



# BOARD OF ADMINISTRATION

City Hall  
Wing Rooms 118-120  
200 East Santa Clara  
Street,  
San Jose, CA 95113

## Meeting Agenda - Final

### Federated City Employees' Retirement System and Federated City Employees' Health Care Trust

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Thursday, December 19, 2019

8:30 AM

City Hall, Wing Rooms 118-120

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#### **BOARD MEMBERS**

*Vacant, Chair*

*Jay Castellano, Vice-Chair*

*Anurag Chandra, Trustee*

*Elaine Orr, Trustee*

*Qianyu Sun, Trustee*

*Spencer Horowitz, Trustee*

*Mark Keleher, Trustee*

#### **CITY COUNCIL LIAISON TO THE BOARD**

*Dev Davis*

#### **COUNSEL**

*Jeff Rieger, General and Fiduciary Counsel*

*Roberto L. Peña, CEO, Office of Retirement Services*

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### **AGENDA**

#### **OPEN SESSION**

#### **CALL TO ORDER AND ROLL CALL**

To request an accommodation or alternative format under the Americans with Disabilities Act for City-sponsored meetings, events or printed materials, please call Marti Zarate (408) 794-1112 as soon as possible, but at least three business days before the meeting.

#### **ORDERS OF THE DAY**

#### **1. CONSENT CALENDAR**

##### **1.1 Approval of Service Retirements**

- a. Buddy Grimm**, Senior Maintenance Worker, Department of Transportation, effective January 11, 2020; 28.50\* years of service.
- b. Michael P. Henry**, Public Safety Radio Dispatcher, Police Department, effective January 31, 2020; 12.52\* years of service.
- c. Sung Chun Hong**, Associate Engineer, Environmental Services Department, effective January 25,

2020; 19.13\* years of service.

- d. **Cristina F. Johnson**, Literacy Program Specialist, Library Department, effective January 11, 2020; 12.41\* years of service.
- e. **Robert P. Lozano**, Airport Maintenance Supervisor, Airport Department, effective January 25, 2020; 30.01\* years of service.
- f. **Joel E. Mendoza**, Principal Construction Inspector, Public Works Department, effective January 11, 2020; 30.01\* years of service.
- g. **Michele P. Phillips**, Analyst II, Information Technology Department, effective January 11, 2020; 19.05\* years of service.
- h. **David E. Schaff**, Senior Wastewater Mechanic II, Environmental Services Department, effective December 28, 2019; 15.09\* years of service.
- i. **Mark P. Silva**, Associate Engineer, Public Works Department, effective January 3, 2020; 30.06\* years of service.

### **1.2 Approval of Deferred Vested**

- a. **Huey Dang**, Senior Investigator Collector, Finance Department, effective January 15, 2019; 21.34\* years of service.
- b. **Laura Hagan**, Senior Account Clerk, Information Technology Department, effective January 10, 2020; 8.88\* years of service.
- c. **Jason Munkres**, Planner II, Parks, Recreation and Neighborhood Services Department, effective January 1, 2020; 6.79\* years of service. *(With Reciprocity CSJ 2.60 + 4.18 EBMUD)*

### **1.3 Approval of Board Minutes**

- a. Approval of the Board Minutes of November 21, 2019.

### **1.4 Approval of Return of Contributions**

- a. Voluntary | Involuntary.

**Attachments:**      [1.4a - Return of Contributions](#)

### **1.5 Acceptance of Communication/Information Reports**

- a. Report of the Plan Expenses for October. Receive and file.

**Attachments:**      [1.5a - Fed October 2019 Monthly Board Expense](#)

- b. Matrix of City Auditor's Recommendations from the 2017 Audit. Receive and file.

**Attachments:**      [1.5b - City Auditor Recommendations 17-06 Retirement 7.12.19](#)

**c. Revised 2020 Scheduled Board and Standing Committee Meetings.**

**Attachments:**      [1.5c - 2020 Meeting Schedule MEMO - FCERS - Revised JGC and JPC 12.11.1](#)

**d. Updated Federated Board Committee Assignments.**

**Attachments:**      [1.5d - BOARDS-COMMITTEES-Members-Participants-FED - Updated 12-11-19](#)

## **1.6 Approval of Change in Retirement Date**

**a. Approval for a change in effective date for **Susan Gardner** from November 16, 2019 to January 16, 2020 for a Service Retirement approved at the October 17, 2019 Board meeting.**

**Attachments:**      [1.6a - Change in Retirement Date - S. Gardner](#)

## **1.7 Approval of Administrative Matters**

**a. Approval of the Federated City Employee's Retirement System Popular Annual Financial Report (PAFR) for the year ended June 30, 2019.**

