookkeeping Services	378
Equipment Lease/ Maintenance/PO Box	265
Insurance	3,657
Office Expense	344
Parking & Toll	3
Subscriptions/Dues	295
Telephone/FAX	230
Total General Operations/Administrative	5,261
Personnel and related expenses	
Employee Benefits	
Health-in-Lieu	1,331
SIMPLE IRA Employer Contribution	1,184
Vehicle Operation	554
Total Employee Benefits	3,069
Payroll Expense	
Payroll Fees	108
Payroll Taxes	3,369
Salaries	51,631
Total Payroll Expense	55,108
Total Personnel and related expenses	58,177
Program Expenses	
Business Meetings.Meals	467
SHOF	4,000
Total Program Expenses	4,467
Total Expenditures	\$67,904
NET OPERATING REVENUE	\$ -67,893
NET REVENUE	\$ -67,893

San Jose Arena Authority

SJAA Board Meeting September 23, 2020 **Agenda Item 4.2.a.**

STATEMENT OF ACTIVITY

April - June, 2020

	TOTAL
Revenue	
Interest Earned	5
Total Revenue	\$5
GROSS PROFIT	\$5
Expenditures	
General Operations/Administrative	
Advertising/Promotional	90
Bank Charges & Fees	30
Bookkeeping Services	238
Equipment Lease/ Maintenance/PO Box	265
insurance	3,959
License & Tax	20
Office Expense	173
Subscriptions/Dues	306
Telephone/FAX	230
Total General Operations/Administrative	5,310
Personnel and related expenses	
Employee Benefits	
Dental and Vision Insurance	79
Health-in-Lieu	1,331
SIMPLE IRA Employer Contribution	1,015
Vehicle Operation	554
Total Employee Benefits	2,978
Payroll Expense	
Payroll Fees	108
Payroll Taxes	4,802
Salaries	51,643
Total Payroll Expense	56,553
Total Personnel and related expenses	59,532
Program Expenses	
Business Meetings.Meals	24
Total Program Expenses	24
Total Expenditures	\$64,866
NET OPERATING REVENUE	\$ -64,861
NET REVENUE	\$ -64,861

