



# **City Council Meeting Amended Agenda**

**Tuesday, February 6, 2018**

SAM LICCARDO, MAYOR

CHAPPIE JONES, DISTRICT 1

SERGIO JIMENEZ, DISTRICT 2

RAUL PERALEZ, DISTRICT 3

LAN DIEP, DISTRICT 4

MAGDALENA CARRASCO, VICE MAYOR, DISTRICT 5

DEV DAVIS, DISTRICT 6

TAM NGUYEN, DISTRICT 7

SYLVIA ARENAS, DISTRICT 8

DONALD ROCHA, DISTRICT 9

JOHNNY KHAMIS, DISTRICT 10



*The City of San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public.*

Welcome to the San José City Council meeting!

This Agenda contains both a Consent Calendar section for routine business items that require Council approval, and general business items arranged to correspond with San José's City Service Areas (CSAs). City Service Areas represent the policy-making level for strategic planning, policy setting, and investment decisions in the critical functions the City provides to the community. They are:

- **Strategic Support** - The internal functions that enable the CSAs to provide direct services to the community in an effective and efficient manner.
- **Community & Economic Development** - Manage the growth and change of the community in order to create and preserve healthy neighborhoods and ensure a diverse range of employment and housing opportunities.
- **Neighborhood Services** - Serve, foster, and strengthen community by providing access to lifelong learning and opportunities to enjoy life.
- **Transportation & Aviation Services** - A safe and efficient transportation system that contributes to the livability and economic health of the City; and provide for the air transportation needs of the community and the region at levels that is acceptable to the community.
- **Environmental and Utility Services** - Manage environmental services and utility systems to ensure a sustainable environment for the community.
- **Public Safety** - Commitment to excellence in public safety by investing in neighborhood partnerships as well as prevention, enforcement, and emergency preparedness services.

You may speak to the City Council about any discussion item that is on the agenda, and you may also speak during Open Forum on items that are not on the agenda and are within the subject matter jurisdiction of the City Council or Successor Agency to the Redevelopment Agency Board. If you wish to speak to the City Council, please refer to the following guidelines:

- o **Fill out a Yellow Speaker's Card and submit it to the City Clerk seated at the front table. Do this before the meeting or before the item is heard.** This will ensure that your name is called for the item(s) that you wish to address, and it will help ensure the meeting runs smoothly for all participants.
- o When the Council reaches your item on the agenda, the Mayor will open the public hearing and call your name. Please address the Council from the podium, which is located to the left of the City Clerk's table.

- o Each speaker generally has two minutes to speak per item. The amount of time allotted to speakers may vary at the Mayor's discretion, depending on the number of speakers or the length of the agenda.
- o To assist you in tracking your speaking time, there is a display on the podium. The green light turns on when you begin speaking; the yellow light turns on when you have 30 seconds left; and the red light turns on when your speaking time is up.

Please be advised that, by law, the City Council is unable to discuss or take action on issues presented during Open Forum. According to State Law (the Brown Act) items must first be noticed on the agenda before any discussion or action.

**The San José City Council meets every Tuesday at 1:30 p.m. and Tuesday at 6 p.m. as needed, unless otherwise noted. If you have any questions, please direct them to the City Clerk's staff seated at the tables just below the dais. Thank you for taking the time to attend today's meeting. We look forward to seeing you at future meetings.**

Agendas, Staff Reports and some associated documents for City Council items may be viewed on the Internet at <http://www.sanjoseca.gov/index.aspx?NID=3549>. Council Meetings are televised live and rebroadcast on Channel 26.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of the City Clerk at San José City Hall, 200 E. Santa Clara Street, Tower 14th Floor, San José, CA 95113 at the same time that the public records are distributed or made available to the legislative body. Any draft contracts, ordinances and resolutions posted on the Internet site or distributed in advance of the Council meeting may not be the final documents approved by the City Council. Contact the Office of the City Clerk at (408) 535-1260 or [CityClerk@sanjoseca.gov](mailto:CityClerk@sanjoseca.gov) for the final document.

To request an accommodation or alternative format under the Americans with Disabilities Act for City-sponsored meetings, events or printed materials, please call (408) 535-1260 as soon as possible, but at least three business days before the meeting.

On occasion the City Council may consider agenda items out of order.

