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WORKFORCE DEVELOPMENT BOARD MEETING

Thursday, September 17, 2026, 9:30 am

San Jose Job Center Conference Rooms
1608 Las Plumas Avenue, San Jose

www.work2future.org

This meeting can also be viewed live on computer, smartphone, and tablet at https://sanjoseca.zoom.us/j/99797528238?pwd=eT5Bo7SIH0Udc48aD0ebC8vsRJljba.1

PUBLIC COMMENT

To provide spoken Public Comment *during* the meeting, please be present at the meeting location above. Complete an available Blue Card and provide it to a meeting staff person.

Please limit remarks to the time limit allotted by the meeting chair, normally two minutes.

To submit written Public Comment *before* the committee meeting: Send by e-mail to dat.luu@sanjoseca.gov by 8:00 am the day of the meeting. The e-mails will be posted with the agenda as "Letters from the Public". Please identify the Agenda Item Number in the subject line of your email.

To submit written Public Comment *during* the meeting: Send e-mail during the meeting to henry.morado@sanjoseca.gov, identifying the Agenda Item Number in the e-mail subject line. Comments received will be included as a part of the meeting record but will not be read into the record.

LEVINE ACT

The Levine Act requires a Party in a Proceeding before the City of San José that involves any action related to their contract, license, permit, or use entitlement to disclose any campaign contributions to City elected or appointed officials totaling more than $500 within the 12 months prior to the City decision. A Participant to a Proceeding may voluntarily report a campaign contribution on the form located on the Levine Act webpage.

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SAN JOSE SILICON VALLEY
WORKFORCE DEVELOPMENT BOARD

WORKFORCE DEVELOPMENT BOARD MEMBERS

September 2026

Board Chair
Alan Takahashi*^
Senior Vice President and General Manager
Missile Systems
CAES

Board Vice Chair
Mitesh Shah*^
Managing Director
Brillio

1. **Louise Auerhahn***
   Director of Economic & Workforce Policy
   Working Partnerships USA
2. **Casey Gallagher**
   California Regional Director
   Machinists Institute
3. **Denise Dorsey**
   Regional Director, San Jose District
   Department of Rehabilitation, State of California
4. **John (Jack) Estill**
   Partner
   Coactify
5. **Eric Flint**
   Senior Director, Global Operations Workforce of the Future
   Western Digital
6. **Joseph A. Flynn**
   Vice President of Software Transformation
   CommScope
7. **Michael Hill**
   Principal
   Uphill Workforce Consulting
8. **Van T. Le**
   Agent
   State Farm Insurance
   Trustee and Clerk of the Board
   East Side Union High School District
9. **Maria Lucero**
   Deputy Division Chief, Region I
   Northern Division, Workforce Services Branch
   Employment Development Department, State of California
10. **Daniel Mangan***
    Local 483 Organizer
    Sprinkler Fitters UA Local 483
11. **Teresa Ongˇ**
    Vice President
    Workforce & CTE Programs
    Foothill College
12. **Rafaela Perez**, Youth Committee Chair*
    Employment Services Director (retired Dec 31, 2024)
    Social Services Agency
    County of Santa Clara
13. **Steve Preminger**ˇ
    Director, Civic and Community Engagement
    County of Santa Clara
14. **Priya Smith**, MPH*^
    Chief Employee Human Resources Officer
    The Permanente Medical Group, Inc.
    Kaiser Permanente Northern California
15. **Charles (Chappie) Jones**
    Director
    Lighthouse Public Affairs
16. **Carrie Casto**
    Co-chair
    South Bay Consortium for Adult Education
    Principal
    Santa Clara Union High School District Adult Education

Ex officio
Sangeeta Durral, *Secretary*
work2future Director

*Executive Committee member
^Business Services Committee member
ˇYouth Committee member

Rev 041426

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WORKFORCE DEVELOPMENT BOARD

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9:30 am

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AGENDA

I. CALL TO ORDER & ROLL CALL — *5 min, 9:35 am end*

II. CONSENT ITEMS {ACTION} — *5 min, 9:40 am end*

Approval of the acceptance of:

A. Minutes of the June 18, 2026, Board meeting

B. Financial Status Report as of June 30, 2026

III. OPEN FORUM — *5 min, 9:45 am end*

Members of the public can address the committee on matters not on the agenda. Comment is limited to two minutes unless modified by the Chair.

IV. BUSINESS ITEMS

A. Chair's Report {Information} — *15 min, 10:00 am end*

Alan Takahashi, Board Chair

Introductions of two newly appointed Board members, Carrie Casto and Chappie Jones, and reports on matters of interest.

B. Director's Report {Information} — *5 min, 10:05 am end*

Sangeeta Durral, work2future Director

Reports on matters of interest.

C. San Jose Works Program Report {Information} — *30 min, 10:35 am end*

Ruby Carrasco, San Jose Works Program Manager

Report on completion of San Jose Works Program 12.0.