San Jose Arena Authority

BUDGET VS. ACTUALS: FY 19-20 SJAA OPERATIONS BUDGET - FY20 P&L July 2019 - June 2020

Revenue Additional Rent for Solar4America Ice at San Jose City Funding 277 Interest Earned Ticket Revenue Total Revenue \$277 GROSS PROFIT \$277 Expenditures General Operations/Administrative Advertising/Promotional Bank Charges & Fees Board Expense Bookkeeping Services CPA/Annual Audit Services Delivery and Postage Equipment Lease/ Maintenance/PO Box Insurance License & Tax Office Expense Office Supplies Parking & Toll Subscriptions/Dues Telephone/FAX Total General Operations/Administrative Personnel and related expenses Employee Benefits Payroll Expense Payroll Taxes		\$69,409 \$69,409 \$69,409 \$250 375 750 125 500 1,500	16 234 \$250 \$250 \$250 20 2,208 274 1,500 265	\$69,409 \$69,409 \$250 \$375 \$750	10 \$10 \$10 \$10 30 59 378	12,489 56,908 13 \$69,409 \$69,409	\$5 \$5 \$5 90 30	12,489 56,907 12 \$69,409 \$69,409	\$0 \$277,585 \$50 \$234 \$277,869 \$277,869	\$49,955 \$227,630 \$50 \$0 \$277,635 \$277,635
Additional Rent for Solar4America Ice at San Jose City Funding 277 Interest Earned Ticket Revenue Total Revenue \$277 GROSS PROFIT \$277 Expenditures General Operations/Administrative Advertising/Promotional Bank Charges & Fees Board Expense Bookkeeping Services CPA/Annual Audit Services Delivery and Postage Equipment Lease/ Maintenance/PO Box Insurance License & Tax Office Expense Office Supplies Parking & Toll Subscriptions/Dues Telephone/FAX Total General Operations/Administrative Personnel and related expenses Employee Benefits Payroll Expense Payroll Fees Payroll Taxes	18 ,603 ,803 30 173 238 118 265 86	56,908 13 \$69,409 \$69,409 125 250 375 750 125 500	234 \$250 \$250 \$250 20 2,208 274 1,500	\$69,409 \$69,409 \$125 250 375	\$10 \$10 30 59	\$69,409 \$69,409 \$125 250	\$5 \$5	\$69,409 \$69,409	\$277,585 \$50 \$234 \$277,869 \$277,869 \$0 \$90	\$227,630 \$50 \$0 \$277,635 \$277,635 \$0 \$0
City Funding 277 Interest Earned Ticket Revenue \$277 GROSS PROFIT \$277 Expenditures General Operations/Administrative Advertising/Promotional Bank Charges & Fees Board Expense Bookkeeping Services CPA/Annual Audit Services Delivery and Postage Equipment Lease/ Maintenance/PO Box Insurance License & Tax Office Expense Office Supplies Parking & Toll Subscriptions/Dues Telephone/FAX Total General Operations/Administrative Personnel and related expenses Employee Benefits Payroll Expense Payroll Fees Payroll Taxes \$3.000 Total Revenue Taxes Taxes	18 ,603 ,803 30 173 238 118 265 86	56,908 13 \$69,409 \$69,409 125 250 375 750 125 500	234 \$250 \$250 \$250 20 2,208 274 1,500	\$69,409 \$69,409 \$125 250 375	\$10 \$10 30 59	\$69,409 \$69,409 \$125 250	\$5 \$5	\$69,409 \$69,409	\$277,585 \$50 \$234 \$277,869 \$277,869 \$0 \$90	\$227,630 \$50 \$0 \$277,635 \$277,635 \$0 \$0
Interest Earned Ticket Revenue Total Revenue Total Revenue ROSS PROFIT Expenditures General Operations/Administrative Advertising/Promotional Bank Charges & Fees Board Expense Bookkeeping Services CPA/Annual Audit Services Delivery and Postage Equipment Lease/ Maintenance/PO Box Insurance License & Tax Office Expense Office Supplies Parking & Toll Subscriptions/Dues Telephone/FAX Total General Operations/Administrative Personnel and related expenses Employee Benefits Payroll Expense Payroll Fees Payroll Taxes	18 ,603 ,803 30 173 238 118 265 86	13 \$69,409 \$69,409 125 250 375 750 125 500	234 \$250 \$250 \$250 20 2,208 274 1,500	13 \$69,409 \$69,409 125 250 375	\$10 \$10 30 59	\$69,409 \$69,409	\$5 \$5	\$69,409 \$69,409	\$50 \$234 \$277,869 \$277,869 \$0 \$90	\$50 \$0 \$277,635 \$277,635 \$0 \$0
Ticket Revenue Total Revenue \$277 GROSS PROFIT \$277 Expenditures General Operations/Administrative Advertising/Promotional Bank Charges & Fees Board Expense Bookkeeping Services CPA/Annual Audit Services Delivery and Postage Equipment Lease/ Maintenance/PO Box Insurance License & Tax Office Expense Office Supplies Parking & Toll Subscriptions/Dues Telephone/FAX Total General Operations/Administrative Personnel and related expenses Employee Benefits Payroll Expense Payroll Fees Payroll Taxes	,603 ,603 30 173 238 118 265 86	\$69,409 \$69,409 125 250 375 750 125 500	234 \$250 \$250 \$250 20 2,208 274 1,500	\$69,409 \$69,409 125 250 375	\$10 \$10 30 59	\$69,409 \$69,409 125 250	\$5 \$5	\$69,409 \$69,409	\$234 \$277,869 \$277,869 \$0 \$90	\$0 \$277,635 \$277,635 \$0 \$0
