

# Early Consideration Response Form

Department DOT (lead)/PW/PBCE Rules Date 9/13/2023 Item C. 2.  
 Department Rep. Name/Ext. Lily Lim-Tsao x53850 and Heather Hoshii x53565 Councilmember Sponsorship Mayor Mahan and Councilmembers  
 Policy/Ordinance Subject Regulating Oversized Vehicles Citywide Jimenez, Cohen, and Doan

Staff Recommendation															
<input checked="" type="checkbox"/>	GREEN Adopt based on tradeoffs outlined on next page			<input type="checkbox"/>	YELLOW Refer to Priority Setting or to Budget Process			<input type="checkbox"/>	RED Recommend Council not adopt nominated idea			<input type="checkbox"/>	NEEDS CLARIFICATION OR MORE TIME TO EVALUATE		
Staff Evaluation															
Is this already underway in a department work plan?				Is this time critical or an emergency?				Will this require substantial resources, staffing, budget, or strategic support?							
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No							
Criterion to Determine Scale of Project Complexity															
Project complexity is determined by scoring the project in each of the 3 criteria below and then summing the score.															
a. Low Complexity is a sum of 6 or less. b. Medium Complexity is a sum of 7 – 9. <span style="float: right;">Total Score = 12</span> c. High Complexity is a sum of 10 or greater.															
Scoring Criterion	Low Complexity			Medium Complexity			High Complexity								
	Estimated Duration	6 – 9 months <input checked="" type="checkbox"/> = 1	9 - 18 months <input type="checkbox"/> = 2	More than 18 months <input type="checkbox"/> = 3											
	Organizational Complexity (Internal)	Can easily be absorbed into existing work plan <input type="checkbox"/> = 1	Planned work (future) <input type="checkbox"/> = 2	Work not currently proposed <input checked="" type="checkbox"/> = 3											
		Have staff with required skillset/knowledge <input type="checkbox"/> = 1	Have staff with required skillset/ requires moderate research <input checked="" type="checkbox"/> = 2	Do not have staff with required skillset/requires significant research <input type="checkbox"/> = 3											
		Less than or equal 2 staff required <input type="checkbox"/> = 1	3 - 4 staff required <input type="checkbox"/> = 2	More than 5 staff required <input checked="" type="checkbox"/> = 3											
(External)	1 Additional department; no community outreach required <input type="checkbox"/> = 1	2 Other departments Involved; some community outreach required <input type="checkbox"/> = 2	3 or more departments and/or external partners involved; significant community outreach required <input checked="" type="checkbox"/> = 3												
DEPT. Required	<input type="checkbox"/> Airport	<input type="checkbox"/> Auditor	<input type="checkbox"/> CMO	<input type="checkbox"/> OEDCA	<input type="checkbox"/> ESD	<input type="checkbox"/> Fire	<input type="checkbox"/> HR	<input checked="" type="checkbox"/> IT	<input checked="" type="checkbox"/> PRNS	<input checked="" type="checkbox"/> Police	<input type="checkbox"/> Retirement				
	<input checked="" type="checkbox"/> Attorney	<input type="checkbox"/> Clerk	<input type="checkbox"/> CMO – Budget	<input type="checkbox"/> Community Energy	<input type="checkbox"/> Finance	<input checked="" type="checkbox"/> Housing	<input type="checkbox"/> IPA	<input type="checkbox"/> Library	<input checked="" type="checkbox"/> PBCE	<input checked="" type="checkbox"/> PW	<input checked="" type="checkbox"/> DOT				

CMO Approval: /s/ Lee Wilcox Date 9/11/23

Analysis
<p><b>Explain the rationale for staff recommendation, including any mitigating factors that need to be considered (recent legislative action, significant work plan changes, etc.). Please address the following as well.</b></p>
<p>GREEN LIGHT: The Administration can implement this nominated idea under its current work plan. Item should be sent to Council to add to department work plan. (1) How will the idea be approached? (2) If adopted, what is its impact and/or tradeoff to the City Council Focus Area or to a department work plan, including strategic support? (3) What is the minimum viable scope to move the idea forward and reduce its complexity?</p>
<p>Recommendations 1-3 [GREEN] - The research required for these recommendations is broad and spans the Departments of Transportation, Public Works, Planning/Building/Code Enforcement, Parks/Recreation/Neighborhood Services, Police, Housing, Information Technology, and the City Attorney's Office. While doable, the breadth and analysis required is significant; it intersects with existing research around vehicle blight, but prioritizing this research may delay some aspects of previous council direction related to vehicle blight. Staff would aim to return in January 2024 with an analysis of potential strategies that the City Council could use as the basis of a policy/program/resource discussion for consideration in the Mayor's March Budget Message for Fiscal Year 2024-2025.</p> <p>The framework will include:</p> <ul style="list-style-type: none"> <li>-Free and Low-Barrier Permit Program analysis to channel oversized vehicle parking to appropriate on-street locations (public Rights-of-Way), including staff administration needs, use of a code of conduct for free parking use, practicality of a cap using a number of lived-in oversized vehicles needed, and potable water + biowaste services (connected with Vehicle Blight work)</li> <li>-Street options analysis identifying characteristics of city streets (e.g., narrow, bike lanes, safe streets designations, proximity to sensitive sites like schools/daycares) where restrictions on oversized vehicles is effective/necessary and enforceable (continued on page 3)</li> </ul>
<p>YELLOW LIGHT: The Administration recommends Council send this nominated idea to the Priority Setting Process or to the Budget Process due to (describe cost implications, workload impacts, or other factors).</p>
<p>N/A</p>
<p>RED LIGHT: The Administration recommends Council not to adopt this nominated idea due to (describe reason implementation would be difficult if not impossible – conflict with other laws, etc.).</p>
<p>N/A</p>

## Analysis (Continued)

### Green Light Continued

- General design of a pilot program including services and resources to implement and enforce oversized vehicle parking restrictions in pilot areas identified as appropriate
- General design of an outreach campaign to provide notice and direction/signage to residents living in areas where oversized vehicle parking would/will be restricted
- Analysis of work and resources used for enforcement of existing laws and restrictions pertaining to oversized and lived-in vehicles currently, as well as considering and providing alternative enforcement tools
- Zoning Code Amendments and other options to streamline and expedite the creation of RV Safe Parking sites

As directed in the memorandum, staff will identify aspects of the analysis that would require additional resourcing for implementation to be consideration for the Mayor's March Budget Message for FY 2024-2025.