



Memorandum

TO: CITY COUNCIL
SUBJECT: CITY MANAGER
APPOINTMENT AND
COMPENSATION

FROM: Mayor Sam Liccardo

DATE: 09/03/2021

Approved:

Date:

September 3, 2021

RECOMMENDATION

1. Adopt a resolution appointing Ms. Jennifer Maguire as City Manager, effective August 24, 2021, as outlined in the September 3, 2021 letter from Mayor Liccardo (attached).
2. Place the item on the September 14, 2021 Council meeting for action.

BACKGROUND

The City Manager oversees and manages the day-to-day operations of the City and its 14 departments, nine offices within the City Manager's Office, and 6,600 employees. In addition, the City Manager's Office directs the development and implementation of the City's Operating and Capital Budgets, which combined, total \$4.8 billion annually.

The former City Manager's last day of employment with the City was July 24, 2021. As of July 25, 2021, Jennifer Maguire has served as Interim City Manager. A City employee for 30 years in multiple capacities, Jennifer has served as Assistant City Manager since 2017 serving as Chief Operating Officer ensuring effective and efficient delivery of services. We are fortunate that Jennifer was willing to step up and lead our City as we begin to transition from a once-in-a-lifetime pandemic into recovery.

The Council voted in closed session on August 24, 2021 to approve the selection of Ms. Jennifer Maguire as City Manager.