Total Revenue \$277 GROSS PROFIT \$277 Expenditures General Operations/Administrative Advertising/Promotional Bank Charges & Fees Board Expense Bookkeeping Services CPA/Annual Audit Services Delivery and Postage Equipment Lease/ Maintenance/PO Box Insurance License & Tax Office Expense Office Supplies Parking & Toli Subscriptions/Dues Telephone/FAX Total General Operations/Administrative Personnel and related expenses Employee Benefits Payroll Expense Payroll Fees Payroll Taxes	30 173 238 118 265 86	\$69,409 125 250 375 750 125 500	\$250 \$250 20 2,208 274 1,500	\$69,409 125 250 375	\$10 30 59	\$69,409 125 250	\$5	\$69,409	\$277,869 \$277,869 \$0 \$90	\$277,635 \$277,635 \$0 \$0
GROSS PROFIT Expenditures General Operations/Administrative Advertising/Promotional Bank Charges & Fees Board Expense Bookkeeping Services CPA/Annual Audit Services Delivery and Postage Equipment Lease/ Maintenance/PO Box Insurance License & Tax Office Expense Office Supplies Parking & Toll Subscriptions/Dues Telephone/FAX Total General Operations/Administrative Personnel and related expenses Employee Benefits Payroll Expense Payroll Fees Payroll Taxes	30 173 238 118 265 86	\$69,409 125 250 375 750 125 500	\$250 20 2,208 274 1,500	\$69,409 125 250 375	\$10 30 59	\$69,409 125 250	\$5	\$69,409	\$277,869 \$0 \$90	\$277,635 \$0 \$0
Expenditures General Operations/Administrative Advertising/Promotional Bank Charges & Fees Board Expense Bookkeeping Services CPA/Annual Audit Services Delivery and Postage Equipment Lease/ Maintenance/PO Box Insurance License & Tax Office Expense Office Supplies Parking & Toli Subscriptions/Dues Telephone/FAX Total General Operations/Administrative Personnel and related expenses Employee Benefits Payroll Expense Payroll Fees Payroll Taxes	30 173 238 118 265 86	125 250 375 750 125 500	20 2,208 274 1,500	125 250 375	30 59	125 250	90		\$0 \$90	\$0 \$0
General Operations/Administrative Advertising/Promotional Bank Charges & Fees Board Expense Bookkeeping Services CPA/Annual Audit Services Delivery and Postage Equipment Lease/ Maintenance/PO Box Insurance License & Tax Office Expense Office Supplies Parking & Toll Subscriptions/Dues Telephone/FAX Total General Operations/Administrative Personnel and related expenses Employee Benefits Payroll Expense Payroll Fees Payroll Taxes	173 238 118 265 86	250 375 750 125 500	2,208 274 1,500	250 375	59	250		125	\$90	\$0
Advertising/Promotional Bank Charges & Fees Board Expense Bookkeeping Services CPA/Annual Audit Services Delivery and Postage Equipment Lease/ Maintenance/PO Box Insurance License & Tax Office Expense Office Supplies Parking & Toll Subscriptions/Dues Telephone/FAX Total General Operations/Administrative Personnel and related expenses Employee Benefits Payroll Expense Payroll Fees Payroll Taxes	173 238 118 265 86	250 375 750 125 500	2,208 274 1,500	250 375	59	250		125	\$90	\$0
Bank Charges & Fees Board Expense Bookkeeping Services CPA/Annual Audit Services Delivery and Postage Equipment Lease/ Maintenance/PO Box Insurance License & Tax Office Expense Office Supplies Parking & Toli Subscriptions/Dues Telephone/FAX Total General Operations/Administrative Personnel and related expenses Employee Benefits Payroll Expense Payroll Fees Payroll Taxes	173 238 118 265 86	250 375 750 125 500	2,208 274 1,500	250 375	59	250		125		
Board Expense Bookkeeping Services CPA/Annual Audit Services Delivery and Postage Equipment Lease/ Maintenance/PO Box Insurance License & Tax Office Expense Office Supplies Parking & Toli Subscriptions/Dues Telephone/FAX Total General Operations/Administrative Personnel and related expenses Employee Benefits Payroll Expense Payroll Fees Payroll Taxes	173 238 118 265 86	250 375 750 125 500	2,208 274 1,500	250 375	59	250	30	125	4114	
Bookkeeping Services CPA/Annual Audit Services Delivery and Postage Equipment Lease/ Maintenance/PO Box Insurance License & Tax Office Expense Office Supplies Parking & Toli Subscriptions/Dues Telephone/FAX Total General Operations/Administrative Personnel and related expenses Employee Benefits Payroll Expense Payroll Fees Payroll Taxes	238 118 265 86	375 750 125 500	274 1,500	375					\$110	\$500
