



BUSINESS SERVICES COMMITTEE

Tuesday, February 13, 2024

3:00 pm

**Almaden Room, Business and Administrative Services Center,
5730 Chambertin Dr, San Jose, CA 95118**

www.work2future.org

This meeting can be viewed live on computer, smartphone, and tablet at
<https://sanjoseca.zoom.us/j/99876466195?pwd=KzIIMVVNNVJCUnJnRVRRaWNxTktSdz09>

PUBLIC COMMENT

To provide Spoken Public Comment *during* the meeting, please be present at the meeting location above. Fill in an available blue card and provide it to a meeting staff person.

Please limit remarks to the time limit allotted by the meeting chair, normally two minutes.

To submit written Public Comment *before* the committee meeting: Send by e-mail to Lawrence.Thoo@sanjoseca.gov by 12:30 pm the day of the meeting. The e-mails will be posted with the agenda as "Letters from the Public". Please identify the Agenda Item Number in the subject line of your email.

To submit written Public Comment *during* the meeting: Send e-mail during the meeting to Deanna.Walter@sanjoseca.gov, identifying the Agenda Item Number in the e-mail subject line. Comments received will be included as a part of the meeting record but will not be read into the record.

BUSINESS SERVICES COMMITTEE

MEMBERS | February 2024

Alan Takahashi, *Committee Chair**

Senior Vice President and General Manager, Multifunction Microwave Solutions
CAES

Ricardo Benavidez*

Director of Social Infrastructure
Google LLC

George Chao*

Director of Strategic Partnerships
Manex

Jayati Goel

Co-founder and CEO
Nidaan Systems, Inc

Mike Hill*

Senior Director, Talent and Organizational Development
Applied Materials

Andy Scott

Senior Learning and Development Specialist
Infinera

Mitesh Shah*

Vice-President and Business Unit Head
Tech Mahindra

Priya Smith, MPH*

Chief Administrative Officer
Kaiser Permanente, San Jose

*work2future Board member

BUSINESS SERVICES COMMITTEE MEETING

February 13, 2024, 3:00 pm

work2future Business Services & Administrative Services Center, 5730 Chambertin Dr, San Jose
View online at: <https://zoom.us/j/98171516876?pwd=N3B0anhyM2hiMIZEVkJ1SkMwVURQUT09>

AGENDA

- | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
| I. CALL TO ORDER & ROLL CALL | 5 min |
| II. BUSINESS | 3:05 pm end |
| A. Approval of Minutes {Action}
<i>Alan Takahashi, Committee Chair</i>
Approve minutes of the January 16, 2024, Business Service Committee special meeting. | 5 min
3:10 pm end |
| B. Labor Market Update {Information}
<i>Lawrence Thoo, Strategic Engagement Manager</i>
Analysis of the local labor market. | 10 min
3:20 pm end |
| C. Layoffs Report {Information}
<i>Huong Tran, Business Services Lead Analyst</i>
Year-to-date report on layoff activity affecting the region. | 5 min
3:25 pm end |
| D. Non-Traditional Apprenticeships {Information}
<i>Lawrence Thoo, Strategic Engagement Manager; Mike Hill, committee member; Andy Scott, committee member</i>
Update on first-in-the-nation semiconductor technician apprenticeships opening new talent pipelines for South Bay manufacturers and high-road career opportunities for job seekers from historically under-resourced/underinvested/marginalized backgrounds. | 10 min
3:35 pm end |
| E. Health Care Sector Convening {Information}
<i>John Melville, CEO, Collaborative Economics</i>
Progress report on a work2future project to bring together South Bay healthcare employers around workforce challenges and solutions. | 15 min
3:50 pm end |
| F. RERP {Information}
<i>Lawrence Thoo, Strategic Engagement Manager</i>
Information on the Bay-Peninsula Regional Planning Unit's California Workforce Development Board-funded Regional Equity and Recovery Partnerships grant project. | 5 min
3:55 pm end |
| G. Miscellaneous Updates {Information}
<i>Deanna Walter, Strategic Engagement Project Manager</i>
Updates on job fairs, Incumbent Worker Training and various other programs and projects. | 10 min
4:05 pm end |
| H. Members' Roundtable
<i>Alan Takahashi, Committee Chair</i>
Committee members share information on their business, industry and/or the economy generally, which they think will or should inform and/or impact the local workforce and local workforce development efforts and priorities. | 10 min
4:15 pm end |