D. work2future Annual Summer Job Fair Report {Information} — *25 min, 11:00 am end*

Huong Tran and Daniel Nguyen, work2future Business Services Analysts

Report on the work2future summer job fair held on August 20, 2026.

E. Youth Committee Chair's Report {Information} — *10 min, 11:10 am end*

Rafaela Perez, Youth Committee Chair

Report on committee related activity.

V. OTHER *5 min*
11:15 am end

Announcements, suggested business for future meetings, other housekeeping.

VI. ADJOURNMENT

The next meeting of the work2future Board is scheduled for December 10, 2026.

Please note: *Times to the right of agenda items are* estimates, *only, of the duration of the item and its approximate ending time. Actual times may vary, and items may be taken out of order at the discretion of the chair.*

Teleconferencing Notice

Pursuant to provisions of the Ralph M. Brown Act, the following members will attend the Board meeting by teleconference from the indicated publicly accessible location:

CITY OF SAN JOSE CODE OF CONDUCT FOR PUBLIC MEETINGS IN THE COUNCIL CHAMBERS AND COMMITTEE ROOMS

The Code of Conduct is intended to promote open meetings that welcome debate of public policy issues being discussed by the City Council, their Committees, and City Boards and Commissions in an atmosphere of fairness, courtesy, and respect for differing points of view.

1. Public Meeting Decorum:

    a. Persons in the audience will refrain from behavior which will disrupt the public meeting. This will include making loud noises, clapping, shouting, booing, hissing or engaging in any other activity in a manner that disturbs, disrupts or impedes the orderly conduct of the meeting.
    b. Persons in the audience will refrain from creating, provoking or participating in any type of disturbance involving unwelcome physical contact.
    c. Persons in the audience will refrain from using cellular phones and/or pagers while the meeting is in session.
    d. Appropriate attire, including shoes and shirts are required in the Council Chambers and Committee Rooms at all times.
    e. Persons in the audience will not place their feet on the seats in front of them.
    f. No food, drink (other than bottled water with a cap), or chewing gum will be allowed in the Council Chambers and Committee Rooms, except as otherwise pre-approved by City staff.
    g. All persons entering the Council Chambers and Committee Rooms, including their bags, purses, briefcases and similar belongings, may be subject to search for weapons and other dangerous materials.

2. Signs, Objects or Symbolic Material:

    a. Objects and symbolic materials, such as signs or banners, will be allowed in the Council Chambers and Committee Rooms, with the following restrictions: § No objects will be larger than 2 feet by 3 feet.
        i. No sticks, posts, poles or other such items will be attached to the signs or other symbolic materials.
        ii. The items cannot create a building maintenance problem or a fire or safety hazard.
        iii. Persons with objects and symbolic materials such as signs must remain seated when displaying them and must not raise the items above shoulder level, obstruct the view or passage of other attendees, or otherwise disturb the business of the meeting.
    b. Objects that are deemed a threat to persons at the meeting or the facility infrastructure are not allowed. City staff is authorized to remove items and/or individuals from the Council Chambers and Committee Rooms if a threat exists or is perceived to exist. Prohibited items include, but are not limited to: firearms (including replicas and antiques), toy guns, explosive material, and ammunition; knives and other edged weapons; illegal drugs and drug paraphernalia; laser pointers, scissors, razors, scalpels, box cutting knives, and other cutting tools; letter openers, corkscrews, can openers with points, knitting needles, and hooks; hairspray, pepper spray, and aerosol containers; tools; glass containers; and large backpacks and suitcases that contain items unrelated to the meeting.

3. Addressing the Council, Committee, Board or Commission:

    a. Persons wishing to speak on an agenda item or during open forum are requested to complete a speaker card and submit the card to the City Clerk or other administrative staff at the meeting.
    b. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the total amount of time allocated for public testimony for each public speaker or for an agenda item is in the discretion of the Chair of the meeting and may be limited when appropriate. (California Government Code Section 54954.3; Council Policy 0-37) Applicants and appellants in land use matters are usually given more time to speak. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Council, Committee, Board or Commission.
    c. Speakers should discuss only the agenda item when called to speak for that item, and only topics related to City business when called to speak during open forum on the agenda.
    d. Speakers' comments should be addressed to the full body. Requests to engage the Mayor, Council Members, Board Members, Commissioners or Staff in conversation will not be honored. Abusive language is inappropriate.
    e. Speakers will not bring to the podium any items other than a prepared written statement, writing materials, or objects that have been inspected by security staff.
    f. If an individual wishes to submit written information, he or she may give it to the City Clerk or other administrative staff at the meeting.
    g. Speakers and any other members of the public will not approach the dais at any time without prior consent from the Chair of the meeting.

Failure to comply with this Code of Conduct which will disturb, disrupt, or impede the orderly conduct of the meeting may result in removal from the meeting and/or possible arrest.