CPA/Annual Audit Services Delivery and Postage Equipment Lease/ Maintenance/PO Box Insurance License & Tax Office Expense Office Supplies Parking & Toli Subscriptions/Dues Telephone/FAX Total General Operations/Administrative Personnel and related expenses Employee Benefits Payroli Expense Payroli Fees Payroli Taxes	118 265 86	750 125 500	1,500		378			250	\$2,441	\$1,000
Delivery and Postage Equipment Lease/ Maintenance/PO Box Insurance License & Tax Office Expense Office Supplies Parking & Toll Subscriptions/Dues Telephone/FAX Total General Operations/Administrative Personnel and related expenses Employee Benefits Payroll Expense Payroll Fees Payroll Taxes	265 86	125 500		750		375	238	375	\$1,126	\$1,500
Equipment Lease/ Maintenance/PO Box Insurance License & Tax Office Expense Office Supplies Parking & Toli Subscriptions/Dues Telephone/FAX Total General Operations/Administrative Personnel and related expenses Employee Benefits Payroll Expense Payroll Fees Payroll Taxes	265 86	500	265			750		750	\$1,500	\$3,000
Insurance License & Tax Office Expense Office Supplies Parking & Toli Subscriptions/Dues Telephone/FAX Total General Operations/Administrative Personnel and related expenses Employee Benefits Payroll Expense Payroll Fees Payroll Taxes	86		265	125		125		125	\$118	\$500
License & Tax Office Expense Office Supplies Parking & Toli Subscriptions/Dues Telephone/FAX Total General Operations/Administrative Personnel and related expenses Employee Benefits Payroll Expense Payroll Fees Payroll Taxes		1,500		500	265	500	265	500	\$1,062	\$2,000
Office Expense Office Supplies Parking & Toll Subscriptions/Dues Telephone/FAX Total General Operations/Administrative Personnel and related expenses Employee Benefits Payroll Expense Payroll Fees Payroll Taxes	36			1,500	3,657	1,500	3,959	1,500	\$7,702	\$6,000
Office Supplies Parking & Toll Subscriptions/Dues Telephone/FAX Total General Operations/Administrative Personnel and related expenses Employee Benefits Payroll Expense Payroll Fees Payroll Taxes	36						20		\$20	\$0
Parking & Toli Subscriptions/Dues Telephone/FAX Total General Operations/Administrative Personnel and related expenses Employee Benefits Payroll Expense Payroll Fees Payroll Taxes		150	45	150	344	150	173	150	\$598	\$600
Subscriptions/Dues Telephone/FAX Total General Operations/Administrative Personnel and related expenses Employee Benefits Payroll Expense Payroll Fees Payroll Taxes	142	100	76	100		100		100	\$218	\$400
Telephone/FAX Total General Operations/Administrative Personnel and related expenses Employee Benefits Payroll Expense Payroll Fees Payroll Taxes	33		1		3				\$36	\$0
Total General Operations/Administrative Personnel and related expenses Employee Benefits Payroll Expense Payroll Fees Payroll Taxes	318	250	404	250	295	250	306	250	\$1,323	\$1,000
Personnel and related expenses Employee Benefits Payroll Expense Payroll Fees Payroll Taxes	232	375	303	375	230	375	230	375	\$994	\$1,500
Employee Benefits 1 Payroll Expense Payroll Fees Payroll Taxes 3	,671	4,500	5,097	4,500	5,261	4,500	5,310	4,500	\$17,338	\$18,000
Payroll Expense Payroll Fees Payroll Taxes									\$0	\$0
Payroll Fees Payroll Taxes	,977	4,350	3,214	4,350	3,069	4,350	2,978	4,350	\$11,238	\$17,400
Payroli Taxes									\$0	\$0
· - y · - · · · · · · · · ·	108	250	118	250	108	250	108	250	\$442	\$1,000
	,902	4,000	1,690	4,000	3,369	4,000	4,802	4,000	\$13,762	\$16,000
	,967	53,195	56,348	53,195	51,631	53,195	51,643	53,195	\$214,590	\$212,780
Total Payroll Expense 58	,977	57,445	58,156	57,445	_ 55,108	57,445	56,553	57,445	\$228,793	\$229,780
Total Personnel and related expenses 60	,954	61,795	61,370	61,795	58,177	61,7 9 5	59,532	61,795	\$240,032	\$247,180
Program Expenses									\$0	\$0
Business Meetings.Meals	218	250	129	250	467	250	24	250	\$838	\$1,000
SHOF	,000	1,000		1,000	4,000	1,000		1,000	\$8,000	\$4,000
Total Program Expenses	,218	1,250	129	1,250	4,467	1,250	24	1,250	\$8,838	\$5,000
Total Expenditures \$66	,843	\$67,545	\$66,595	\$67,545	\$67,904	\$67,545	\$64,866	\$67,545	\$266,208	\$270,180
NET OPERATING REVENUE \$210	,761	\$1,864	\$ -66,346	\$1,864	\$ -67,893	\$1,864	\$ -64,861	\$1,864	\$11,661	\$7,455
Other Expenditures										
Other Miscellaneous Expenditure		750		750		750		750	\$0	\$3,000
Total Other Expenditures	\$0	\$750	\$0	\$750	\$0	\$750	\$0	\$750	\$0	\$3,000
NET OTHER REVENUE	\$0	\$ -750	\$0	\$ -750	\$0	\$ -750	\$0	\$ -750	\$0	\$ -3,000
NET REVENUE \$210		\$1.114	\$ -66,346	\$1,114	\$ -67,893	\$1,114	\$ -64,861	\$1,114	\$11,661	\$4,455

