



City of San José Civil Service Commission

Bill Brill - Chair
Sharon Hightower - Vice Chair
Joan P. Smith – Board Member
Michael Wilcoxon – Board Member
Roy Truitt – Board Member

STAFF:
Colleen Winchester, Sr Deputy City Attorney
Toni J. Taber, City Clerk
Ruth Krantz, Deputy City Clerk

MEETING AGENDA November 7, 2019

4:00 p.m.

San José City Hall
200 E. Santa Clara Street, San Jose, CA
T-1446

I. Call to Order & Roll Call

II. Adoption of Orders of the Day

ONCE ADOPTED, A VARIATION IN ORDER MUST BE APPROVED. IF YOU WISH AN ITEM TAKEN IN A DIFFERENT ORDER OR ADDED TO THE AGENDA, YOUR REQUEST SHOULD BE MADE AT THIS TIME.

III. Public Comments

IV. Consent Calendar

THE CONSENT CALENDAR, CONSISTING OF TWO ITEMS, IS ACTED ON IN ONE MOTION, AS THE ITEMS ARE GENERALLY ROUTINE. IF YOU WISH TO SPEAK ON A CONSENT CALENDAR ITEM OR WISH ACTION TAKEN OTHER THAN THAT INDICATED, MAKE YOUR REQUEST AT THIS TIME.

1. Information Only

- a. [Hiring Summary – Memorandum from Human Resources, dated October 30, 2019](#), listing a statistical summary of hiring activities by fiscal year from July 1, 2019 thru September 30, 2019.
- b. Amendments to the Classification Plan – [Memorandum from Human Resources dated October 25, 2019](#), providing (1) Reallocation of Positions.

2. Minutes for approval

- (a) [June 6, 2019 – Regular Minutes](#)

END OF CONSENT CALENDAR

V. Hearings to be Scheduled

None.

VI. Human Resources

- 1. Shikha Gupta - Appeal regarding denial of a reallocation request from Environmental Services Program Manager to Division Manager.**

VII. Future Agenda Items

- December 2019: Election of Commission Officers – Chair and Vice-Chair for Calendar Year 2020.**
- February 2020: Steven Osborn - Appeal regarding denial of a reallocation request from Environmental Services Program Manager to Division Manager.**

VIII. Adjournment

AVAILABLE HEARING DATES

December 3, 4, 5.

The City San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public. The City Code of Ethics may be viewed on-line at http://www.sanjoseca.gov/clerk/cp_manuel/CPM_0_15.pdf

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall, 200 E. Santa Clara Street, Office of the City Clerk 14th Floor, Tower, San José, Ca 95113 at the same time that the public records are distributed or made available to the legislative body.

To request an accommodation or alternative format for City-sponsored meetings, events or printed materials, please call the Office of the City Clerk 408-535-1252 or 408-294-9337 (TTY) as soon as possible, but at least three business days before the meeting/event.