



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Toni J. Taber, MMC
City Clerk

SUBJECT: SEE BELOW

DATE: August 6, 2025

SUBJECT: Request for Travel and Excused Absence

Recommendation

As recommended by the Rules and Open Government Committee on August 6, 2025:

(a) Authorize travel for Vice Mayor Foley to attend the 2025 U.S.-Japan Sister Cities Summit in Izumisano, Japan and visit the sister city, Okayama, Japan on September 10-20, 2025.

Source of Fund: Personal Funds.

(b) Request for excused absences from the regular meetings of the Rules and Open Government Committee and Committee of the Whole on September 10, 2025 and September 17, 2025, and the City Council on September 16, 2025.

CEQA: Not a Project, File No. PP17-010, City Organizational and Administrative Activities resulting in no changes to the physical environment. (Foley)

[Rules Committee referral 8/6/2025 - Item B.4]



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: VICE MAYOR PAM FOLEY

SUBJECT: REQUEST TO TRAVEL
AND EXCUSED ABSENCE

DATE: July 7, 2025

Recommendation: Authorize travel for Vice Mayor Pam Foley to Izumisano, Japan on September 10-20, 2025 for the 2025 U.S.-Japan Sister Cities Summit, and excuse my absence from the Regular Meeting of the Joint Meeting for the Rules and Open Government Committee and Committee of the Whole (Vice Chair) on September 10 and 17, 2025 and the City Council meeting on September 16, 2025. In addition, I will be visiting our sister city, Okayama, in addition to my responsibilities as a Sister Cities International board director.

Location: Izumisano, Japan

Meeting Dates: September 16-19, 2025

Source of Funds: Personal Funds

Purpose: The 2025 U.S.-Japan Sister Cities Summit (September 16-19, 2025) is a milestone event celebrating the 170th anniversary of diplomatic relations between the United States and Japan. The summit will bring together 600+ bilateral stakeholders to inspire collaboration, explore new partnerships, and empower the next generation of global leaders. All 460 U.S.-Japan Sister City partners, elected officials, citizen diplomats, and volunteers are invited to the City of Izumisano, Osaka Prefecture under the theme “Celebrating our Legacies, Empowering our Future.”