- Call to Order and Roll Call

9:30 a.m.- Closed Session, Call to Order in Council Chambers  
Open Session, Labor Negotiations Update (See Item 3.2)  
Adjourn to Closed Session in Council Chambers Conference Room, W133  
See Separate Agenda

[18-203](#) See separate agenda

**Attachments** [Closed Session Agenda](#)

1:30 p.m.- Regular Session, Council Chambers, City Hall

- Invocation (District 2)

Father Abiy Demilew, St.Gabriel Cathedral, Ethiopian Orthodox Tewahedo Church

- Pledge of Allegiance

- Orders of the Day

**Items recommended to be added, dropped, or deferred are usually approved under Orders of the Day unless the Council directs otherwise.**

- Closed Session Report

## **1. CEREMONIAL ITEMS**

- 1.1 [18-157](#) Presentation of a proclamation recognizing February 2018 as Teen Dating Violence Awareness Month in the City of San José. (Arenas/Carrasco)
- 1.2 [18-182](#) Presentation of a commendation to San Jose Mercury News Editorial Page Editor, Barbara Marshman, for her many contributions and awards throughout her distinguished career. (Rocha)

## **2. CONSENT CALENDAR**

**Notice to the public: There will be no separate discussion of Consent Calendar items as they are considered to be routine by the City Council and will be adopted by one motion. If a member of the City Council, staff, or public requests discussion on a particular item, that item may be removed from the Consent Calendar and considered separately.**

### **2.1 Approval of City Council Minutes.**

## 2.2 Final Adoption of Ordinances.

[18-202](#)

**Recommendation:** Final Adoption of Ordinances:

(a) ORD. NO. 30058 - An ordinance of the City of San José amending Section 4.76.290.5 of Chapter 4.76 of Title 4 of the San Jose Municipal Code to extend the deadline from December 15, 2017 to June 29, 2018 for residential landlords of 1 or 2 units to apply for a business tax certificate and pay the business tax owed as of July 1, 2017 without incurring interest or penalties, to take effect retroactively on December 15, 2017.

CEQA: Not a Project, File No. PP17-003, Agreements/Contracts (New or Amended) resulting in no physical changes to the environment.

(b) ORD. NO. 30063 - An ordinance of the City of San José establishing Rule 20A Underground Utility District along McKee Road, from Jose Figueres to North Jackson Avenues

CEQA: Determination of Consistency to the Mitigated Negative Declaration for the Citywide Utility Undergrounding Program and City-Issued Excavation/Encroachment Permits Project (approved in January 22, 2009), File No. PP08-257.

(c) ORD. NO. 30064 - An ordinance of the City of San José amending Chapter 11.48 of Title 11 of the San Jose Municipal Code to establish a new residential permit parking zone in the Eden Neighborhood.

CEQA: Not a Project, File No. PP17-008, General Procedure & Policy Making resulting in no changes to the physical environment.

(d) ORD. NO. 30066 - An ordinance of the City of San José rezoning certain real property of approximately 0.47 acre, situated on the north side of Aborn Road, approximately 100 feet westerly of Serpa Drive (2525 Aborn Road) from the R-1-8 Single Family Residence Zoning District to the PQP Public/Quasi-Public Zoning District

CEQA: Exempt per CEQA Guidelines Section 15303 for New Construction or Conversion of Small Structures. Director of Planning, Building and Code Enforcement recommends approval. (Planning, Building and Code Enforcement)

## 2.3 Approval of Council Committee Minutes.

[18-136](#)**Approval of Council Committee Minutes.****Recommendation:**

- (a) Rules and Open Government Committee Minutes of April 26, 2017.  
(Mayor)
  - (b) Rules and Open Government Committee Minutes of May 3, 2017.  
(Mayor)
  - (c) Rules and Open Government Committee Minutes of May 10, 2017.  
(Mayor)
  - (d) Rules and Open Government Committee Minutes of August 2, 2017. (Mayor)
- CEQA: Not a Project, File No. PP17-009, Staff Reports, Assessments, Annual Reports, and Informational Memos that involve no approvals of any City action.

