

SAN JOSE/SANTA CLARA TREATMENT PLANT ADVISORY COMMITTEE

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REGULAR MEETING AGENDA/TPAC

4:00 p.m., November 14, 2024

Room T1734 City Hall, City of San José, 200 E Santa Clara Street 95113

<https://sanjoseca.zoom.us/j/91508541897>

[TPAC Agendas & Minutes](#)

How to observe the Meeting (no public comment):

1. Online at <https://sanjoseca.zoom.us/j/91508541897>; or
2. By Phone: (888) 475-4499 or (877) 853-5257. Webinar ID is 915 0854 1897. Alternative phone numbers are: US: +1 (213) 338-8477 or +1 (408) 638-0968 or (877) 853-5257 (Toll Free).

How to submit written Public Comment before the TPAC Meeting:

By email to ESDcouncilmemos@sanjoseca.gov by 9:00 a.m. the day of the meeting. Those emails will be considered as if they were part of the meeting. Please identify the Agenda Item Number in the subject line of your email.

How to submit written Public Comment during the TPAC Meeting:

Email during the meeting to ESDcouncilmemos@sanjoseca.gov, identifying the Agenda Item Number in the email subject line. Comments received will be included as a part of the meeting record but will not be read aloud during the meeting.

Spoken Public Comment in Person Only

1. **ROLL CALL**
2. **APPROVAL OF MINUTES**
 - A. September 12, 2024
[Draft Minutes](#)
3. **UNFINISHED BUSINESS/REQUEST FOR DEFERRALS**

4. **DIRECTOR’S REPORT**

Director’s Report (verbal)

[CIP Quarterly Status Report: July – September 2024](#)

5. **AGREEMENTS/ACTION ITEMS**

6. **OTHER BUSINESS/CORRESPONDENCE**

A. **Update on Activities at the San José – Santa Clara Regional Wastewater Facility**

[6. A. Information Memorandum](#)

[6. A. Presentation](#)

7. **STATUS OF ITEMS PREVIOUSLY RECOMMENDED FOR APPROVAL BY TPAC**

A. **Amended and Re-stated Wholesaler – Retailer Agreement for Supply of Recycled Water Between the City of San José and San José Water Company**

Staff Recommendation:

Adopt a resolution authorizing the City Manager or her designee to negotiate and execute an amended and restated wholesaler-retailer agreement between the City of San José and San José Water Company to increase recycled water supply by up to an additional 5,000 acre-feet-per-year.

This item was approved by City Council on September 17, 2024.

B. **Recommendation to the City Council on Insurance Renewals for San José – Santa Clara Regional Wastewater Facility**

Staff Recommendation:

Recommend that the City Council authorize the Director of Finance or designee to:

(a) Select and purchase City property and liability insurance for the San José – Santa Clara Regional Wastewater Facility (RWF) for the period October 1, 2024, to October 1, 2025, at a total cost not-to-exceed \$418,664 as well as an 18.0 percent contingency for additional property or assets scheduled, subject to the appropriation of funds with the following carriers:

(1) Factory Mutual Insurance Company for Property Insurance, including Boiler & Machinery and Terrorism Risk Insurance Act Coverage; and

(2) Beazley Syndicate 2623/623 at Lloyd’s for Terrorism Insurance.

(b) Select and purchase up to \$15 million in Excess Flood insurance on a 50/50 quota share basis for the period October 1, 2024, to October 1, 2025, for a cost not-to-exceed \$47,021, as well as an 18.0 percent contingency for additional property scheduled, subject to the appropriation of funds.

(c) Select and purchase Regional Wastewater Facility Auto Liability insurance for the period October 1, 2024, to October 1, 2025, for a cost not-to-exceed \$191,803, as well as an 18.0 percent contingency for additional assets scheduled, subject to the appropriation of funds.

This item was approved by City Council on September 17, 2024.

8. REPORTS

- A. Open Purchase Orders Greater Than \$100,000 (including Service Orders)**
Monthly Procurement and Contract Activity Reports summarize the purchase and contracting between \$100,000 and \$1.3 Million for Goods and \$100,000 and \$320,000 for Services.

[8. A. Purchase Order Report 9/1/24 – 10/31/24](#)

9. MISCELLANEOUS

The next regular TPAC Meeting is scheduled in person on **December 12, 2024, at 4:00 p.m.** at City Hall, Room T1734.

10. OPEN FORUM

11. ADJOURNMENT

The [Code of Conduct](#) is intended to promote open meetings that welcome debate of public policy issues being discussed by the City Council, their Committees, and City Boards and Commissions in an atmosphere of fairness, courtesy, and respect for differing points of view.

NOTE: If you have any changes or questions, please contact Angela Zhao, Environmental Services (408) 307-8445, Angela.Zhao@sanjoseca.gov

To request an accommodation or alternative format for City-sponsored meetings, events, or printed materials, please contact Angela Zhao (408) 307-8445 or via email as soon as possible, but at least three business days before the meeting/event.

Availability of Public Records. All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at San José City Hall, 200 East Santa Clara Street, 10th Floor, Environmental Services Department at the same time that the public records are distributed or made available to the legislative body.