SAN JOSE ARENA AUTHORITY FY 2020-21 OPERATING BUDGET (PROPOSED)

Operating Expenses	FY 2019-20	FY 2019-20	Budget 1	Budget FY 2020-21	Budget
Account Names	Budget	Actual	Variance	Budget	Change
Personnel and Related Expenses					
Employee Salaries (FY 2020-21; 3% COLA)	212,780	212,780	0	220,525	7,745
Employee Benefits	13,000	10,000	-3,000	13,000	0
Payroll Taxes/Payroll Fees	17,000	15,000	-2,000	17,000	0
Retirement (Simple IRA)	2,000	2,100	-4,900	4,500	-2,500
Vehicle Operation	2,400	2,400	O	2,400	OI
Subtotal	252,180	242,280	006'6-	257,425	5,245
Professional Services					
CPA/Annual Financial Services	3,000	1,500	-1,500	2,000	-1,000
Contractual Services/Collateral Materials	0	0	0	200	200
Monthly Bookkeeping Services	1,500	1,150	-350	1,500	0
Subtotal	4,500	2,650	-1,850	4,000	200
Program Expenses					
Board Expenses		2,500	2,500	2,500	2,500
Business Meetings/Meals/SJ Sports Hall of Fame	2,000	000′6	4,000	5,000	OI
Subtotal	5,000	11,500	6,500	7,500	2,500
		i N			

Drafted: 09/14/20

SAN JOSE ARENA AUTHORITY FY 2020-21 OPERATING BUDGET (PROPOSED)

Operating Expenses	FY 2019-20 FY 2019-20	FY 2019-20	Budget I	Budget FY 2020-21	Budget
Account Names	Budget	Actual	Variance	Budget	Change
General Operations					
Bank Charges/Delivery/Postage	1,000	250	-750	200	-500
Equipment Lease and Maintenance	2,000	1,300	-700	1,500	-500
Insurance	9000'9	7,800	1,800	8,000	2,000
Telephone	1,500	1,200	-300	1,500	0
Office Expenses/Supplies	2,000	1,000	-1,000	2,500	200
Subscription Dues/Memberships	1,000	1,350	350	1,600	009
Miscellaneous Operating Reserves	3,000	0	-3,000	3,000	0
Subtotal	16,500	12,900	-3,600	18,600	2,100
ТОТАГ	278,180	269,330	-8,850	287,525	10,345
Operating Revenues	FY 2019-20 FY 2019-20	FY 2019-20	Budget	Budget FY 2020-21	Budget
Account Name	Budget	Actual	Variance	Budget	Change
City Funding (3% COLA)	227,630	227,630	0	234,460	6,830
Additional Rent for Solar4America Ice (3% COLA)	49,955	49,955	0	51,455	1,500
Interest Earned	20	50	0	20	0
Fund Balance Carryover for Current Fiscal Year	545	-8,305	-8,850	1,560	1,015
TOTAL	278,180	269,330	-8,850	287,525	9,345

* End of Last Term

San Jose Arena Authority

Board of Directors Staggered Term Document June 2020

Board Member		2020 End of Term	End of Term
 Scott Brun Vacant (Fin John Kenn Vinni Wall 	Scott Bruner, At Large Vacant (Finn), At Large John Kennett, At Large Vinni Walia, At Large	6/30/20 6/30/20 6/30/20 6/30/20	6/20/24* 6/20/28 6/30/24* 6/30/24*
Board Member		2021 End of Term	End of Term
 Matthew E Carl Hona Kathy Suth 	Matthew Bright, At Large Carl Honaker, At Large Kathy Sutherland, Neighborhood Rep	6/30/21* 6/30/21* 6/30/21*	
Board Member		2022 End of Term	End of Term
8. Steve O'Br 9. Colleen Re 10. Jonathan C 11. Rusty Wee	Steve O'Brien, At Large Colleen Reilly, Neighborhood Rep Jonathan Clough, At Large Rusty Weekes, At Large	6/30/22 6/30/22* 6/30/22* 6/30/22	6/30/30
Board Member		2023 End of Term	End of Term
12. Leslee Har13. David Buc14. Eva Terraz15. Eileen Con	Leslee Hamilton, At Large David Buchholz, SJDA Representative Eva Terrazas, At Large Eileen Consiglio, At Large	6/30/23* 6/30/23* 6/30/23* 6/30/23*	