

COUNCIL AGENDA: 12/5/2017  
ITEM: 2.17 (17-452)

# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Toni J. Taber, CMC  
City Clerk

**SUBJECT:** SEE BELOW

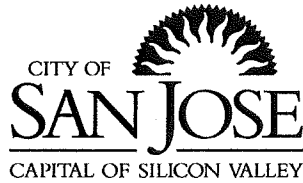
**DATE:** December 1, 2017

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**SUBJECT: AFRICAN AMERICAN HISTORY MONTH FLAG RAISING  
CEREMONY AND RECEPTION**

**RECOMMENDATION:** As recommended by the Rules and Open Government Committee on November 29, 2017:

- (a) Approve the African American History Month Flag Raising Ceremony and Reception scheduled on February 2, 2018 as a City Council sponsored Special Event and approve the expenditure of funds.
- (b) Approve and accept donations from various individuals, businesses, or community groups to support the event.



# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Council Member Chappie  
Jones  
District 1

**SUBJECT:** SEE BELOW

**DATE:** November 20<sup>th</sup>, 2017

APPROVED: \_\_\_\_\_

*ED*

**SUBJECT: APPROVAL OF AFRICAN AMERICAN HISTORY MONTH FLAG  
RAISING CEREMONY AND RECEPTION SPONSORED BY COUNCIL  
DISTRICT 1 AS A CITY COUNCIL SPONSORED SPECIAL EVENT TO  
EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS  
AND SERVICES FOR THE EVENT**

## RECOMMENDATION

1. Approve the African American History Month Flag Raising Ceremony and Reception scheduled on February 2<sup>nd</sup>, 2018 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve and accept donations from various individuals, businesses or community groups to support the event.
3. Place the item on the December 5<sup>th</sup>, 2017 Council Agenda for action.

## BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The African American History Month Flag Raising Ceremony and Reception will be held on Friday, February 2<sup>nd</sup>, 2018 at the San José City Hall West Plaza & Rotunda and sponsored by Councilmember Chappie Jones. This special event celebrates African American History Month and the great contributions that the African American community has made to our community. The event is free and open to the public.

The display of the Pan-African Flag on February 2<sup>nd</sup>, 2018 is permitted under Council Policy 2-1, Section C.2 – Flags Displayed in Conjunction With Official Ceremonial Items: “Other flags may be displayed in conjunction with official actions, ceremonial items, or proclamations of the City Council.”

HONORABLE MAYOR AND CITY COUNCIL

November 20<sup>th</sup>, 2017

Subject: African American History Month Flag Raising Ceremony and Reception

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### ANALYSIS

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Chappie Jones will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 1, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

### PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the November 29<sup>th</sup>, 2017 Rules Committee Agenda and the December 5<sup>th</sup>, 2017 City Council Agenda.

### CEQA

- Not a Project, File No. PP15-077, Temporary Special Events.
- Not a Project, File No. PP10-069(c), City Administrative Activities.
- Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:

TONI J. TABER, CMC  
City Clerk



For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.