



## **EXECUTIVE COMMITTEE MEETING AGENDA**

**Tuesday, February 25, 2020  
2:00 pm**

Business & Administrative Services Center  
5730 Chambertin Drive  
San Jose, CA 95118  
[www.work2future.biz](http://www.work2future.biz)

**Joseph Flynn, Executive Committee Chair  
Louise Auerhahn, George Chao, Susan Koepf-Baker, Maria Lucero, Rafaela  
Perez, Steve Preminger**

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For questions regarding this agenda, please call Lawrence Thoo at 408.794.1170. To request an accommodation or alternative format for work2future meetings, events or printed materials, please call Kathryn Azevedo at 408.794.1176 or call 408.294.9337 (TTY) as soon as possible, but at least three business days before the meeting/event.

**EXECUTIVE COMMITTEE**

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**2:00 pm**

**MEETING AGENDA**

- I. CALL TO ORDER & QUORUM VERIFICATION**
- II. OPENING REMARKS**
- III. PUBLIC COMMENT**
- IV. CONSENT ITEMS** *5 min*  
Approve the acceptance of *2:10 pm end*
  - A. Fiscal Year 2019 Year-End Financial Status Report (Final)**
  - B. November 30, 2019 Financial Status Report**
- V. BUSINESS ITEMS**
  - A. Old Business**
    - 1. Minutes Approval (Action)** *5 min*  
Approve minutes of the January 23, 2020 Executive Committee Meeting. *2:15 pm end*
    - B. New Business**
      - 1. Director's Report (Discussion)** *5 min*  
*Monique Melchor, Director* *2:20 pm end*  
Report on various matters of interest.
      - 2. 2018–19 Monitoring Reports (Discussion)** *5 min*  
*Joy Salandanan, Finance Manager* *2:25 pm end*  
Final reports on State of California's Fiscal Monitoring and Program Monitoring for the 2018–19 Fiscal and Program Years.
      - 3. Budget Scenarios for FY 2020–21 (Action)** *20 min*  
*Joy Salandanan, Finance Manager* *2:45 pm end*  
Recommend Board approval of three preliminary budget scenarios for Fiscal Year 2020-21, reflecting: a) the same level of WIOA program funding allocation as FY 2020 (current year); b) a 5 percent reduction in WIOA program allocation; and c) a 10 percent reduction in WIOA program allocation; as well as authorities for the work2future Director to manage allocations between budget items.

- 4. Program Services Performance Update {Discussion}** 10 min  
*Monique Melchor, Director* 2:55 pm end  
Report on key performance indicators for Adult/Dislocated Worker Program and Youth Program services for Program Year 2019 through January 31, 2020.
- 5. Youth Program Outreach {Discussion}** 10 min  
*Monique Melchor, Director* 3:05 pm end  
Report on the scope and scale of Eckerd Connects' outreach to youth-serving community-based organizations and outreach plans going forward.
- 6. RFP Update {Discussion}** 10 min  
*Colleen Brennan, Contracts Manager* 3:15 pm end  
Update on the careers services RFP in progress and scheduling of a special meeting of the Executive Committee to make recommendations to the work2future Board.
- 7. Prison to Employment {Discussion}** 10 min  
*Sangeeta Durrall, Special Projects Officer* 3:25 end  
Post-launch update on the Prison-to-Employment Initiative.
- 8. Automation | AI | Future of Work (Discussion)** 5 min  
*Lawrence Thoo, Strategic Engagement Manager* 3:30 pm end  
Progress report on the Automation, Artificial Intelligence (AI) and the Future of Work in Silicon Valley LMI project.

**VI. AGENDA SUGGESTIONS**

**VII. ANNOUNCEMENTS**

**A.** The work2future Board is scheduled to meet next on Thursday, March 26, 2020.

**B.** Other

**VIII. ADJOURNMENT**