



## City of San José Civil Service Commission

Bill Brill - Chair  
Sharon Hightower - Vice Chair  
Joan P. Smith – Board Member  
Michael Wilcoxon – Board Member  
Roy Truitt – Board Member

STAFF:  
Colleen Winchester, Sr Deputy City Attorney  
Toni J. Taber, City Clerk  
Ruth Krantz, Deputy City Clerk  
Rebecca Hall, Deputy City Clerk

San José City Hall  
T-1446

# CIVIL SERVICE COMMISSION MEETING CANCELLATION NOTICE DECEMBER 5, 2019

**The next meeting of the Civil Service Commission will be held Thursday, **JANUARY 9, 2020.****

*The City of San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public.*

You may speak to the Commission about any discussion item that is on the agenda, and you may also speak during Public Comments on items that are not on the agenda and are within the subject matter jurisdiction of the Commission. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during Public Comments. Pursuant to Government Code Section 54954.2, no matter shall be acted upon by the Commission unless listed on the agenda, which has been posted not less than 72 hours prior to meeting.

Agendas, Staff Reports and some associated documents for the Commission items may be viewed on the Internet at <http://sanjoseca.gov/index.aspx?nid=3970>.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of the City Clerk, 200 East Santa Clara Street, 14<sup>th</sup> Floor, San José, California 95113, at the same time that the public records are distributed or made available to the legislative body. Any draft resolutions or other items posted on the Internet site or distributed in advance of the commission meeting may not be the final documents approved by the commission. Contact the Office of the City Clerk for the final document.

The Civil Service Commission meets the first Thursday of every month at 4 p.m., with special meetings and hearings as necessary. If you have any questions, please direct them to the Commission staff. Thank you for taking the time to attend today's meeting.

### **Please direct correspondence and questions to:**

City of San José Office of the City Clerk  
Attn: Ruth Krantz  
200 East Santa Clara Street, 14<sup>th</sup> Floor  
San José, California 95113  
Tel: (408) 535-1260; Fax: (408) 292-6207