**Attachments:**      [1.7a - PAFR FED 12.9.19](#)

## **2. DEATH AND SURVIVORSHIP NOTIFICATIONS (Moment of Silence)**

- a. Notification of the death of **James L. Bales**, Plant Operator, retired June 29, 2000, died October 30, 2019. No survivorship benefits.**
- b. Notification of the death of **Dorothy Banker**, Nursing Services Coordinator, retired August 28, 1982, died October 19, 2019. No survivorship benefits.**
- c. Notification of the death of **Jean De Amicis**, Plumbing Inspector, retired March 21, 1984, died October 6, 2019. No survivorship benefits.**
- d. Notification of the death of **Theodore Knutzen**, Gardener, retired October 4, 1987, died November 13, 2019. No survivorship benefits.**
- e. Notification of the death of **Carla Morrison**, Gardener, retired July 21, 2012, died October 12, 2019. No survivorship benefits.**
- f. Notification of the death of **Raul Peregrino**, Custodian, retired December 31, 1983, died October 22, 2019. No survivorship benefits.**
- g. Notification of the death of **Nancy Pritchard**, Librarian II, retired February 10, 2007, died November 13, 2019. No survivorship benefits.**
- h. Notification of the death of **David Rodriguez**, Real Property Agent II, retired January 12, 2008, died September 26, 2019. Survivorship benefits to Carline Rodriguez, Spouse.**
- i. Notification of the death of **Jesus Vargas**, Carpenter, retired November 7, 1992, died October 29, 2019. No survivorship benefits.**

- j. Notification of the death of **Stanley Whittum**, Senior Investigator Collector, retired March 19, 1989, died September 27, 2019. Survivorship benefits to Barbara Whittum, Spouse.

### **3. INVESTMENTS**

- a. Oral update from the CIO of Retirement Services, Prabhu Palani.

### **4. OLD BUSINESS-DEFERRED/CONTINUED ITEMS**

- a. Discussion and action on compensation and benefits for the Office of Retirement Services' Chief Executive Officer (CEO) and Chief Investment Officer (CIO). *(Deferred from November meeting)*

### **5. NEW BUSINESS**

- a. Oral update from the CEO of Retirement Services, Roberto L. Peña.
- b. Oral update from the City Council Liaison to the Board.
- c. Discussion and action on Final Pension Valuation Results of June 30, 2019 to be presented by Cheiron.

**Attachments:**      [5c\(1\) - Actuarial Valuation Report](#)

- d. Discussion and action on OPEB methods and assumptions to be presented by Cheiron.

**Attachments:**      [5d - OPEB Assumptions Presentation](#)

- e. Presentation and discussion on the City Budget to be made by the City Budget Director Jim Shannon and Finance Director, Julia Cooper. **(TIME CERTAIN: 10:00 A.M.)**

- f. Discussion and action on the nominations and election for the position of Board Chair for calendar year 2020.

**Attachments:**      [5f\(1\) - FED Board Chair Charter-CLEAN](#)  
                                 [5f\(2\) - FED Election Board Officers-CLEAN](#)

- g. Discussion and action on the nominations and election for the position of Vice Chair for calendar year 2020.

**Attachments:**      [5g\(1\) - FED Vice Chair Charter-CLEAN](#)  
                                 [5g\(2\) - FED Election Board Officers-CLEAN](#)

### **6. COMMITTEES/REPORTS/RECOMMENDATIONS**

#### **6.1 Investment Committee (Chandra, Orr, Vacant)**

**Last Meeting: December 17, 2019**

**Next Meeting: January 28, 2020**

- a. Oral update from the Chair of the Investment Committee.

## **6.2 Governance Committee (Vacant, Orr, Sun)**

**Last Meeting: December 5, 2019**

**Next Meeting: March 5, 2020**

- a. Oral update from the Chair of the Governance Committee.
- b. Discussion and action on the review of the Board of Retirement Charter.

**Attachments:**      [6.2b\(1\) - FED Cover Memo PolicyCharter Review - 12-11-19](#)  
[6.2b\(2\) - FED Board Charter Clean](#)  
[6.2b\(3\) - FED Board Charter Redlined](#)

- c. Discussion and action on the review of the Investment Committee (IC) Charter.

**Attachments:**      [6.2c\(1\) - FED Cover Memo PolicyCharter Review - 12-11-19](#)  
[6.2c\(2\) - FED Invest Comm Charter Clean](#)  
[6.2c\(3\) - FED Invest Comm Charter Redlined](#)

- d. Discussion and action on the review of the Monitoring and Reporting Policy.

**Attachments:**      [6.2d\(1\) - FED Cover Memo PolicyCharter Review - 12-11-19](#)  
[6.2d\(2\) - FED Monitor&Report Plcy clean](#)  
[6.2d\(3\) - FED Monitor&Report Plcy Redlined](#)

## **6.3 Audit Committee: (Castellano, Horowitz, Orr)**

**Last Meeting: October 17, 2019**

**Next Meeting: February 20, 2020**

- a. Oral update from the Chair of the Audit Committee.

## **6.4 Joint Personnel Committee (Castellano, Chandra, Orr )**

**Last Meeting: October 28, 2019**

**Next Meeting: TBD**

- a. Oral update from the Chair of the Joint Personnel Committee.

## **7. EDUCATION & TRAINING**

- a. The Cortex Report - November 2019- Conferences, Seminars, and Educational Programs.

**Attachments:**      [7a -San Jose Cortex Report - Nov 2019](#)

## **FUTURE AGENDA ITEMS**

## **PUBLIC/RETIREE COMMENTS**

## **ADJOURNMENT**

\*Estimated

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of Retirement Services, 1737 N. First Street, Suite 600, San José CA 95112 at the same time that the public records are distributed or made available to the legislative body.

Access the video or audio, the agenda and related reports for this meeting by visiting the Retirement Services website at <http://sjrs.legistar.com/calendar.aspx>. If you have any questions, please contact the Office of Retirement Services at (408) 794 - 1000.