**Attachments**[ROGC Minutes - April 26, 2017](#)[ROGC Minutes - May 3, 2017](#)[ROGC Minutes - May 10, 2017](#)[ROGC Minutes - August 2, 2017](#)**2.4 Mayor and Council Excused Absence Requests.****2.5 City Council Travel Reports.****2.6 Report from the Council Liaison to the Retirement Boards.**

**2.7**    [18-130](#)            **San José Community Energy Department Staffing Plan Revisions.**

**Recommendation:**    Approve the following revisions to the San José Community Energy Department staffing in 2017-2018:

(a) Add the following positions in 2017-2018:  
Deputy Director (Director, Marketing/Public Affairs) (1.0 FTE).

(b) Delete the following positions in 2017-2018:  
Public Information Manager (Director, Marketing/Public Affairs) (-1.0 FTE); Senior Office Specialist (-1.0 FTE)

(c) Accelerate recruitment of the following positions from 2018-2019 to 2017-2018:  
Deputy Director (Director of Power Resources) (1.0 FTE); Division Manager (Director of Administration & Finance) (1.0 FTE); Senior Analyst (Power Supply Compliance Specialist) (1.0 FTE); Senior Analyst (Account Services) (1.0 FTE).

CEQA: Not a Project, File No. PP17-010, City Organizational & Administrative Activities resulting in no changes to the physical environment. (Community Energy/City Manager)

**Attachments**    [Memorandum](#)

**2.8**    [18-127](#)            **Amendment to the City Pay Plan.**

**Recommendation:**    (a) Adopt a resolution to amend the City of San José Pay Plan effective February 6, 2018, to create the following classification:

          (1) City Information Security Officer U (1366) with a salary range of \$133,868.78 - \$208,668.73 annually.

(b) Approve the following position changes to the Information Technology Department:

          (1) Add 1.0 City Information Security Officer U (1366); and

          (2) Eliminate 1.0 Deputy Director U (1640).

CEQA: Not a Project, File No. PP17-008, General Procedure & Policy Making resulting in no changes to the physical environment. (Human Resources)

**Attachments**    [Memorandum](#)  
[Resolution](#)

- 2.9 [18-160](#) **Approve the Coffee Hour Sponsored by Council District 8 as a City Council Sponsored Special Event to Expend City Funds and Accept Donations of Materials and Services for the Event.**

**Recommendation:** As recommended by the Rules and Open Government Committee on January 24, 2018:  
(a) Approve the Coffee Hour scheduled semimonthly as a City Council sponsored Special Event and approve the expenditures of funds; and  
(b) Approve and accept donations from various individuals, businesses, or community groups to support the event.  
CEQA: Not a Project, File No. PP17-010, City Organization & Administrative Activities resulting in no changes to the physical environment. (Arenas)  
[Rules Committee referral 01/24/18 - Item G.1.a]

**Attachments** [Memorandum](#)

- 2.10 [18-158](#) **Approve the Annual Greek Flag Raising Event Sponsored by Council District 10 as a City Council Sponsored Special Event to Expend City Funds and Accept Donations of Materials and Services for the Event.**

**Recommendation:** As recommended by the Rules and Open Government Committee on January 24, 2018:  
(a) Approve the Annual Greek Flag Raising Event scheduled March 23, 2018 as a City Council sponsored Special Event and approve the expenditures of funds; and  
(b) Approve and accept donations from various individuals, businesses, or community groups to support the event.  
CEQA: Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment. (Khamis)  
[Rules Committee referral 01/24/18 - Item G.1.b]

**Attachments** [Memorandum](#)

- 2.11 [18-173](#) **Actions Related to Councilmember Sergio Jimenez's Travel to Washington DC.**

**Recommendation:** Accept travel payments and authorize travel for Councilmember Sergio Jimenez to Washington DC from February 27, 2018 to February 28, 2018. Source of Funds: District 2 Office Funds.  
CEQA: Not a Project, File No. PP17-010, City Organizational & Administrative Activities resulting in no changes to the physical environment. (Jimenez)

**Attachments** [Memorandum](#)



**2.12** [18-185](#) **Actions Related to Vice Mayor Carrasco's Travel to Guadalajara, Mexico.**

**Recommendation:** (a) Approve travel by Vice Mayor Carrasco to Guadalajara, Mexico on February 14, 2018 to February 17, 2018 for the All Mexico-United States Sister Cities Mayors' Summit. Source of Funds: Mayor/Council Travel Budget.

