

## SAN JOSÉ/SANTA CLARA TREATMENT PLANT ADVISORY COMMITTEE

SAM LICCARDO, CHAIR  
DEBI DAVIS, VICE CHAIR  
LAN DIEP, MEMBER  
DAVID SYKES, MEMBER  
DEV DAVIS, MEMBER

CARMEN MONTANO, MEMBER  
KATHY WATANABE, MEMBER  
PAUL RESNIKOFF, MEMBER  
JOHN GATTO, MEMBER

### REGULAR MEETING AGENDA/TPAC

**4:00 p.m.**

**September 10, 2020**

**Virtual**

#### **\* COVID-19 NOTICE \***

Consistent with the California Governor's Executive Order No. N-29-20, Resolution No. 79450 from the City of San José and the Santa Clara County Health Officer's March 16, 2020 Shelter in Place Order, the Treatment Plant Advisory Committee (TPAC) meeting will not be physically open to the public and Committee Members and staff will be teleconferencing from remote locations.

#### **How to submit written Public Comment before the TPAC Meeting:**

By email to [ESDcouncilmemos@sanjoseca.gov](mailto:ESDcouncilmemos@sanjoseca.gov) by 12:00 p.m. the day of the meeting. Those emails will be considered as if they were part of the meeting. Please identify the Agenda Item Number in the subject line of your email.

#### **How to submit written Public Comment during the TPAC Meeting:**

Email during the meeting to [ESDcouncilmemos@sanjoseca.gov](mailto:ESDcouncilmemos@sanjoseca.gov), identifying the Agenda Item Number in the email subject line. Comments received will be included as a part of the meeting record but will not be read aloud during the meeting.

#### **How to provide Spoken Public Comment during the TPAC Meeting:**

By phone **(888) 475-4499** Meeting ID: **915 0854 1897** Click **\*9** to raise a hand to speak.

By online <https://sanjoseca.zoom.us/j/91508541897>

- a. Use a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer. Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
- b. Enter an email address and name. The name will be visible online and will be used to notify you that it is your turn to speak.
- c. When the Chair calls for the item on which you wish to speak, click on "Raise Hand." Speakers will be notified shortly before they are called to speak.
- d. When called, please limit your remarks to the time limit allotted.

1. **ROLL CALL**

2. **APPROVAL OF MINUTES**

- A. May 28, 2020  
[Draft Minutes](#)

3. **UNFINISHED BUSINESS/REQUEST FOR DEFERRALS**

4. **DIRECTOR'S REPORT**

- A. Director's Report (verbal)
1. CIP Monthly Reports  
[April 2020](#)  
[May 2020](#)  
[June 2020](#)  
[July 2020](#)
  2. Update of COVID-19 Impacts to RWF
  3. Update on Potential for Strategic Expansion of Water Reuse in San José  
[Informational Memo](#)
  4. Update on Pond A-18 Sale and Legacy Lagoons Project  
[Letters USACE](#)

5. **AGREEMENTS/ACTION ITEMS**

- A. [Election of Chair](#)
- B. [Election of Vice Chair](#)
- C. [Recommendation to the City Council on Insurance Renewals for San José-Santa Clara Regional Wastewater Facility](#)

**5. C. Memorandum**

**Staff Recommendation:**

Recommend that the City Council authorize the Director of Finance to:

- (a) Select and purchase City property and liability insurance policies for the Regional Wastewater Facility for the period October 1, 2020 to October 1, 2021, at a total cost not to exceed \$273,434, as well as an 18.0% contingency for additional property or assets scheduled, subject to the appropriation of funds with the following insurance carriers:

- (1) Factory Mutual Insurance Company for Property Insurance, including Boiler & Machinery and TRIA Coverage;
- (2) Beazley Syndicate 2623/623 at Lloyd's for Terrorism Insurance;
- (3) Axis Surplus Insurance Company and RSUI Indemnity Company for \$15 million in excess flood insurance for locations in high and moderate hazard flood zones on a 50/50 quota share basis; and,
- (4) Gemini Insurance Company for Auto Liability Insurance for the vehicle fleets at the Regional Wastewater Facility.

