



City of San José Civil Service Commission

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STAFF:
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Toni J. Taber, City Clerk
Ruth Krantz, Deputy City Clerk
Rebecca Hall, Deputy City Clerk

MEETING AGENDA *AMENDED*

February 6, 2020

4:00 p.m.

Conference Room T-1446
200 E. Santa Clara Street, San Jose, CA

I. Call to Order & Roll Call

II. Adoption of Orders of the Day

ONCE ADOPTED, A VARIATION IN ORDER MUST BE APPROVED. IF YOU WISH AN ITEM TAKEN IN A DIFFERENT ORDER OR ADDED TO THE AGENDA, YOUR REQUEST SHOULD BE MADE AT THIS TIME.

III. Public Comments

IV. Consent Calendar

THE CONSENT CALENDAR, CONSISTING OF TWO ITEMS, IS ACTED ON IN ONE MOTION, AS THE ITEMS ARE GENERALLY ROUTINE. IF YOU WISH TO SPEAK ON A CONSENT CALENDAR ITEM OR WISH ACTION TAKEN OTHER THAN THAT INDICATED, MAKE YOUR REQUEST AT THIS TIME.

1. Information Only

- a. Amendments to the Classification Plan – [Memorandum from Human Resources, dated January 27, 2020](#), listing Revision of Class Specifications.
- b. Hiring Summary – [Memorandum from Human Resources, dated January 29, 2020](#), listing a statistical summary of hiring activities by fiscal year from July 1, 2019 through December 31, 2019.

2. Minutes for approval:

- a) [CSC Minutes August 1, 2019](#) (Regular Meeting)
- b) [CSC Minutes September 5, 2019](#) (Regular Meeting)
- c) [CSC Minutes October 3, 2019](#) (Regular Meeting)
- d) [CSC Minutes November 7, 2019](#) (Regular Meeting)
- e) [CSC Minutes January 9, 2020](#) (Regular Meeting)

END OF CONSENT CALENDAR

V. Hearings to be Scheduled

None provided.

VI. Human Resources

1. Update on Environmental Services Department Position Reallocation Requests (Human Resources)

[Memorandum from Director of Employee Relations/Human Resources, Jennifer Schembri, dated January 27, 2020](#), in response to reallocation appeal classification study.

VII. Future Agenda Items

Appeal of Denial of Position Reallocation Request for Shikha Gupta and Steven Osborn, Environmental Services Department, pending Human Resources Action.

VIII. Adjournment

Adjourn to 4:00 p.m. Thursday, March 5, 2020, in Conference Room T-1446.

AVAILABLE HEARING DATES

February 4, 5, 6.

March 3, 4, 10, 12, 17, 18, 19, 24, 25.

April 1, 2, 28, 29, 30.

The City San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public. The City Code of Ethics may be viewed on-line at http://www.sanjoseca.gov/clerk/cp_manuel/CPM_0_15.pdf

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall, 200 E. Santa Clara Street, Office of the City Clerk 14th Floor, Tower, San José, Ca 95113 at the same time that the public records are distributed or made available to the legislative body.

To request an accommodation or alternative format for City-sponsored meetings, events or printed materials, please call the Office of the City Clerk 408-535-1252 or 408-294-9337 (TTY) as soon as possible, but at least three business days before the meeting/event.