(b) Request for an excused absence for Vice Mayor Carrasco from the Rules and Open Government Committee on February 14, 2018. CEQA: Not a Project, File No. PP17-010, City Organizational & Administrative Activities resulting in no changes to the physical environment. (Carrasco)

**Attachments** [Memorandum](#)

**2.13** [18-186](#) **Actions Related to Vice Mayor Carrasco's Staff Travel to Guadalajara, Mexico.**

**Recommendation:** Accept travel payments and authorize travel for Vice Mayor's staff, Kiara Arreola to Guadalajara, Mexico from February 13, 2018 to February 17, 2018 for the All Mexico-United States Sister Cities Mayor's Summit.

Source of Funds: Mayor/Council Travel Budget.

CEQA: Not a Project, File No. PP17-010, City Organizational & Administrative Activities resulting in no changes to the physical environment. (Carrasco)

**Attachments** [Memorandum](#)

**2.14** [18-187](#) **Actions Related to Councilmember Arenas' Travel to Guadalajara, Mexico.**

**Recommendation:** Authorize Councilmember Arenas' travel to Guadalajara, Mexico on February 14, 2018 to February 19, 2018 for the Mexico - U.S. Sister Cities Mayors Summit. Source of Funds: Mayor/Council Travel Fund, Sister Cities Program, and the City of Guadalajara (personal travel or activities on February 18, 2018 and February 19, 2018 will be paid for using personal funds).

CEQA: Not a Project, File No. PP17-010, City Organizational & Administrative Activities resulting in no changes to the physical environment. (Carrasco)

**Attachments** [Memorandum](#)

### **3. STRATEGIC SUPPORT**

#### **3.1 Report of the City Manager, David Sykes (Verbal Report)**

**3.2 Labor Negotiations Update. Accept Labor Negotiations Update. TO BE HEARD AT 9:30 A.M.****3.3 [17-546](#) Annual Report on City Services 2016-2017.**

**Recommendation:** Accept the Annual Report on City Services for 2016-2017.  
CEQA: Not a Project, File No. PP17-009, Staff Reports, Assessments, Annual Reports, and Informational Memos that involve no approvals of any City action. (City Auditor)

**Attachments** [Annual Report on City Services 2016-17](#)  
[Memorandum from Mayor Liccardo](#)  
[Presentation](#)

**3.4 [18-129](#) Acceptance of the Retirement Plans' Comprehensive Annual Financial Reports for Fiscal Years Ending June 30, 2017 and June 30, 2016.**

**Recommendation:** Accept the following annual reports:  
(a) Police and Fire Department Retirement Plan Comprehensive Annual Financial Report for the Fiscal Years ended June 30, 2017 and June 30, 2016; and  
(b) Federated City Employees' Retirement System Comprehensive Annual Financial Report for the Fiscal Years ended June 30, 2017 and June 30, 2016.  
CEQA: Not a Project, File No. PP17-009, Staff Reports, Assessments, Annual Reports, and Informational Memos that involve no approvals of any City action. (Retirement Services)

**Attachments** [Memorandum](#)  
[Federated City Employees' Retirement System](#)  
[Police and Fire Department Retirement Plan](#)  
[Presentation](#)

3.5 [18-007](#) **Worker's Compensation Program: Evaluation of Service Delivery Options.  
DROP**

**Recommendation:**

(a) As recommended by the Public Safety, Finance and Strategic Support Committee on December 14, 2017, accept the evaluation of service delivery options for administering workers' compensation claims, including providing services In-House with City staff, through a Third-Party Administrator, and a Hybrid Model that includes both In-House and Third Party claims administration.

(b) Additional recommendation by the Public Safety, Finance and Strategic Support Committee on December 14, 2017, direct the City Manager to:

(1) Continue the current Worker's Compensation Pilot Program (Hybrid Model) through the completion of the State audit of the In-House program;

(2) Develop a work plan for bringing the entire worker's compensation program In-House in stages upon successful completion of the State audit; and

(3) Return through the budget process with funding recommendations for bringing the program In-House in stages beginning in 2019-2020.