- | | | |
|-------------------------------------------------------------------------------|--|--------------------|
| III. OPEN FORUM | | <i>5 min</i> |
| Members of the public can address the committee on matters not on the agenda. | | <i>4:20 pm end</i> |
| IV. OTHER | | <i>5 min</i> |
| <i>Announcements, committee housekeeping</i> | | <i>4:25 pm end</i> |
| V. ADJOURNMENT | | |

Please note: *Times to the right of agenda items are estimates only of the duration of the item and its approximate ending time. Actual times may vary, and items may be taken out of order at the discretion of the chair.*

CITY OF SAN JOSE CODE OF CONDUCT FOR PUBLIC MEETINGS IN THE COUNCIL CHAMBERS AND COMMITTEE ROOMS

The Code of Conduct is intended to promote open meetings that welcome debate of public policy issues being discussed by the City Council, their Committees, and City Boards and Commissions in an atmosphere of fairness, courtesy, and respect for differing points of view.

1. Public Meeting Decorum:

- a. Persons in the audience will refrain from behavior which will disrupt the public meeting. This will include making loud noises, clapping, shouting, booing, hissing or engaging in any other activity in a manner that disturbs, disrupts or impedes the orderly conduct of the meeting.
- b. Persons in the audience will refrain from creating, provoking or participating in any type of disturbance involving unwelcome physical contact.
- c. Persons in the audience will refrain from using cellular phones and/or pagers while the meeting is in session.
- d. Appropriate attire, including shoes and shirts are required in the Council Chambers and Committee Rooms at all times.
- e. Persons in the audience will not place their feet on the seats in front of them.
- f. No food, drink (other than bottled water with a cap), or chewing gum will be allowed in the Council Chambers and Committee Rooms, except as otherwise pre-approved by City staff.
- g. All persons entering the Council Chambers and Committee Rooms, including their bags, purses, briefcases and similar belongings, may be subject to search for weapons and other dangerous materials.

2. Signs, Objects or Symbolic Material:

3. Objects and symbolic materials, such as signs or banners, will be allowed in the Council Chambers and Committee Rooms, with the following restrictions: § No objects will be larger than 2 feet by 3 feet.
4. -No sticks, posts, poles or other such items will be attached to the signs or other symbolic materials.
5. -The items cannot create a building maintenance problem or a fire or safety hazard.
6. Persons with objects and symbolic materials such as signs must remain seated when displaying them and must not raise the items above shoulder level, obstruct the view or passage of other attendees, or otherwise disturb the business of the meeting.
7. Objects that are deemed a threat to persons at the meeting or the facility infrastructure are not allowed. City staff is authorized to remove items and/or individuals from the Council Chambers and Committee Rooms if a threat exists or is perceived to exist. Prohibited items include, but are not limited to: firearms (including replicas and antiques), toy guns, explosive material, and ammunition; knives and other edged weapons; illegal drugs and drug paraphernalia; laser pointers, scissors, razors, scalpels, box cutting knives, and other cutting tools; letter openers, corkscrews, can openers with points, knitting needles, and hooks; hairspray, pepper spray, and aerosol containers; tools; glass containers; and large backpacks and suitcases that contain items unrelated to the meeting.

8. Addressing the Council, Committee, Board or Commission:

- a. Persons wishing to speak on an agenda item or during open forum are requested to complete a speaker card and submit the card to the City Clerk or other administrative staff at the meeting.
- b. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the total amount of time allocated for public testimony for each public speaker or for an agenda item is in the discretion of the Chair of the meeting and may be limited when appropriate. (California Government Code Section 54954.3; Council Policy 0-37) Applicants and appellants in land use matters are usually given more time to speak. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Council, Committee, Board or Commission.
- c. Speakers should discuss only the agenda item when called to speak for that item, and only topics related to City business when called to speak during open forum on the agenda.
- d. Speakers' comments should be addressed to the full body. Requests to engage the Mayor, Council Members, Board Members, Commissioners or Staff in conversation will not be honored. Abusive language is inappropriate.
- e. Speakers will not bring to the podium any items other than a prepared written statement, writing materials, or objects that have been inspected by security staff.
- f. If an individual wishes to submit written information, he or she may give it to the City Clerk or other administrative staff at the meeting.
- g. Speakers and any other members of the public will not approach the dais at any time without prior consent from the Chair of the meeting.

Failure to comply with this Code of Conduct which will disturb, disrupt, or impede the orderly conduct of the meeting may result in removal from the meeting and/or possible arrest.