



# Memorandum

**TO:** CITY COUNCIL

**FROM:** Toni Taber, CMC  
City Clerk

**SUBJECT:** MAYOR/COUNCIL TRAVEL  
BUDGET

**DATE:** September 23, 2021

Per Council Travel Policy 9-5, "For proposals requesting funding from the Mayor/Council Travel Budget, the City Clerk's Office will submit a statement with the travel request showing how much uncommitted funds remain in the Mayor/Council Travel Budget and how much year-to-date each trip has cost."

Description	Balance
Mayor Council Travel Budget (FY 2021-22)	\$10,000.00
Mayor Liccardo travel to US Conference of Mayors (Annual Meeting, September 30 – October 2, 2021)	(\$1,387.10)
<b>Remaining Balance for FY 2021-22</b>	<b>\$8,612.90</b>