CEQA: Not a Project, File No. PP17-009, Staff Reports, Assessments, Annual Reports, and Informational Memos that involve no approvals of any City action. (Human Resources)

[Public Safety, Finance and Strategic Support Committee referral 12/14/17 - Item (d)1]

(Deferred from 1/9/18 - Item 3.4)

DROP

**Attachments** [Memorandum](#)  
[Supplemental Memorandum](#)

**3.6**     [18-200](#)            **Motion for Reconsideration Relating to Item 3.6 on the January 20, 2018 Agenda, Station Area Advisory Group (SAAG) Membership.**

**Recommendation:**     (a) Consider a motion to reconsider Council Action on January 30, 2018 regarding Item 3.6 Station Area Advisory Group (SAAG) Membership.  
(b) If the motion for reconsideration is approved, consider approving the Station Area Advisory Group (SAAG) membership as part of the community engagement for development of the Diridon Station.  
CEQA: Not a Project, File No. PP17-010, City Organizational & Administrative Activities resulting in no changes to the physical environment. (Khamis)

**Attachments**     [Memorandum](#)

## **4. COMMUNITY & ECONOMIC DEVELOPMENT**

### **5. NEIGHBORHOOD SERVICES**

**5.1**     [18-006](#)            **Los Lagos Golf Course Update.**

**Recommendation:**     As recommended by the Neighborhood Services and Education Committee on December 14, 2017, accept the status report and provide feedback on the guiding principles and results of the Los Lagos Golf Course community engagement process.  
CEQA: Not a Project, File No. PP17-009, Staff Reports, Assessments, Annual Reports, Information Memos that involve no approvals of any City action. (Parks, Recreation, and Neighborhood Services)  
[Neighborhood Services and Education Committee referral 12/14/17 - Item (d)3]  
(Deferred from 1/9/18 - Item 5.2)  
TO BE HEARD LAST

**Attachments**     [Memorandum](#)  
[Memorandum from Councilmember Rocha](#)  
[Memorandum from Mayor Liccardo](#)  
[Letter\(s\) from the Public](#)  
[Presentation](#)  
[Memorandum from Councilmember Nguyen](#)

## **6. TRANSPORTATION & AVIATION SERVICES**

## **7. ENVIRONMENTAL & UTILITY SERVICES**

## **8. PUBLIC SAFETY**

## **9. REDEVELOPMENT – SUCCESSOR AGENCY**

### **CONVENE THE JOINT MEETING OF THE CITY COUNCIL AND THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF SAN JOSE**

**9.1 [18-159](#) Agreement with Macias, Gini & O’Connell LLP for Annual Financial and Compliance Audits.**

**Recommendation:**

(a) City Council approve an agreement with Macias, Gini & O’Connell LLP to perform annual financial and compliance audit services for fiscal years ending June 30, 2018, 2019, and 2020 with three one-year extension options for fiscal years ended June 30, 2021, 2022, and 2023, with annual compensation not to exceed \$612,664 in year one and fees adjusted for subsequent years by the Consumer Price Index, not to exceed 3 percent per year in years two through six, for a total amount not to exceed \$3,952,789 for a potential six year term subject to annual appropriation of funds by the City Council.

(b) Board of the Successor Agency to the Redevelopment Agency approve an agreement with Macias, Gini & O’Connell LLP to perform annual financial and compliance audit services for fiscal years ending June 30, 2018, 2019, and 2020 with three one-year extension options for fiscal years ended June 30, 2021, 2022, and 2023, with annual compensation not to exceed \$55,132 in year one and fees adjusted for subsequent years by the Consumer Price Index, not to exceed 3 percent per year in years two through six, for a total amount not to exceed \$355,700 for a potential six year term subject to annual appropriation of funds by the Board of the Successor Agency.

CEQA: Not a Project, File No. PP17-003, Agreements/Contracts (New or Amended) resulting in no physical changes to the environment. (City Auditor)

**Attachments** [Memorandum](#)  
[City of San Jose Contract](#)  
[Successor Agency Contract](#)

### **ADJOURN THE JOINT MEETING OF THE CITY COUNCIL AND THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF SAN JOSE**

## **10. LAND USE**

- Open Forum

Members of the public are invited to speak on any item that does not appear on today's Agenda and that is within the jurisdiction of the City Council.

