

**MINUTES OF THE  
SAN JOSÉ/SANTA CLARA  
TREATMENT PLANT ADVISORY COMMITTEE**

San José City Hall  
Thursday, November 14, 2024, at 4:00 p.m.

**1. ROLL CALL**

Minutes of the Treatment Plant Advisory Committee Meeting convened at 4:02 p.m. Roll call was taken with the following members in attendance.

**Committee Members:** David Cohen, Dev Davis, Domingo Candelas, Kathy Watanabe, Karen Hardy, Kip Harkness, Patrick Kwok, Carmen Montano, Rowena Turner

**Committee Members Domingo Candelas and Dev Davis joined the meeting in progress at 4:04 p.m. and were not present at the time of the roll call.**

**Ayes - 7** (Cohen, Hardy, Harkness, Kwok, Montano, Turner, Watanabe)

**Nays - 0**

**Abstain – 0**

**Absent – 2** (Candelas, Davis)

**2. APPROVAL OF MINUTES**

**A.** September 12, 2024

**Action: On a motion made by Committee Member Carmen Montano and a second by Committee Member Patrick Kwok, TPAC recommended approval of the Minutes:**

**Ayes - 7** (Cohen, Hardy, Harkness, Kwok, Montano, Turner, Watanabe)

**Nays - 0**

**Abstain – 0**

**Absent – 2** (Candelas, Davis)

**Committee Members Domingo Candelas and Dev Davis joined the meeting in progress at 4:04 p.m. and were not present at the time of the approval of the minutes.**

**3. UNFINISHED BUSINESS/REQUEST FOR DEFERRALS**

There was no unfinished business.

4. **DIRECTOR'S REPORT**

A. Director's Report (verbal)  
**CIP Quarterly Status Report: July – September 2024**

Regional Wastewater Facility General Manager Marianna Chavez-Vazquez reported that the CIP Quarterly Status Report July – September 2024 was published and available in the agenda packet.

5. **AGREEMENTS/ACTION ITEMS**

6. **OTHER BUSINESS/CORRESPONDENCE**

A. **Update on Activities at the San José – Santa Clara Regional Wastewater Facility**

Regional Wastewater Facility General Manager Marianna Chavez-Vazquez, Economic Developments – Real Estates Assistant to the City Manager Office Kevin Ice, and Environmental Services Deputy Director Eric Dunlavey provided a presentation on the Updates of Activities at the San José-Santa Clara Regional Wastewater Facility.

7. **STATUS OF ITEMS PREVIOUSLY RECOMMENDED FOR APPROVAL BY TPAC**

A. **Amended and Re-stated Wholesaler – Retailer Agreement for Supply of Recycled Water Between the City of San José and San José Water Company**

**Staff Recommendation:**

Adopt a resolution authorizing the City Manager or her designee to negotiate and execute an amended and restated wholesaler-retailer agreement between the City of San José and San José Water Company to increase recycled water supply by up to an additional 5,000 acre-feet-per-year.

**This item was approved by City Council on September 17, 2024.**

B. **Recommendation to the City Council on Insurance Renewals for San José – Santa Clara Regional Wastewater Facility**

**Staff Recommendation:**

Recommend that the City Council authorize the Director of Finance or designee to:

(a) Select and purchase City property and liability insurance for the San José – Santa Clara Regional Wastewater Facility (RWF) for the period October 1, 2024, to October 1, 2025, at a total cost not-to-exceed \$418,664 as well as an 18.0 percent contingency for additional property or assets scheduled, subject to the appropriation of funds with the following carriers:

(1) Factory Mutual Insurance Company for Property Insurance, including Boiler & Machinery and Terrorism Risk Insurance Act Coverage; and

(2) Beazley Syndicate 2623/623 at Lloyd's for Terrorism Insurance.

(b) Select and purchase up to \$15 million in Excess Flood insurance on a 50/50 quota share basis for the period October 1, 2024, to October 1, 2025, for a cost not-to-exceed \$47,021, as well as an 18.0 percent contingency for additional property scheduled, subject to the appropriation of funds.

(c) Select and purchase Regional Wastewater Facility Auto Liability insurance for the period October 1, 2024, to October 1, 2025, for a cost not-to-exceed \$191,803, as well as an 18.0 percent contingency for additional assets scheduled, subject to the appropriation of funds.

**This item was approved by City Council on September 17, 2024.**

**8. REPORTS**

**A. Open Purchase Orders Greater Than \$100,000 (including Service Orders)**

Monthly Procurement and Contract Activity Reports summarize the purchase and contracting between \$100,000 and \$1.3 Million for Goods and \$100,000 and \$320,000 for Services.

**8. A. Purchase Order Report 9/1/24 – 10/31/24**

There were no comments from the committee or the public on this item.

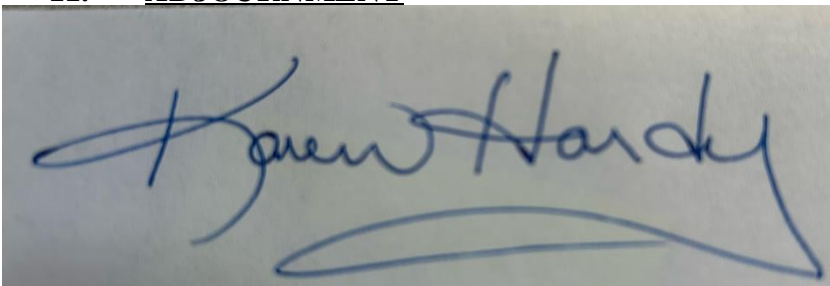
**9. MISCELLANEOUS**

**A.** The next regular TPAC Meeting is scheduled in person on **December 12, 2024, at 4:00 p.m.** at City Hall, Room T1734.

**10. OPEN FORUM**

There were no comments from the committee or the public.

**11. ADJOURNMENT**

A photograph of a handwritten signature in blue ink on a light-colored surface. The signature appears to read "Karen Hardy" and is written in a cursive, flowing style.

The Treatment Plant Advisory Committee meeting was adjourned at 5:03 p.m.

Karen Hardy, Chair  
TREATMENT PLANT ADVISORY COMMITTEE