**This item is scheduled to be heard by City Council on September 22, 2020.**

- D. Amendments to Master Consultant Agreements with CDM Smith and Kennedy/Jenks for Engineering and Construction Management and Inspection Services for Projects at the San José-Santa Clara Regional Wastewater Facility Capital Improvement Program

#### **5. D. Memorandum**

##### Staff Recommendation:

- (a) Approve the second amendment to the Master Consultant Agreement (“MCA”) with CDM Smith, Inc. (“CDM”) for engineering and construction management services for the 7701 – Headworks Project to alter authorized travel expenses, align the agreement with Capital Improvement Program (“CIP”) standards, and extend the term from December 31, 2022 to December 31, 2023 with no increase to the maximum total compensation.
- (b) Approve the third amendment to the MCA with Kennedy/Jenks Consultants, Inc. (“K/J”) for construction management and inspection services for various capital improvement projects at the San José-Santa Clara Regional Wastewater Facility (“RWF”) to alter authorized travel expenses, with no extension to the term or increase to the maximum total compensation.

**This item is scheduled to be heard by City Council on September 22, 2020.**

- E. 9438-Master Consultant Agreements with Parsons Transportation Group, Inc., HDR Engineering, CDM Smith Inc., Kennedy/Jenks Consultants, Inc. for Construction Management and Inspection Services at the San José-Santa Clara Regional Wastewater Facility Capital Improvement Program

#### **5. E. Memorandum**

##### Staff Recommendation:

Approve Master Consultant Agreements with Parsons Transportation Group, Inc., HDR Engineering, CDM Smith Inc., and Kennedy/Jenks Consultants, Inc. for construction management and inspection services for various capital improvement

projects at the San José- Santa Clara Regional Wastewater Facility from the date of execution through June 30, 2026 in amounts not to exceed \$10,000,000 each, subject to the appropriation of funds.

**This item is scheduled to be heard by City Council on September 22, 2020.**

6. **OTHER BUSINESS/CORRESPONDENCE**

- A. Information Memorandum: Update on Pond A-18 Sale  
**Information Memorandum**

7. **STATUS OF ITEMS PREVIOUSLY RECOMMENDED FOR APPROVAL BY TPAC**

- A. Report on Bids and Award of Construction Contract for 8868 – Advanced Facility Control and Meter Replacement – Phase 2 Project at the San José–Santa Clara Regional Wastewater Facility

Staff Recommendation:

Report on bids and award a construction contract for the 8868 – Advanced Facility Control and Meter Replacement – Phase 2 Project to the low bidder, Kiewit Infrastructure West Co., in the amount of \$7,046,100, including Add Alternate Items No. 1 through 5, and approve a 20 percent contingency in the amount of \$1,409,220.

**This item was approved by the City Council on June 2, 2020.**

- B. Amendment to Legal Services Agreement with Hawkins, Delafield & Wood LLP for Regional Wastewater Facility Capital Program

Staff Recommendation:

Approve a Fourth Amendment to the Legal Services Agreement with Hawkins, Delafield & Wood LLP, to extend the term of this agreement from June 30, 2020 through June 30, 2024, at no additional cost to the City, to support the San José–Santa Clara Regional Wastewater Facility Capital Improvement Program.

**This item was approved by the City Council on June 2, 2020.**

- C. Proposed 2020-2021 O&M Budget

Staff Recommendation: TPAC approval of the San José-Santa Clara Regional Wastewater Facility Proposed 2020-2021 Operating & Maintenance Budget.

**This item was approved by the City Council on June 16, 2020.**

D. Proposed 2021-2025 CIP

Staff Recommendation: TPAC approval of the San José-Santa Clara Regional Wastewater Facility Proposed Five-Year 2021-2025 Capital Improvement Program.

**This item was approved by the City Council on June 16, 2020.**

8. **REPORTS**

A. Open Purchase Orders Greater Than \$100,000 (including Service Orders)

Monthly Procurement and Contract Activity Reports summarizes the purchase and contracting between \$100,000 and \$1.3 Million for Goods and \$100,000 and \$320,000 for Services

[Open PO Report May – July 2020](#)

9. **MISCELLANEOUS**

A. The next TPAC Meeting is on **October 8, at 4:00 p.m.**, Virtual.

10. **OPEN FORUM**

11. **ADJOURNMENT**

NOTE: If you have any changes or questions, please contact April Kellett, Environmental Services (408) 975-2547.

To request an accommodation or alternative format for City-sponsored meetings, events or printed materials, please contact April Kellett (408) 975-2547 or (408) 294-9337 (TTY) as soon as possible, but at least three business days before the meeting/event.

**Availability of Public Records.** All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act,

that are distributed to a majority of the legislative body will be available for public inspection at San Jose City Hall, 200 East Santa Clara Street, 10<sup>th</sup> Floor, Environmental Services at the same time that the public records are distributed or made available to the legislative body.