





Memorandum

TO: RULES AND OPEN
GOVERNMENT COMMITTEE

FROM: Mayor Matt Mahan
Chair Peter Ortiz

SUBJECT: Neighborhood Services and
Education Committee Work
Plan

DATE: JUNE 6, 2025

Approved		Date:	6-6-2025
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RECOMMENDATION

- (a) Approve the Neighborhood Services and Education Committee Work Plan for the period of August through December 2025 and set its meeting schedule on August 14, October 9, and December 11 at 1:30 p.m. in the City Council Chambers.
- (b) Accept the draft Neighborhood Services and Education Committee Work Plan for the period of January through June 2026.

COMMITTEE MEMBERS:

Peter Ortiz, Chair
Bien Doan, Vice Chair
David Cohen, Member
Domingo Candelas, Member
Pamela Campos, Member

STAFF:

Angel Rios, Jr., City Manager's Office
Karin Murabito, City Attorney's Office
Emily Munguia, Mayor's Office
Toni Taber, City Clerk's Office

MISSION STATEMENT

To serve, foster, and strengthen the community by providing access to lifelong learning, supportive services, opportunities to enjoy life, and preserving and stewarding healthy neighborhoods with shelter and housing opportunities for all.

<p style="text-align: center;">NEIGHBORHOOD SERVICES AND EDUCATION COMMITTEE WORK PLAN August - December 2025</p>
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AUGUST 14, 2025

1. Library and Education Commission Annual Report and Work Plan.

Purpose: Provide an annual report on the Library and Education Commission's accomplishments for Fiscal Year 2024-2025 and work plan for Fiscal Year 2025-2026, to comply with the City Municipal Code pertaining to Boards and Commissions. (Library)

2. BeautifySJ Neighborhood Blight Reduction Status Report.

Purpose: Provide a status report on the BeautifySJ Neighborhood Blight Reduction plan and results for graffiti, litter removal, illegal dumping, and dumpster days. (Parks, Recreation and Neighborhood Services)

OCTOBER 9, 2025

1. Senior Commission and Parks and Recreation Commission Annual Reports and Work Plans.

Purpose: Provide an annual report on the Senior Commission's and Parks and Recreation Commission's accomplishments for Fiscal Year 2024-2025 and work plans for Fiscal Year 2025-2026, to comply with the City Municipal Code pertaining to Boards and Commissions. (Parks, Recreation and Neighborhood Services)

2. Youth Commission Work Plan.

Purpose: Provide a report on the work plan for the Youth Commission for Fiscal Year 2025-2026, to comply with the City Municipal Code pertaining to Boards and Commission. (Library)

3. Animal Care and Services Annual Report.

Purpose: Provide an annual report on the Animal Care and Services Division's accomplishments for Fiscal Year 2024-2025. (Public Works)

4. Consolidated Annual Homelessness Report and Implementation Plan Status Report.

Purpose: Provide an annual report on homelessness and a status report on the City's Implementation Plan for the Santa Clara County Community Plan to End Homelessness 2020-2025. (City Manager/Economic Development and Cultural Affairs/Housing/Library/Parks, Recreation and Neighborhood Services)

5. Coordination of Homelessness Activities Audit Report.

Purpose: Provide an audit report on the coordination of homelessness activities.
(City Auditor)

DECEMBER 11, 2025

1. City Council Focus Area Status Report: Cleaning Up Our Neighborhoods.

Purpose: Provide a status report on outcome measures, performance measures, and major activities for the Cleaning Up Our Neighborhoods City Council Focus Area. (City Manager)

2. City Council Focus Area Status Report: Reducing Unsheltered Homelessness.

Purpose: Provide a status report on outcome measures, performance measures, and major activities for the Reducing Unsheltered Homelessness City Council Focus Area. (City Manager)

3. Parks and Recreation Master Plan and Community Impact Report.

Purpose: Provide a report on the development of the Parks and Recreation Master Plan and on the Parks, Recreation and Neighborhood Services Department community impact. (Parks, Recreation and Neighborhood Services)

4. Park Impact Ordinance and Parkland Dedication Ordinance Fees and Capital Improvement Program Annual Report.

Purpose: Provide an annual report on Park Impact Ordinance and Parkland Dedication Ordinance Fees for 2023-2024 and Parks, Recreation and Neighborhood Services Department's Capital Improvement Program. (Parks, Recreation and Neighborhood Services)

<p style="text-align: center;">DRAFT NEIGHBORHOOD SERVICES AND EDUCATION COMMITTEE WORK PLAN January - June 2026</p>

FEBRUARY 12, 2026

1. Citywide Sustainable Park Maintenance Annual Report.

Purpose: Provide an annual report on citywide sustainable park maintenance, including current service levels and areas of improvement. (Parks, Recreation and Neighborhood Services)

2. Education Strategy Annual Report.

Purpose: Provide an annual report on the Education Strategy for Fiscal Year 2024-2025, including program outcomes and progress toward implementation of quality standards. (Library/Parks, Recreation and Neighborhood Services)

APRIL 9, 2026

1. San José Youth Empowerment Alliance, Bringing Everyone's Strengths Together, Safe Summer Initiative Grant, and Youth Intervention Services Programs Annual Report.

Purpose: Provide an annual report on the San José Youth Empowerment Alliance (formerly the Mayor's Gang Prevention Task Force), Bringing Everyone's Strengths Together, Safe Summer Initiative Grant, and Youth Intervention Services programs for Fiscal Year 2024-2025. (Parks, Recreation and Neighborhood Services)

2. Code Enforcement Annual Report.

Purpose: Provide an annual report on the Code Enforcement Division's accomplishments for Fiscal Year 2024-2025. (Planning, Building and Code Enforcement)

3. Youth Commission Annual Report.

Purpose: Provide an annual report on the Youth Commission's accomplishments for Fiscal Year 2025-2026. (Library)

JUNE 11, 2026

1. City Council Focus Area Status Report: Cleaning Up Our Neighborhoods.

Purpose: Provide a status report on outcome measures, performance measures, and major activities for the Cleaning Up Our Neighborhoods City Council Focus Area. (City Manager)

2. City Council Focus Area Status Report: Reducing Unsheltered Homelessness.

Purpose: Provide a status report on outcome measures, performance measures, and major activities for the Reducing Unsheltered Homelessness City Council Focus Area. (City Manager)

3. Animal Care and Services Status Report.

Purpose: Provide a status report on the Animal Care and Services Division's provision of services. (Public Works)