- Adjournment

[18-199](#)

**Notice of Engineer's Pending Decision on Final Maps**

**Recommendation:**

In accordance with Sec. 19.16.140d of the San José Municipal Code, this is notice of the City Engineer has received the following Final Maps and is reviewing them for final approval:

Tract	Location	Council District	Lots/ Units	Type
10381	East side of Monterey Highway, approximately 1,000 feet northerly of Skyway Drive.	2	38/38	SFA

This notice is to be posted with the City Council's regular agenda for 02/06/18.

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**CITY OF SAN JOSE CODE OF CONDUCT FOR PUBLIC MEETINGS IN  
THE COUNCIL CHAMBERS AND COMMITTEE ROOMS**

The Code of Conduct is intended to promote open meetings that welcome debate of public policy issues being discussed by the City Council, their Committees, and City Boards and Commissions in an atmosphere of fairness, courtesy, and respect for differing points of view.

1. Public Meeting Decorum:

- a) Persons in the audience will refrain from behavior which will disrupt the public meeting. This will include making loud noises, clapping, shouting, booing, hissing or engaging in any other activity in a manner that disturbs, disrupts or impedes the orderly conduct of the meeting.
- b) Persons in the audience will refrain from creating, provoking or participating in any type of disturbance involving unwelcome physical contact.
- c) Persons in the audience will refrain from using cellular phones and/or pagers while the meeting is in session.
- d) Appropriate attire, including shoes and shirts are required in the Council Chambers and Committee Rooms at all times.
- e) Persons in the audience will not place their feet on the seats in front of them.
- f) No food, drink (other than bottled water with a cap), or chewing gum will be allowed in the Council Chambers and Committee Rooms, except as otherwise pre-approved by City staff.
- g) All persons entering the Council Chambers and Committee Rooms, including their bags, purses, briefcases and similar belongings, may be subject to search for weapons and other dangerous materials.

2. Signs, Objects or Symbolic Material:

- a) Objects and symbolic materials, such as signs or banners, will be allowed in the Council Chambers and Committee Rooms, with the following restrictions: § No objects will be larger than 2 feet by 3 feet.
  - No sticks, posts, poles or other such items will be attached to the signs or other symbolic materials.
  - The items cannot create a building maintenance problem or a fire or safety hazard.
- b) Persons with objects and symbolic materials such as signs must remain seated when displaying them and must not raise the items above shoulder level, obstruct the view or passage of other attendees, or otherwise disturb the business of the meeting.
- c) Objects that are deemed a threat to persons at the meeting or the facility infrastructure are not allowed. City staff is authorized to remove items and/or individuals from the Council Chambers and Committee Rooms if a threat exists or is perceived to exist. Prohibited items include, but are not limited to: firearms (including replicas and antiques), toy guns, explosive material, and ammunition; knives and other edged weapons; illegal drugs and drug paraphernalia; laser pointers, scissors, razors, scalpels, box cutting knives, and other cutting tools; letter openers, corkscrews, can openers with points, knitting needles, and hooks; hairspray, pepper spray, and aerosol containers; tools; glass containers; and large backpacks and suitcases that contain items unrelated to the meeting.

**CITY OF SAN JOSE CODE OF CONDUCT FOR PUBLIC MEETINGS IN  
THE COUNCIL CHAMBERS AND COMMITTEE ROOMS (CONT'D.)**

3. Addressing the Council, Committee, Board or Commission:

- a) Persons wishing to speak on an agenda item or during open forum are requested to complete a speaker card and submit the card to the City Clerk or other administrative staff at the meeting.
- b) Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Applicants and appellants in land use matters are usually given more time to speak.
- c) Speakers should discuss topics related to City business on the agenda.
- d) Speakers' comments should be addressed to the full body. Requests to engage the Mayor, Council Members, Board Members, Commissioners or Staff in conversation will not be honored. Abusive language is inappropriate.
- e) Speakers will not bring to the podium any items other than a prepared written statement, writing materials, or objects that have been inspected by security staff.
- f) If an individual wishes to submit written information, he or she may give it to the City Clerk or other administrative staff at the meeting.
- g) Speakers and any other members of the public will not approach the dais at any time without prior consent from the Chair of the meeting.

Failure to comply with this Code of Conduct which will disturb, disrupt or impede the orderly conduct of the meeting may result in removal from the meeting and/or possible arrest.